



**Internal Quality Assurance Cell
KSKV Kachchh University, Bhuj**

**6.5.3. Incremental Improvements
made with regards to the quality**



INTERNAL QUALITY ASSURANCE CELL

**KRANTIGURU SHYAMJI KRISHNA VERMA KACHCHH UNIVERSITY,
BHUJ-KACHCHH**

Vision Statement:

To be a pioneering force in elevating institutional quality, setting exemplary standards in educational and administrative practices, and fostering a culture of continuous improvement and excellence across all dimensions of university life.

Mission Statement:

Our mission is to enhance the university's commitment to quality by developing and implementing comprehensive quality assurance frameworks, promoting innovative and effective practices in teaching and learning, and ensuring adherence to both academic and operational standards. We aim to support faculty, staff, and students in their pursuit of excellence, thereby contributing to the university's overall goal of academic and operational distinction.

Objectives of IOAC:

- 1. Develop and Implement Quality Assurance Frameworks:** Design and enforce robust quality assurance mechanisms to monitor and improve educational and administrative practices.
- 2. Promote Continuous Improvement:** Foster a culture of continuous self-assessment and improvement among faculty, staff, and students to enhance institutional performance and outcomes.
- 3. Support Innovative Practices:** Encourage and support innovative teaching, learning, and administrative strategies that align with the university's vision of educational excellence.
- 4. Ensure Compliance with Standards:** Monitor and ensure compliance with both internal and external academic and administrative standards and regulations.
- 5. Enhance Stakeholder Engagement:** Engage with faculty, staff, students, and other stakeholders to gather feedback, address concerns, and incorporate their input into quality improvement initiatives.
- 6. Conduct Regular Reviews and Audits:** Carry out periodic reviews and audits of academic programs and administrative processes to ensure their effectiveness and alignment with institutional goals.
- 7. Facilitate Professional Development:** Promote and organize training and development programs for faculty and staff to enhance their skills and knowledge in quality assurance and improvement practices.
- 8. Benchmarking and Best Practices:** Identify and integrate best practices and benchmarks from leading institutions to continuously enhance the quality of education and administration at KSKV Kachchh University.

9. Promote a Culture of Quality: Develop initiatives to embed a culture of quality and excellence throughout the university, ensuring that quality is an intrinsic part of all institutional activities.

Composition of the IQAC, K.S.K.V. Kachchh University

➤ **Chairperson**

Dr. Mohan Patel (Hon. Vice Chancellor)

➤ **Director**

Prof. Kashmira Paresh Mehta

➤ **Teachers**

1. Prof. Subhash Bhandari
2. Prof. Vijay Vyas
3. Dr. Pankaj Thaker
4. Dr. Atul Kanaiya
5. Dr. Kanishk Shah
6. Dr. Gaurav Chauhan
7. Vacant
8. Vacant

➤ **Management**

Shri. Manojbhai Solanki

➤ **Administrative Officers:**

1. Dr. TejalSheth
2. Dr. Amar Mehta
3. Vacant
4. Vacant

➤ **Local Society**

1. Mr. Deepak Mankad

➤ **Students**

1. Ms. BhavyataChavada

2. Ms. Pooja Joshi

➤ **Alumni**

1. Dr. Anil Gor

2. Dr. HetalMeriya

➤ **Employers/ Industrialist/ Stakeholders**


1. Shri. Dipesh Shroff

2. Shri. Pankaj Doshi

3. Shri. Pankaj Mehta


Prof. Kashmira Mehta
Director, IQAC
Kachchh University


Dr. Anil Gor
Registrar
Kachchh University


Dr. Mohan Patel
Hon. Vice Chancellor
Kachchh University



ક્રાંતિગુરુ શ્યામજી કૃષ્ણવર્મા
કચ્છ યુનિવર્સિટી

યુનિવર્સિટી કેમ્પસ, મુન્દ્રા રોડ,
ભુજ-કચ્છ - ૩૭૦૦૦૧

Email:- registrar.kskvku@gmail.com

ફોન (૦૨૮૩૨) ૨૩૫૦૦૨

web:kskvku.digitaluniversity.ac

રેક.નં.: કચ/કા.આ./સ.મ.-સેલ-રચના/૨૦૨૪/૧૨૧

તા:-૦૨/૦૮/૨૦૨૪

વંચાણ :- તા.૩૧/૦૮/૨૦૨૪ વાળી નોંધ

કાર્યાલય આદેશ

ગુજરાત પબ્લીક યુનિવર્સિટી-એક્ટ-૨૦૨૩ તથા યુ.જી.સી.ની ગાર્ડ્સ લાઈન અનુસાર યુનિવર્સિટીમાં જુદા-જુદા સેલની રચના કરવાની થાય છે. જે અન્વયે જુદા-જુદા સેલમાં કો-ઓર્ડિનેટરશ્રી/ ડાયરેક્ટરશ્રીઓની નિમણૂક અંગે આ કાર્યાલય આદેશ બહાર પાડવામાં આવે છે. સેલમાં કો-ઓર્ડિનેટરશ્રી/ ડાયરેક્ટરશ્રીઓની વરણી ઉપરોક્ત વંચાણ તા.૩૧/૦૮/૨૦૨૪ વાળી નોંધ પર મળેલ માનનીય કુલપતિશ્રીના આદેશાનુસાર તેમના દ્વારા નિયુક્ત કરવામાં આવેલ સભ્યશ્રીઓની નિમણૂક તા.૦૧/૦૮/૨૦૨૭ સુધીના સમયગાળા માટે અથવા અન્ય આદેશ ન થાય ત્યાં સુધીના સમયગાળા માટે કરવામાં આવે છે.

સેલ અને તેની સામે કો-ઓર્ડિનેટરશ્રી/ ડાયરેક્ટરશ્રીઓની યાદી નીચે કોષ્ટકમાં જણાવ્યાનુસાર છે.

Sr. No.	Cell Name	Member's Name	Designation
1.	Internal Quality Assurance Cell (IQAC)	Prof. Dr. Kasmira Mehta	Director
2.	Research, Innovation and Development Cell	Prof. Dr. Subhash Bhandari	Co-ordinator
3.	SC, ST, OBC and Equal Opportunity Cell	Dr. Kaushik Dalvi	Co-ordinator
4.	University Campus Development Cell	Prof. Dr. Vijay Vyas Dr. Gaurav D. Chauhan	Co-ordinator
5.	Right to Information (RTI) Cell	Prof. Dr. K. M. Trivedi	Co-ordinator
6.	Women Development Cell (WDC)	Prof. Dr. Kalpana Satija	Co-ordinator



ક્રાંતિગુરુ શ્યામજી કૃષ્ણવર્મા
કચ્છ યુનિવર્સિટી

યુનિવર્સિટી કેમ્પસ, મુન્દ્રા રોડ,
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વંચાણ :- તા.૩૧/૦૮/૨૦૨૪ વાળી નોંધ

કાર્યાલય આદેશ

ગુજરાત પબ્લીક યુનિવર્સિટી-એક્ટ-૨૦૨૩ તથા યુ.જી.સી.ની ગાર્ડેડ લાઈન અનુસાર યુનિવર્સિટીમાં જુદા-જુદા સેલની રચના કરવાની થાય છે. જે અન્વયે જુદા-જુદા સેલમાં કો-ઓર્ડિનેટરશ્રી/ ડાયરેક્ટરશ્રીઓની નિમણૂક અંગે આ કાર્યાલય આદેશ બહાર પાડવામાં આવે છે. સેલમાં કો-ઓર્ડિનેટરશ્રી/ ડાયરેક્ટરશ્રીઓની વરણી ઉપરોક્ત વંચાણ તા.૩૧/૦૮/૨૦૨૪ વાળી નોંધ પર મળેલ માનનીય કુલપતિશ્રીના આદેશાનુસાર તેમના દ્વારા નિયુક્તિ કરવામાં આવેલ સભ્યશ્રીઓની નિમણૂક તા.૦૧/૦૮/૨૦૨૭ સુધીના સમયગાળા માટે અથવા અન્ય આદેશ ન થાય ત્યાં સુધીના સમયગાળા માટે કરવામાં આવે છે.

સેલ અને તેની સામે કો-ઓર્ડિનેટરશ્રી/ ડાયરેક્ટરશ્રીઓની યાદી નીચે કોષ્ટકમાં જણાવ્યાનુસાર છે.

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5.	Right to Information (RTI) Cell	Prof. Dr. K. M. Trivedi	Co-ordinator
6.	Women Development Cell (WDC)	Prof. Dr. Kalpana Satija	Co-ordinator

7.	Grievance Redressal Cell	Prof. Dr. P. S. Hirani	Co-ordinator
8.	Cultural Cell	Prof. Dr. R. V. Basiya	Co-ordinator
9.	Student Alumni Cell	Dr. Girin Baxi	Co-ordinator
10.	Intellectual Property Rights (IPR) Cell	Dr. Mrugesh Trivedi	Co-ordinator
11.	Communication Cell	Dr. Kanishk Shah Dr. Rupal Desai	Co-ordinator
12.	Career Counselling and Development Cell	Dr. Pankaj Thaker Dr. Ajay Rathod	Co-ordinator
13.	Training and Placement Cell	Dr. Mahesh Mulani	Co-ordinator
14.	SSIP & Entrepreneurship Cell	Dr. Vijay Ram Dr. Chirag B. Patel	Co-ordinator
15.	International Relations Cell	Dr. Shital Bati Dr. Nawal Kishor Sharma	Co-ordinator
16.	Student Wellness and Psychological Counselling Cell	Dr. Jyotindra J. Bhatt Dr. Jaydevsinh B. Rayjada	Co-ordinator
17.	Skill Development Cell	Dr. Gaurav D. Chauhan	Co-ordinator
18.	Environment Sustainability Cell	Dr. Seema Sharma	Co-ordinator
19.	NSS/NCC Cell	Dr. Jignesh Tala Dr. Chirag P. Patel	Co-ordinator
20.	Social Responsive Cell	Dr. Chirag P. Patel	Co-ordinator
21.	Gender Equality Cell	Dr. Manisha Barad Dr. Jigna Kholiya	Co-ordinator
22.	Library Cell	Dr. Harshad Nirmal	Co-ordinator
23.	Sports and Recreation Cell	Dr. Jignesh Tala	Co-ordinator

24.	Health and Wellness Cell	Dr. Atul Kanaiya Dr. Jagruti Pandya	Co-ordinator
25.	Information Technology (IT) Cell	Dr. Amar Mehta Mr. Anand Salat	Co-ordinator
26.	Statical Cell	Prof. Dr. D. M. Bakrania Dr. Amar Mehta	Co-ordinator
27.	Mentor-Mentee Cell	Dr. Kiran Jivani Dr. Rupal Desai	Co-ordinator

આ આદેશ બહાર પડ્યા તારીખથી ૧૦ દિવસની અંદર સંબંધિત સેલના ડાયરેક્ટરશ્રીઓ/ કો-ઓર્ડિનેટરશ્રીઓને તેમના સેલનું નિયમોનુસારનું માળખું તૈયાર કરી તેમા અન્ય સભ્યશ્રીઓની નિયુક્તિ અર્થે યાદી અત્રેને મંજૂરી માટે મોકલી આપવાની રહેશે. મંજૂરી મળ્યેથી સેલના ગઠનની કાર્યવાહિ પૂર્ણ થઈ ગણાશે.


કુલસચિવ

પ્રતિ,

ડાયરેક્ટરશ્રીઓ/ કો-ઓર્ડિનેટરશ્રીઓ
સંબંધિત સેલ (તમામ)
કચ્છ યુનિવર્સિટી-ભૂજ.

નકલ રવાના :-

૧. માનનીય કુલપતિશ્રીના કાર્યાલય તરફ
૨. યુનિવર્સિટીના તમામ ભવનો તથા વહીવટી વિભાગો



ક્રાંતિગુરુ શ્યામજી કૃષ્ણવર્મા કચ્છ યુનિવર્સિટી

યુનિવર્સિટી કેમ્પસ,
મુન્દ્રા રોડ, ભુજ-કચ્છ. ૩૭૦૦૦૧
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ફોન નં. (૦૨૮૩૨) ૨૩૫૦૦૨
ફેક્સ નં. (૦૨૮૩૨) ૨૩૫૦૧૨
web :www.kskvku.ac.in

રેક્ર. : ક.યુ./સેલ/કા.આ./૨૦૧૬-૧૭/૧૬૬૮-૭૮

તા. ૦૧/૦૩/૨૦૧૭

કાર્યાલય આદેશ

ક્રાંતિગુરુ શ્યામજી કૃષ્ણ વર્મા કચ્છ યુનિવર્સિટીની એકિઝક્યુટીવ કાઉન્સિલની તા.૯ ફેબ્રુઆરી, ૨૦૧૭ની સભાના ઠરાવ ક્રમાંક:૧૩ અનુસાર આ યુનિવર્સિટીમાં ૧) Internal Quality & Assurance Cell(IQAC), ૨) Research & Development Cell(R&D) અને ૩) Career Counselling & Development Cell(CCDC) ની રચના અંતર્ગત તેના કો-ઓર્ડિનેટરશ્રીઓની નિમણૂક કરવામાં આવે છે.

ક્રમ	સેલનું નામ	કો-ઓર્ડિનેટરનું નામ
૧	Internal Quality & Assurance Cell (IQAC)	Prof. Dr. Vijay Vyas, Dept. of Comm. & Mgmt
૨	Research & Development Cell (R&D)	Prof. Dr. M. G. Thakker, Dept. of Earth & Env.Sc.
૩	Career Counseling & Development Cell (CCDC)	Asst.Prof. Milind Solanki, Dept. of English

ઉપર મુજબ રચવામાં આવેલ સેલની તમામ જવાબદારી જે-તે સેલના નિયુક્ત થયેલ કો-ઓર્ડિનેટરશ્રીઓની રહેશે તેઓશ્રી એ યુજીસીની માર્ગદર્શિકા મુજબનું બંધારણ તૈયાર કરી, તે અન્વયે આગળની તમામ કામગીરી સત્વરે હાથ ધરવાની રહેશે. ઉપરોક્ત સેલની કામગીરી અંતર્ગત ધનાર તમામ ખર્ચ યુનિવર્સિટી ડેવલોપમેન્ટ ફી ખાતે ઉધારવાનો રહેશે.

આ સાથેજ યુનિવર્સિટીની એકિઝક્યુટીવ કાઉન્સિલની તા.૧૦ માર્ચ, ૨૦૧૫ની સભાના ઠરાવ ક્રમાંક:૧૧ અનુસાર રચાયેલ Internal Quality & Assurance Cell(IQAC) સેલને બરખાસ્ત કરવામાં આવે છે.


કુલસચિવ

પ્રતિ,

- ૧) ડૉ. વિજય વ્યાસ,
પ્રોફેસરશ્રી,
કોમર્સ એન્ડ મેનેજમેન્ટ ભવન,
કે.એસ.કે.વી. કચ્છ યુનિવર્સિટી, ભુજ.
- ૨) ડૉ. એમ. જી. ઠક્કર,
પ્રોફેસરશ્રી,
અર્થ એન્ડ એનવાયર્નમેન્ટ સાયન્સ ભવન,
કે.એસ.કે.વી. કચ્છ યુનિવર્સિટી, ભુજ.
- ૩) શ્રી મિલિન્દ કે. સોલંકી,
આસીસ્ટન્ટ પ્રોફેસરશ્રી,
અંગ્રેજી ભવન,
કે.એસ.કે.વી. કચ્છ યુનિવર્સિટી, ભુજ.

નકલ રવાના જાણ સારું:

- ૧) માન. કુલપતિશ્રીના કાર્યાલય તરફ...
- ૨) કુલસચિવશ્રીના કાર્યાલય તરફ...
- ૩) યુનિવર્સિટીના તમામ વિભાગો તરફ જાણ સારું...



**KRANTIGURU SHYAMJI KRISHNA VERMA
KACHCHH UNIVERSITY**

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Bhuj – Kachchh, 370001
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(Fax): 02832- 235011/122
web: www.kskvku.ac.in

Ref: KU\ Order-CAS\Asst. Prof.\2018\18\

Date: 02-05-2018

21-5-18

- Ref:- (1) Government of Gujarat, Education Department, Resolution No. NGC/ 112009/ 3734/ Kh. Dated: 11-11-2009.
(2) Recommendation of Screening Cum Evaluation Committee Dated: 04-04-2018
(3) Resolution No. 06 of the Executive council Dated:26/04/2018
(4) Application of Dr. Shital Bati Dated: 12-01-2018

Office Order:-

Dr. Shital Bati, Assistant Professor, Department of Commerce and Management is hereby informed that he/she is promoted from stage I to stage II under Career Advancement Scheme with effect from 18-01-2017 in the pay scale of Rs. 15600-39100 AGP Rs. 7,000/-.

The Promotion is subject to the code of conduct by the Teacher as prescribed by the State Government and the University will be binding on him.

In addition to his/her pay, he/she will be entitled to receive Dearness Allowance, House Rent Allowance, Transport Allowance and other Allowances as per the University Rules in force from time to time.

The following will be the important duties entrusted to him:

4. To carry out all teaching and research work;
5. To carry out the Research Project which are sponsored by the University
6. To inform such duties etc as may be entrusted;

This rules regarding service and leave which are in forced or which may come into force or amended hereafter will be applicable to him.

To,
Dr. Shital Bati,
Assistant Professor,
Department of Commerce and Management,
Kachchh University, Bhuj. 370001

Registrar(AC)

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**KRANTIGURU SHYAMJI KRISHNA VERMA
KACHCHH UNIVERSITY**

Mundra Road,
Bhuj - Kachchh, 370001
Email:- registrar.kskvku@gmail.com

Phone (O): 02832- 235002/08
(Fax): 02832- 235011/122
web: www.kskvku.ac.in

Ref : KU Order-CAS\Asst. Prof.\2018\ 182

Date: 02-04-2018

21-5-18

- Ref:- (1) Government of Gujarat, Education Department, Resolution No. NGC/ 112009/ 3734/ Kh. Dated: 11-11-2009.
(2) Recommendation of Screening cum Evaluation Committee Dated: 04-04-2018
(3) Resolution No. 06 of the Executive council Dated: 26/04/2018
(4) Application of Dr. Kanish Shah Dated: 12-01-2018

Office Order:-

Dr. Kanish Shah, Assistant Professor, Department of Commerce and Management is hereby informed that he is promoted from stage I to stage II under Career Advancement Scheme with effect from 19-06-2016 in the pay scale of Rs. 15600-39100 AGP Rs. 7,000/-.

The Promotion is subject to the code of conduct by the Teacher as prescribed by the State Government and the University will be binding on him.

In addition to his pay, he will be entitled to receive Dearness Allowance, House Rent Allowance, Transport Allowance and other Allowances as per the University Rules in force from time to time.

The following will be the important duties entrusted to him:

1. To carry out all teaching and research work;
2. To carry out the Research Project which are sponsored by the University
3. To inform such duties etc as may be entrusted;

This rules regarding service and leave which are in forced or which may come into force or amended hereafter will be applicable to him.

To,
Dr. Kanish Shah,
Assistant Professor,
Department of Commerce and Management,
Kachchh University, Bhuj. 370001

Registrar (I/C)

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Kraatiguru Shyamji Krishna Verma

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(Fax): 02832-235012

Email: info@kskvkachchhuniversity.org

Ref: KU Order-CAS\Asst. Prof.\2019\ 1563

Date: 03-01-2019

- Ref:- (1) Government of Gujarat, Education Department, Resolution No. NGC/112009/3734/Kh. Dated: 11-11-2009.
(2) Recommendation of Scrutiny Cum Evaluation Committee Dated : 22-11-2018
(3) Resolution No.10 of the Executive council Dated :02-01-2019
(4) Application of Dr.M.H.Trivedi Dated :11-09-2018

Office Order:-

Dr. Mrugesh H. Trivedi, Assistant Professor, Department of Earth and Environment Science is hereby informed that he is promoted from stage 2 to 3 and designated as Assistant professor in Earth and Environment Science under Career Advancement Scheme with effect from 30-11-18 in the pay scale of Rs. 15600-39100 AGP Rs. 8,000/-.

The Promotion is subject to the code of conduct by the Teacher as prescribed by the State Government and the University will be binding on him.

In addition to his pay, he will be entitled to receive Dearness Allowance, House Rent Allowance, Transport Allowance and other Allowances as per the University Rules in force from time to time.


The following will be the important duties entrusted to him:

1. To carry out all teaching and research work;
2. To carry out the Research Project which are sponsored by the University
3. To inform such duties etc as may be entrusted;

This rules regarding service and leave which are in forced or which may come into force or amended hereafter will be applicable to him.

To,
Dr. Mrugesh H. Trivedi,
Assistant Professor,
Department of Earth and Environment Science
Kachchh University, Bhuj. 370001




Registrar(IC)
I/C REGISTRAR
K.S.K.V. Kachchh University

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2. Account (Pay Bill Section)
3. Exam Section
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Copy forwarded with compliments to:-
Professor and Head, Department of Earth and Environment Science,
Kachchh University, Bhuj.



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Ref : KU\ Order-CAS\Asst. Prof.\2019\ 1562

Date: 03-01-2019

- Ref:- (1) Government of Gujarat, Education Department, Resolution No. NGC/112009/3734/Kh. Dated: 11-11-2009.
(2) Recommendation of Scrutiny Cum Evaluation Committee Dated : 24-11-2019
(3) Resolution No.10 of the Executive council Dated : 02-01-19
(4) Application of Dr.J.L.Kholiya Dated :20-09-2018

Office Order:-

Dr. Jigna L. Kholiya, Assistant Professor, Department of Education is hereby informed that he is promoted from stage 2 to 3 and designated as Assistant professor in Education under Career Advancement Scheme with effect from 30-11-18 in the pay scale of Rs. 15600-39100 AGP Rs. 8,000/-.

The Promotion is subject to the code of conduct by the Teacher as prescribed by the State Government and the University will be binding on him.

In addition to his pay, he will be entitled to receive Dearness Allowance, House Rent Allowance, Transport Allowance and other Allowances as per the University Rules in force from time to time.


The following will be the important duties entrusted to him:

1. To carry out all teaching and research work;
2. To carry out the Research Project which are sponsored by the University
3. To inform such duties etc as may be entrusted;

This rules regarding service and leave which are in forced or which may come into force or amended hereafter will be applicable to him.

To,
Dr. Jigna L. Kholiya,
Assistant Professor,
Department of Education
Kachchh University, Bhuj. 370001




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I/C REGISTRAR
K.S.K.V. Kachchh University

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Email: info@kskvkachchhuniversity.org

Ref: KU\ Order-CAS\Asst. Prof.\2019\ 1561

Date: 03-01-2019

- Ref:-
- (1) Government of Gujarat, Education Department, Resolution No. NGC/112009/3734/Kh. Dated: 11-11-2009.
 - (2) Recommendation of Scrutiny Cum Evaluation Committee Dated : 24-11-2018
 - (3) Resolution No.10 of the Executive council Dated : 02-01-19
 - (4) Application of Dr.M.M.Barad Dated :19-09-2018

Office Order:-

Dr. Manisha M. Barad, Assistant Professor, Department of Commerce and Management is hereby informed that he is promoted from stage 2 to 3 and designated as Assistant professor in Commerce and Management under Career Advancement Scheme with effect from 30-11-18 in the pay scale of Rs. 15600-39100 AGP Rs. 8,000/-.

The Promotion is subject to the code of conduct by the Teacher as prescribed by the State Government and the University will be binding on him.

In addition to his pay, he will be entitled to receive Dearness Allowance, House Rent Allowance, Transport Allowance and other Allowances as per the University Rules in force from time to time.


The following will be the important duties entrusted to him:

1. To carry out all teaching and research work;
2. To carry out the Research Project which are sponsored by the University
3. To inform such duties etc as may be entrusted;

This rules regarding service and leave which are in forced or which may come into force or amended hereafter will be applicable to him.

To,
Dr. Manisha M. Barad,
Assistant Professor,
Department of Commerce and Management
Kachchh University, Bhuj. 370001




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K.S.K.V. Kachchh University

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Email: - info@kskvkachchhuniversity.org

Phone no: (03228) 235002
Fax no: 235012
web: kskvkachchhuniversity.org

Ref: KU\ Order-CAS\Asst. Prof.\2019\ 689

Date: 03 - 10 -2019

- Ref:- (1) Government of Gujarat, Education Department, Resolution No. NGC/ 112009/ 3734/ Kh. Dated: 11-11-2009.
(2) Recommendation of Scrutiny Cum Evaluation Committee Dated : 17-07-2019
(3) Resolution No.07 of the Executive council Dated :29-08-2019
(4) Application of Dr.V.R.RAM Dated : 07-02-2019

Office Order:-

Dr. Vijaykumar R. Ram, Assistant Professor, Department of Chemistry is hereby informed that he is promoted from stage 2 to 3 and designated as Assistant professor in Chemistry under Career Advancement Scheme with effect from 23-04-19 in the pay scale of Rs. 15600-39100 AGP Rs. 8,000/-.

The Promotion is subject to the code of conduct by the Teacher as prescribed by the State Government and the University will be binding on him.

In addition to his pay, he will be entitled to receive Dearness Allowance, House Rent Allowance, Transport Allowance and other Allowances as per the University Rules in force from time to time.

The following will be the important duties entrusted to him:

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3. To inform such duties etc as may be entrusted;

This rules regarding service and leave which are in forced or which may come into force or amended hereafter will be applicable to him.


Registrar(I/C)

To,
Dr. Vijaykumar R. Ram,
Assistant Professor,
Department of Chemistry
Kachchh University, Bhuj. 370001

Copy to:-

1. Office of the Hon. Vice Chancellor
2. Account (Pay Bill Section)
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Copy forwarded with compliments to:-

Professor and Head, Department of Chemistry, Kachchh University, Bhuj.



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Fax no: 235012
web: kskvkachchhuniversity.org

21
2-20-3
622

Ref : KU\ Order-CAS\Asst. Prof.\2019\ 690

Date: 03 - 10 -2019

- Ref:- (1) Government of Gujarat, Education Department, Resolution No. NGC/ 112009/ 3734/ Kh, Dated: 11-11-2009.
(2) Recommendation of Scrutiny Cum Evaluation Committee Dated : 17-07-2019
(3) Resolution No.07 of the Executive council Dated :29-08-2019
(4) Application of Dr.P. K. Thaker Dated : 24-06-2019

Office Order:-

Dr. Pankaj K. Thaker, Assistant Professor, Department of Sanskrit is hereby informed that he is promoted from stage 2 to 3 and designated as Assistant professor in Sanskrit under Career Advancement Scheme with effect from 17-06-19 in the pay scale of Rs. 15600-39100 AGP Rs. 8,000/-.

The Promotion is subject to the code of conduct by the Teacher as prescribed by the State Government and the University will be binding on him.

In addition to his pay, he will be entitled to receive Dearness Allowance, House Rent Allowance, Transport Allowance and other Allowances as per the University Rules in force from time to time.

The following will be the important duties entrusted to him:

1. To carry out all teaching and research work;
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3. To inform such duties etc as may be entrusted;

This rules regarding service and leave which are in forced or which may come into force or amended hereafter will be applicable to him.

Registrar(IC)

To,
Dr. Pankaj K. Thaker,
Assistant Professor,
Department of Sanskrit
Kachchh University, Bhuj. 370001

Copy to:-

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2. Account (Pay Bill Section)
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Copy forwarded with compliments to:-

Professor and Head, Department of Sanskrit, Kachchh University, Bhuj.



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Ref: KU Order-CAS/Asst. Prof. 2019/1564

Date: 03-01-2019

- Ref:- (1) Government of Gujarat, Education Department, Resolution No. NGC/112009/3734/Kh. Dated: 11-11-2009.
(2) Recommendation of Scrutiny Cum Evaluation Committee Dated :24-11-2018
(3) Resolution No.10 of the Executive council Dated :02-01-19
(4) Application of Dr.J.J.Bhatt Dated :19-09-2018

Office Order:-

Dr. Jyotindra J. Bhatt, Assistant Professor, Department of Chemistry is hereby informed that he is promoted from stage 2 to 3 and designated as Assistant professor in Chemistry under Career Advancement Scheme with effect from 30-11-18 in the pay scale of Rs. 15600-39100 AGP Rs. 8,000/-.

The Promotion is subject to the code of conduct by the Teacher as prescribed by the State Government and the University will be binding on him.

In addition to his pay, he will be entitled to receive Dearness Allowance, House Rent Allowance, Transport Allowance and other Allowances as per the University Rules in force from time to time.

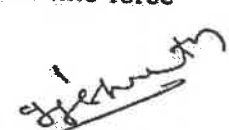
The following will be the important duties entrusted to him:

1. To carry out all teaching and research work;
2. To carry out the Research Project which are sponsored by the University
3. To inform such duties etc as may be entrusted;

This rules regarding service and leave which are in forced or which may come into force or amended hereafter will be applicable to him.

To,
Dr. Jyotindra J. Bhatt,
Assistant Professor,
Department of Chemistry
Kachchh University, Bhuj. 370001




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I/C REGISTRAR
K.S.K.V. Kachchh University

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Professor and Head, Department of Chemistry, Kachchh University, Bhuj.





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Fax no: 235012
web: kskvkachchhuniversity.org

Ref : KU\ Order-CAS\Prof.\2024\ 505

Date: 11 - 03 -2024

- Ref:- (1) Government of Gujarat, Education Department, Resolution No. NGC/ 112009/ 3734/ Kh. Dated: 11-11-2009.
(2) Recommendation of Scrutiny and Interview Committee Dated: 10-02-2024
(3) Resolution No.05 of the Board of Management Dated: 07-03-2024
(4) Application of Dr. K.M. Trivedi Dated : 16-08-2018

Office Order:-

Dr. K. M. Trivedi, Associate Professor, Department of Sanskrit is hereby informed that he is promoted from **stage 4 to 5** and designated as Professor in Sanskrit under Career Advancement Scheme with effect from 28-12-2014 in the pay scale of Rs.37400-67000 AGP Rs. 10,000/-.

The Promotion is subject to the code of conduct by the Teacher as prescribed by the State Government and the University will be binding on him.

In addition to his pay, he will be entitled to receive Dearness Allowance, House Rent Allowance, Transport Allowance and other Allowances as per the University Rules in force from time to time.

The following will be the important duties entrusted to him:

1. To carry out all teaching and research work;
2. To carry out the Research Project which are sponsored by the University
3. To inform such duties etc as may be entrusted;

This rules regarding service and leave which are in forced or which may come into force or amended hereafter will be applicable to him.

Trivedi k.m.

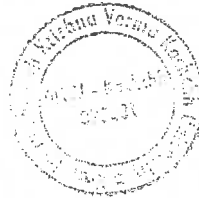
To,
Dr. K. M. Trivedi,
Associate Professor,
Department of Sanskrit
Kachchh University, Bhuj. 370001

[Signature]
Registrar(AC)

REGISTRAR
K. S. K. V. Kachchh University
BHUKACHCHH

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Copy forwarded with compliments to:-

Professor and Head, Department of Sanskrit, Kachchh University, Bhuj.



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Phone no: (03228) 235002
Fax no: 235012
web: kskvkachchhuniversity.org

Ref : KU\ Order-CAS\Prof.\2024\ 506

Date: 11 - 03 -2024

- Ref:- (1)MHRD,Deptt.of Higher Education, GOI Letter No. 1-7/2015-U.II(1)
Dated: 2nd-November-2017.
(2) UGC Letter No.:- F.No.23-4/2017(PS) Dated : 30th-January,2018
(3) Government of Gujarat, Education Department,Gandhinagar Resolution No.
PGR/1018/192/KH Dated:- 01.02.2019
(4) Recommendation of Scrutiny and Interview Committee Dated: 10-02-2024
(5) Resolution No.05 of the Board of Management Dated :07-03-2024
(6) Application of Dr. Subhash L. Bhandari Dated : 19-10-2022

Office Order:-

Dr. Subhash L Bhandari, Associate Professor, Department of Earth and Environmental Science is hereby informed that he is promoted from stage 4 to 5 and designated as Professor under Career Advancement Scheme. His pay is fixed at Rs. 1,53,000/- with effect from 26-05-2017 in the Cell No. 3 of Pay Matrix- 14, Vertical Range of Rs. 1,44,200-2,18,200 of 7th pay.

The Promotion is subject to the code of conduct by the Teacher as prescribed by the State Government and the University will be binding on him.

In addition to his pay, he will be entitled to receive Dearness Allowance, House Rent Allowance, Transport Allowance and other Allowances as per the University Rules in force from time to time.

The following will be the important duties entrusted to him:

1. To carry out all teaching and research work;
2. To carry out the Research Project which are sponsored by the University
3. To inform such duties etc as may be entrusted;

This rules regarding service and leave which are in forced or which may come into force or amended hereafter will be applicable to him.

Received
AS
To,
Dr. Subhash L. Bhandari,
Associate Professor,
Department of Earth & Environmental Science
Kachchh University, Bhuj. 370001

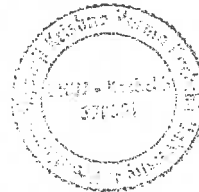
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Registrar(I/C)
REGISTRAR
K. S. K. V. Kachchh University
BHUNACHCHH

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Copy forwarded with compliments to:-

Professor and Head, Department of Earth and Environmental Science, Kachchh University, Bhuj.



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Email: - info@kskvkachchhuniversity.org

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web: kskvkachchhuniversity.org

Ref : KU Order-CAS\Prof.\2024\ 507

Date: 11 - 03 -2024

- Ref:- (1)MHRD, Deptt.of Higher Education, GOI Letter No. 1-7/2015-U.II(1)
Dated: 2nd-November-2017.
(2) UGC Letter No.:- F.No.23-4/2017(PS) Dated : 30th-January,2018
(3) Government of Gujarat, Education Department, Gandhinagar Resolution No.
PGR/1018/192/KH Dated:- 01.02.2019
(4) Recommendation of Scrutiny and Interview Committee Dated: 10-02-2024
(5) Resolution No.05 of the Board of Management Dated :07-03-2024
(6) Application of Dr. Kashmira P Mehta Dated : 19-08-2019

Office Order:-

Dr. Kashmira P Mehta, Associate Professor, Department of English is hereby informed that she is promoted from **stage 4 to 5** and designated as Professor under Career Advancement Scheme. Her pay is fixed at Rs. 1,62,300/- with effect from 08-09-2019 in the Cell No. 5 of Pay Matrix- 14, Vertical Range of Rs. 1,44,200-2,18,200 of 7th pay.

The Promotion is subject to the code of conduct by the Teacher as prescribed by the State Government and the University will be binding on him.

In addition to his pay, he will be entitled to receive Dearness Allowance, House Rent Allowance, Transport Allowance and other Allowances as per the University Rules in force from time to time.

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1. To carry out all teaching and research work;
2. To carry out the Research Project which are sponsored by the University
3. To inform such duties etc as may be entrusted;

This rules regarding service and leave which are in forced or which may come into force or amended hereafter will be applicable to him.

Recd.
Dr. Kashmira Mehta
To, 11/3

Dr. Kashmira Mehta,
Associate Professor,
Department of English
Kachchh University, Bhuj. 370001

Hishu
Registrar(I/C)
REGISTRAR
K. S. K. V. KACHCHH UNIVERSITY
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2. Account (Pay Bill Section) *Q/2024*
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Professor and Head, Department of English, Kachchh University, Bhuj.





Krantiguru Shyamji Krishna Verma
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Fax no: 235012
web: kskvkachchhuniversity.org

Ref : KU\ Order-CAS\Prof.\2024\ 508

Date: 11 - 03 -2024

- Ref:- (1)MHRD,Deptt.of Higher Education, GOI Letter No. 1-7/2015-U.II(1)
Dated: 2nd-November-2017.
(2) UGC Letter No.:- F.No.23-4/2017(PS) Dated : 30th-January,2018
(3) Government of Gujarat, Education Department,Gandhinagar Resolution No.
PGR/1018/192/KH Dated:- 01.02.2019
(4) Recommendation of Scrutiny and Interview Committee Dated: 10-02-2024
(5) Resolution No.05 of the Board of Management Dated :07-03-2024
(6) Application of Dr. Rajeshkumar V. Basiya Dated : 04-10-2022

Office Order:-

Dr. Rajeshkumar V Basiya, Associate Professor, Department of English is hereby informed that he is promoted from stage 4 to 5 and designated as Professor under Career Advancement Scheme. His pay is fixed at Rs. 1,57,600/- with effect from 08-09-2019 in the Cell No. 4 of Pay Matrix- 14, Vertical Range of Rs. 1,44,200-2,18,200 of 7th pay.

The Promotion is subject to the code of conduct by the Teacher as prescribed by the State Government and the University will be binding on him.

In addition to his pay, he will be entitled to receive Dearness Allowance, House Rent Allowance, Transport Allowance and other Allowances as per the University Rules in force from time to time.

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1. To carry out all teaching and research work;
2. To carry out the Research Project which are sponsored by the University
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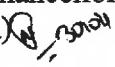
This rules regarding service and leave which are in forced or which may come into force or amended hereafter will be applicable to him.

To,
Dr. Rajeshkumar V. Basiya,
Associate Professor,
Department of English
Kachchh University, Bhuj. 370001


Registrar(IC)

REGISTRAR
K. S. K. V. Kachchh University
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Phone no: (03228) 235002
Fax no: 235012
web: kskvkachchhuniversity.org

Ref : KU\ Order-CAS\Prof.\2024\ 509

Date: 11 - 03 -2024

- Ref:- (1)MHRD,Deptt.of Higher Education, GOI Letter No. 1-7/2015-U.II(1)
Dated: 2nd-November-2017.
(2) UGC Letter No.:- F.No.23-4/2017(PS) Dated : 30th-January,2018
(3) Government of Gujarat, Education Department,Gandhinagar Resolution No.
PGR/1018/192/KH Dated:- 01.02.2019
(4) Recommendation of Scrutiny and Interview Committee Dated: 10-02-2024
(5) Resolution No.05 of the Board of Management Dated :07-03-2024
(6) Application of Dr. Kalpana Satija Dated : 10-08-2022

Office Order:-

Dr. Kalpana C Satija, Associate Professor, Department of Economics is hereby informed that she is promoted from stage 4 to 5 and designated as Professor under Career Advancement Scheme. Her pay is fixed at Rs. 1,53,000/- with effect from 14-10-2019 in the Cell No. 3 of Pay Matrix- 14, Vertical Range of Rs. 1,44,200-2,18,200 of 7th pay.

The Promotion is subject to the code of conduct by the Teacher as prescribed by the State Government and the University will be binding on him.

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3. To inform such duties etc as may be entrusted;

This rules regarding service and leave which are in forced or which may come into force or amended hereafter will be applicable to him.

Satija

To,
Dr. Kalpana Satija
Associate Professor,
Department of Economics
Kachchh University, Bhuj. 370001

J. S. K. V.
Registrar(IC)

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(3) Government of Gujarat, Education Department,Gandhinagar Resolution No.
PGR/1018/192/KH Dated:- 01.02.2019
(4) Recommendation of Scrutiny and Interview Committee Dated : 10-02-2024
(5) Resolution No.05 of the Board of Management Dated :07-03-2024
(6) Application of Dr. Jigna L Kholiya Dated : 30-11-2022

Office Order:-

Dr. Jigna L Kholiya, Assistant Professor, Department of Education is hereby informed that she is promoted from stage 3 to 4 and designated as Associate Professor under Career Advancement Scheme. Her pay is fixed at Rs. 1,31,400/- with effect from 30-11-2021 in the Cell No. 1 of Pay Matrix- 13 (A), Vertical Range of Rs. 1,31,400-2,10,800 of 7th pay.

The Promotion is subject to the code of conduct by the Teacher as prescribed by the State Government and the University will be binding on him.

In addition to his pay, he will be entitled to receive Dearness Allowance, House Rent Allowance, Transport Allowance and other Allowances as per the University Rules in force from time to time.


The following will be the important duties entrusted to him:

1. To carry out all teaching and research work;
2. To carry out the Research Project which are sponsored by the University
3. To inform such duties etc as may be entrusted;

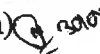
This rules regarding service and leave which are in forced or which may come into force or amended hereafter will be applicable to him.

To,
Dr. Jigna L Kholiya
Assistant Professor,
Department of Education
Kachchh University, Bhuj. 370001




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(4) Recommendation of Scrutiny and Interview Committee Dated : 10-02-2024
(5) Resolution No.05 of the Board of Management Dated :07-03-2024
(6) Application of Dr. Jyotindra J Bhatt Dated : 30-11-2021

Office Order:-

Dr. Jyotindra J Bhatt, Assistant Professor, Department of Chemistry is hereby informed that he is promoted from **stage 3 to 4** and designated as Associate Professor under Career Advancement Scheme. His pay is fixed at Rs. 1,31,400/- with effect from 30-11-2021 in the Cell No. 1 of Pay Matrix- 13 (A), Vertical Range of Rs. 1,31,400-2,10,800 of 7th pay.

The Promotion is subject to the code of conduct by the Teacher as prescribed by the State Government and the University will be binding on him.


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The following will be the important duties entrusted to him:

1. To carry out all teaching and research work;
2. To carry out the Research Project which are sponsored by the University
3. To inform such duties etc as may be entrusted;

This rules regarding service and leave which are in forced or which may come into force or amended hereafter will be applicable to him.

To,
Dr. Jyotindra J Bhatt
Assistant Professor,
Department of Chemistry
Kachchh University, Bhuj. 370001


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(4) Recommendation of Scrutiny and Interview Committee Dated : 10-02-2024
(5) Resolution No.05 of the Board of Management Dated :07-03-2024
(6) Application of Dr. Pankaj K Thaker Dated : 12-08-2022

Office Order:-

Dr. Pankaj K Thaker, Assistant Professor, Department of Sanskrit is hereby informed that he is promoted from **stage 3 to 4** and designated as Associate Professor under Career Advancement Scheme. His pay is fixed at Rs. 1,31,400/- with effect from 17-06-2022 in the Cell No. 1 of Pay Matrix- 13 (A), Vertical Range of Rs. 1,31,400-2,10,800 of 7th pay.

The Promotion is subject to the code of conduct by the Teacher as prescribed by the State Government and the University will be binding on him.

In addition to his pay, he will be entitled to receive Dearness Allowance, House Rent Allowance, Transport Allowance and other Allowances as per the University Rules in force from time to time.

The following will be the important duties entrusted to him:

1. To carry out all teaching and research work;
2. To carry out the Research Project which are sponsored by the University
3. To inform such duties etc as may be entrusted;

This rules regarding service and leave which are in forced or which may come into force or amended hereafter will be applicable to him.

To,
Dr. Pankaj K Thaker
Assistant Professor,
Department of Sanskrit
Kachchh University, Bhuj. 370001



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(4) Recommendation of Scrutiny and Interview Committee Dated : 10-02-2024
(5) Resolution No.05 of the Board of Management Dated :07-03-2024
(6) Application of Dr. Vijay R Ram Dated : 19-04-2022

Office Order:-

Dr. Vijay R Ram, Assistant Professor, Department of Chemistry is hereby informed that he is promoted from **stage 3 to 4** and designated as Associate Professor under Career Advancement Scheme. His pay is fixed at Rs. 1,31,400/- with effect from 23-04-2022 in the Cell No. 1 of Pay Matrix- 13 (A), Vertical Range of Rs. 1,31,400-2,10,800 of 7th pay.

The Promotion is subject to the code of conduct by the Teacher as prescribed by the State Government and the University will be binding on him.

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The following will be the important duties entrusted to him:

1. To carry out all teaching and research work;
2. To carry out the Research Project which are sponsored by the University
3. To inform such duties etc as may be entrusted;

This rules regarding service and leave which are in forced or which may come into force or amended hereafter will be applicable to him.

CP Ram
To,
Dr. Vijay Ram
Assistant Professor,
Department of English
Kachchh University, Bhuj. 370001

[Signature]
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(4) Recommendation of Scrutiny and Interview Committee Dated : 10-02-2024
(5) Resolution No.05 of the Board of Management Dated :07-03-2024
(6) Application of Dr. Manisha M Barad Dated : 30-11-2021

Office Order:-

Dr. Manisha M Barad, Assistant Professor, Department of Commerce and Management is hereby informed that she is promoted from **stage 3 to 4** and designated as Associate Professor under Career Advancement Scheme. Her pay is fixed at Rs. 1,31,400/- with effect from 30-11-2021 in the Cell No. 1 of Pay Matrix- 13 (A), Vertical Range of Rs. 1,31,400-2,10,800 of 7th pay.

The Promotion is subject to the code of conduct by the Teacher as prescribed by the State Government and the University will be binding on him.

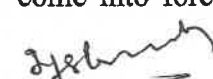
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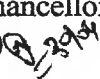
This rules regarding service and leave which are in forced or which may come into force or amended hereafter will be applicable to him.

To,
Dr. Manisha M Barad
Assistant Professor,
Department of Commerce and Management
Kachchh University, Bhuj. 370001


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(4) Recommendation of Scrutiny and Interview Committee Dated : 10-02-2024
(5) Resolution No.05 of the Board of Management Dated :07-03-2024
(6) Application of Dr. Mrugesh H Trivedi Dated : 30-11-2021

Office Order:-

Dr. Mrugesh H Trivedi, Assistant Professor, Department of Earth and Environmental Science is hereby informed that he is promoted from **stage 3 to 4** and designated as Associate Professor under Career Advancement Scheme. His pay is fixed at Rs. 1,31,400/- with effect from 30-11-2021 in the Cell No. 1 of Pay Matrix- 13 (A), Vertical Range of Rs. 1,31,400-2,10,800 of 7th pay.

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2. To carry out the Research Project which are sponsored by the University
3. To inform such duties etc as may be entrusted;

This rules regarding service and leave which are in forced or which may come into force or amended hereafter will be applicable to him.

See
Dr. Mrugesh H Trivedi

To,
Dr. Mrugesh H Trivedi
Assistant Professor,
Department of Earth & Environmental Science
Kachchh University, Bhuj. 370001

Dr. Mrugesh H Trivedi
Registrar(FC)
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Abhir

A Textbook for College Students

Abhir is a comprehensive textbook prepared for undergraduate students to hone their literary and linguistic competence. It has been meticulously designed to enhance the English language proficiency of undergraduate students. This book intends to cater to the needs of students and keep pace with developments in higher education. In accordance with the National Education Policy (NEP) 2020 guidelines, *Abhir* embraces the vision of including regional literature alongside global works. We believe that this approach not only nurtures linguistic proficiency but also fosters cultural understanding and empathy among learners.

The selection of contents reflects a progressive approach to language acquisition. For the advantage and benefit of students, each unit of the book contains pre-reading activities, a brief biographical note about the author, and a succinct introduction to the literary work, followed by a glossary to facilitate comprehension. The exercises provided at the end of each unit include multiple choice questions, short notes and detailed questions ensuring ample textual engagement. The units on grammar and composition intend to establish a strong foundation in language structures, enabling clarity and precision in expression.

We hope that the textbook will significantly contribute to elevating the learners' comprehension and language skills in English.



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Dr. Kashmira Mehta
Dr. Manoj Chhaya
Dr. Dilip Katiya
Dr. Divya Maheshwary
Dr. Dushyant Nimavat

SECTION 1

5 Fàilte

Pabu Karasan Gadhavi

English Translation by Dr Kashmira Mehta

PRE-READING ACTIVITY

- Read a short *gazal* and share your interpretation of it in class.
 - What is your criteria of 'warm welcome'?
-

About the Poet and the Translator

For four decades, Pabu Karasan Gadhavi, a poet with the penname 'Pushp' (meaning flower), has been a resident of Bhuj, his native village Kathada of Mandiv *taluka*, Kachchh. He has retired from the administration branch of the police department after 34 years of service. During his tenure from 1998 to 2010, he served in the Passport, Foreigner Registration and Immigration wing of the office of the Superintendent of Police.

The three collections of poems by Pushp, *Sambandh* (Gujarati), *Hinyaari* (Kachchhi) and *Madhur Samndhar* (Hindi) were together published in December, 1998. His collection of Kachchhi poems, *Hinyaari*, won the Smt Taramati Visanji Gala Award for 'Best Book of Verse in Kachchhi' in the year 2018. He was also felicitated with 'Sahitya Gaurav Puraskar' by the Gujarat (Kachchhi) Sahitya Academy, Gandhinagar, in 2021. Pabu Gadhavi stands as a prominent figure in Kachchhi literature. He has penned *gazals* and poems on various subjects like nature, love, leisure, wanderings, time, the moon, trees, love for the mighty language Kachchhi, his motherland Kachchh and Kachchi Madu (man), etc. The poet and the translator, Dr Kashmira Mehta, understood the imperative need to look into the possibilities of a collaborative work that sustains the language, especially the indigenous ones like the Kachchhi language and literature and the result is *Fàilte* (A Collection of Translated Kachchhi *Gazals*). Translating from Kachchhi, *gazals* in particular, is not easy, as the rhythm, meter, tone and meaning should be preserved in translation.

Dr Kashmira Pares Mehta (Ex-Dean, Faculty of Arts and Head, Department of English at KSKV Kachchh University, Bhuj), has 30 years of teaching experience. Having guided PhD and MPhil scholars, her areas of interest include Cultural Studies, Translation Studies of Indian English Literature and ELT. She is actively involved in translating the indigenous Kachchhi and

Gujarati languages. She obtained a fellowship for a PhD and Minor Research Project under the UGC. In addition to her brilliant academic career, she is profoundly interested in classical music and obtained “Upantya Visharad” in classical music. She has trained many students in cultural activities and public speaking. Recently, she obtained a patent entitled *Artificial Intelligence based Vocabulary Building Apparatus*, which was published in *The Patent Office Journal* Issue No. 01/2022 dated January 7, 2022.

About the Poem

The poem “Fàilte” is taken and translated from *Hinyaari*, a collection of Kachchhi poems by Pabu Karasan Gadhavi or ‘Pushp’. The poem is originally a *gazal*, lyrical and almost magical. The similarity between Irish and Kachchhi has led the spirit of the poem to be captured in the word ‘Fàilte’ meaning ‘a warm welcome’. “Fàilte” is about the passion of love, but beyond that, a passion for self. The lover-narrator is overwhelmed by the emotions they go through, often contradicting and intense. The narrator loses their sense of identity and becomes a jester in the king’s court when they are actually a ruler. They are tired of being called only when their beloved calls them and compares it to slavery. The beloved is accused of hiding their passion from the world, afraid of being judged. But the lover wants to break free from the shackles of society and even love. They attain freedom through gazals and go where they find a warm welcome. And when there is ‘Fàilte’, the narrator blooms like a flower.

Fàilte

Convulsing into the flow of emotion sometimes;
I smile in solitude and weep in wilderness.

Deeply drown in passion forgetting self,
I befall to be Jack though the King.

Afraid you’re of worldly concerns,
I meet you in dreams when you call only.

Why should abide with slavery?
I fly in the sky on my gazal’s wings.

Arid in garden and bloom in desert,
I just go ‘Pushp’ wherever find fàilte.



Meraki

A Textbook for College Students

Meraki is a comprehensive textbook prepared for undergraduate students to hone their literary and linguistic competence. It has been meticulously designed to enhance their English language proficiency. This book intends to cater to the needs of students and keep pace with developments in higher education. In accordance with the National Education Policy (NEP) 2020 guidelines, *Meraki* embraces the vision of including regional Indian literature alongside global works. We believe that this approach not only nurtures learners' linguistic proficiency but also cultivates cultural understanding and empathy.

The selection of contents reflects a progressive approach to language acquisition. For the advantage and benefit of students, each unit of the book contains pre-reading activities, a brief biographical note about the author, and a succinct introduction to the literary work, followed by a glossary to facilitate comprehension. The exercises provided at the end of each unit include multiple choice questions, short notes and detailed questions ensuring ample textual engagement. The units on grammar and composition intend to establish a strong foundation in language structures, enabling clarity and precision in expression.

We hope that the textbook will significantly contribute to elevating the learners' comprehension and language skills in English.



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Dr. Kashmira Mehta
Dr. Amin, Sama
Dr. Yagnesh Dhorriya
Dr. Dimple Chudasamma
Dr. Parul Popat

MERAKI

A Textbook for College Students





MACMILLAN

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UNIT 1

1 Deshara Parmeshara

Duleray Karani

*English Translation by Dr Dimple Chudasama
and Dr Kashmira Mehta*

PRE-READING ACTIVITIES

- Have you ever witnessed a case being fought in court?
 - Hold a mock court session with your classmates. Assign everyone their roles and reach a verdict.
 - Do you think people who commit felonies should be let off without punishment? Form two groups and conduct a debate.
-

About the Author

Duleray Lakhanbhai Karani (1896–1989) was a Kutchi literary researcher, collector and editor. He is popularly known as ‘Kutch’s Meghani’ and wrote his first book, *Kachchna Rasjarana*, in 1918, followed by several others. Over the span of his literary career, he wrote *Sonal Bavani*, *Jam Chanasa* and many more, including a few unpublished works. Karani authored more than 60 books of poetry, plays, short stories, biographies, children’s stories and songs. His deep love for Kutch and its culture is reflected in his works, including the Kutchi dictionary, Kutchi idioms and three books on teaching the Kutchi language. On the occasion of the silver jubilee year of ‘Vivekgram Prakashan’, the literary wing of the Vivekanand Research and Training Institute published some selected works of Karani in a special volume, *Duleray Karani Sahitya Vaibhav*.

About the Translators

Dr Dimple Bhartiben Chudasama is an assistant professor of English literature and communication skills at Shree Sahajanand Girls Institute, Bhuj. She completed her PhD in 2023 and a research project under ‘Gargi’ – Centre for the Holistic Development of Women. Her areas of interest are translation studies, world mythology, English novels and drama. Dr Dimple is also an ardent admirer of cinema and theatricals.

Dr Kashmira Paresh Mehta (Ex-Dean, Faculty of Arts and Head, Department of English, at KSKV Kachchh University, Bhuj), has 30 years of teaching experience. Having guided PhD and MPhil scholars, her areas of interest include Cultural Studies, Translation Studies of Indian English Literature and ELT. She is actively involved in translating the indigenous Kachchhi and Gujarati languages. She obtained a fellowship for a PhD and a Minor Research Project under the UGC. In addition to her brilliant academic career, she is profoundly interested in classical music and obtained 'Upantya Visharad' in classical music. She has trained many students in cultural activities and public speaking. Recently, she obtained a patent entitled *Artificial Intelligence-Based Vocabulary Building Apparatus*, which was published in *The Patent Office Journal*, Issue No. 01/2022 dated January 7, 2022.

About the Story

"Deshara Parmeshara" is a tale about the righteous king of Bhuj, Maharao Shri Deshalji Bawa I, and the victory of truth over deceit. The court of Bhuj had many visitors seeking justice from the king and this story is about a peculiar case whose outcome was indecisive. On a fiery afternoon, a poor farmer arrived at the court of the king, seeking justice for being wronged by the moneylender. The moneylender claimed that the farmer had not paid back the sum he owed him, while the farmer pleaded innocent. The courtiers of Bhuj had declared the farmer a cheat, who was left with no option but to turn to the king. The king looked into the matter carefully, and while initially he had to side with the moneylender, the truth soon became clear as daylight. "Deshara Parmeshara" is a salute to the king's wit and justice, which make him worthy of being elevated to a god-like stature.

Deshara Parmeshara

Once a strange case had come up for hearing in the Bhuj court. A peculiar complaint had been filed. A Kanbi had been sued by a moneylender. The moneylender had a document containing Kanbi's signature. In it, Kanbi had written: "I have borrowed a thousand kori from you. I owe to pay the money with interest to you. The witness is the Lord Sun." But that document had created a severe issue in front of the Bhuj courtiers. Kanbi claimed that he had paid every kori to the lender Vora, while Vora argued that Kanbi was lying, he had not given any money, and as proof, he had the original document signed by Kanbi. According to the document, Kanbi had to pay a thousand kori in dues, but there was no witness that he had paid. There was no such letter or sign in it. For this reason, all the evidence went against Kanbi and the Bhuj court declared him a fibber.

Maharao Shri Deshalji Bawa I was on the throne of Bhuj at the time. For his people, Deshalji was an ideal idol of justice.

It was late afternoon. The fire seemed to be raining from the sun. Bhujio Hill was basking in the sun's scorching heat and was pouring all its heat on Bhuj city. Deshalji had just taken a siesta at Darbargarh, Bhuj, amid the sweltering heat. Suddenly, there was a

petitioned scream from outside, "Jiyera! Now you come to my aid. I am a poor farmer facing injustice without any delinquency."

The king awoke by this loud cry from Kanbi, and the king of Kutch came out barefoot immediately.

"Who is it?" The Maharaja's sweet voice filled the atmosphere with serenity.

"Jiyera!" Kanbi's throat was choked with tears, "the Bhuj court has done an injustice by punishing me for paying a thousand kori. I am not wailing for the money but the accusation of being a liar is unbearable. Please, do me justice." Then Kanbi presented all the details of his case to the king. Rao called for all the documents related to the verdict from the court and scrutinised them. Even he could not find any evidence to back up Kanbi's claim. The court's judgment did not look unjust or biased. But the innocence of Kanbi's eyes confused Deshalji Bawa. After carefully examining the documents, the king of Kutch sighed and said, "What should I do, brother? I can't find any evidence that you have paid your debt."

"Then it is my misfortune, Anndata! But the proof is crystal clear. By giving a thousand kori to the lender, I have marked a large cross of black ink on this document with my own hands," Kanbi said firmly.

"A cross with black ink?" The King asked, being attentive.

"Yes, Maharaj! I did it with my own hands!"

"But you seem misunderstood. Not just a cross, there is not even a black dot anywhere in this document."

"But I have made a mark by myself and given Sheth a thousand kori."

"But Sheth is denying it."

"Sheth is a crooked person, Maharao. He has no fear, even of God."

There was an openness in Kanbi's voice. The case had now become a tricky riddle to unravel, and it had brought wrinkles to Rao's forehead.

The lender was immediately called. All the courtiers were now present. Everyone was intrigued by the situation and curious about what would happen next to this perplexing problem. Shortly afterward, the lender, who had filed a lawsuit against Kanbi, also appeared. He came and touched Rao's feet.

"Sheth, if there is any deceit or sin in your mind, get rid of it and speak the truth," Rao sternly instructed the lender.

"Hon'ble, these papers will speak everything," Sheth replied firmly.

Rao Deshalji listened to Sheth's words. He inspected every inch of the paper once again, but there was no solution to the black cross mystery. At the end of the document, it was written in one last line: "Witness is the Lord Sun." Rao was engrossed in the thought, does the sun testify? And with that thought, he held the paper of the document in front of the sun and prayed in his heart, "O Lord Sun, your witness is written in this. The world

will laugh at me if I, the king of Bhuj, cannot give justice today. Lord, can you shed any light on the matter now?"

And then, out of the blue, a strange miracle happened. As if a big kingdom had been won, such joy overflowed in the chest of the lord of Kutch. His two hands were joined before the sun, which was shining bright. Rao's head bowed towards the Lord Savitanarayana.

Then Rao asked Kanbi calmly, 'Well, do you have any witnesses to your marking on the paper?'

"Not a soul."

"But in this, it is written that the witness is the Lord Sun."

"Ha...ha...ha," the lender laughed and replied, "This is just an old traditional custom of writing that has been going on since ancient times."

"But does the sun bear witness?" Rao now asked Kanbi.

"Yes, Maharaj. But now the Kali Yuga has come. How can the people of Kaljug understand the witness of the Lord Sun?" Kanbi replied innocently.

"How can people understand? Hm..." Rao said and then addressed the lender, "Sheth, come closer and see whether Sun can testify or not." Saying this, Rao placed the document in front of the Sun and showed it to Sheth. Sheth's eyes widened. The faint mark of the cross was visible on the document. His face turned white as a ghost with fear and embarrassment.

"Now, speak the truth. Is this mark real or not?" Rao asked Sheth grimly.

"Yes, Khudavant, yes. I beg your forgiveness."

"So, tell the truth. How did this mark of black ink vanish from the paper?" Rao asked Sheth in a stern voice.

"Please forgive me, Jiyera," said the moneylender emotionally and fell on Rao's legs with a trembling body.

"But how did you erase the mark?"

"Garibnawaz. Forgive my felony. I have a technique for erasing black-inked letters. When the ink was wet, I added a little sugar to it. Then I put this document near the rate of ants. The ants climbed around the mark and sucked the black ink mixed with sugar. And with that tactic, the whole mark disappeared."

"And now, how many other marks have you erased like this?"

"Anndata, have your leniency over me this time. I take an oath by putting my hands on your feet that from today I will never commit such a crime again, and I will also give compensation to those whom I have robbed by this scam." The lender pleaded with tears of remorse.

The king's officials were astonished by the judgment. Maharao Deshalji's name was hailed all over Kutch due to this true justice and his love for righteousness gained him his eminent title, 'Deshara Parmeshara.'

GLOSSARY

hearing: a meeting to address a problem and pass judgment

Bhuj: a city in the state of Gujarat

peculiar: strange

Kanbi: a person from the Kanbi caste; a farmer

Kori: an old silver coin of Kutch of the value of one-third of a rupee

courtiers: people who are a part of the King or Queen's court

Vora: caste

declared: announced with surety

fibber: a person who lies

petitioned: description of a formal request for judgment

Darbargarh: an old building of the Bhuj court

Jiyera: Long live the king

delinquency: crime

serenity: calmness

choked: to get something caught in the throat making a person unable to speak or breathe

verdict: judgment

scrutinised: to examine carefully

evidence: proof

Anndata: provider of anna (food)

Sheth: moneylender

crooked: complicated in a wicked way; sly

intrigued: highly interested

perplexing: confusing

lawsuit: a formal complaint against someone that is taken up in court

deceit: a dishonest act of making someone believe something that is not true

sin: an immoral act

sternly: strictly

testify: to make a statement as the confirmation of truth

Savitnarayana: Lord Sun

Kali Yuga: the fourth yuga, considered to be the worst of all yugas

faint: something that cannot be seen clearly

Khudavant: godlike

embarrassment: the feeling of guilt, shame and discomfort

emotionally: full of feeling

Garibnawaz: kind and charitable towards the poor

felony: a serious crime

leniency: less strictness

compensation: a sum of money given to someone in return for damage

scam: a dishonest plan for making money

remorse: feeling sorry for something

astonished: very surprised

hailed: appreciating someone by calling out their name

righteousness: morally good behaviour

eminent: famous and respected

EXERCISES

- I. Select the most appropriate answer from the options provided.
- Why is the story titled "Deshara Parmeshara"?
 - Because god helped the king.
 - Because the king is considered to be God.
 - Because the king respected the gods.
 - Because the farmer thought that the king was God.
 - Why did the Bhuj court declare the farmer to be a fibber'?
 - The farmer was indeed guilty.
 - The farmer lied about returning the money.
 - The Kanbi tampered with evidence and made the Vora look guilty.
 - The Vora tampered with the evidence and made the Kanbi look guilty.
 - How much money did the Kanbi owe to the Vora?
 - 1000 mohars
 - 100 koris
 - 10000 grams of silver
 - None of the above
 - Who acted as a witness for the case?
 - The courtiers
 - The Sun
 - The Kanbi
 - The ants
 - When did the hearing of the case happen in the king's court?
 - A fine morning.
 - In the evening with a gentle breeze blowing.
 - On a sweltering afternoon.
 - On a full moon night.
 - Who came seeking justice in the king's court?
 - The Vora
 - The people of Bhuj
 - The ants
 - The Kanbi
 - Why did the king agree to scrutinise the case after the Bhuj court's decision?
 - The Kanbi looked innocent.
 - The Kanbi claimed that he had marked the document with a black cross.
 - All of the above
 - None of the above
 - How did the Vora commit his felony?
 - He erased the proof with lemon juice.
 - He bribed the court officials with money.
 - He swapped the documents.
 - He used sugar and ants.

9. How did the Vora rectify the crimes he committed?
 - a. He fell on the king's feet.
 - b. He returned the Kanbi his money.
 - c. He returned all the victims their money.
 - d. He swore to the gods that he would not commit such crimes again.
10. What is the message of this story?
 - a. Truth is always victorious.
 - b. Moneylending is a crime.
 - c. Kings are gods.
 - d. None of the above

II. Answer the following questions briefly.

1. Why is King Deshalji hailed all over Bhuj?
2. Why was the case of the Kanbi and Vora considered to be a 'severe issue' by the Bhuj court?
3. Why was the farmer declared guilty by the court and why did the king have difficulty believing the him at first?
4. What was the farmer's defence against the accusations against him?
5. How were the moneylender's misdeeds exposed?
6. How did the Kanbi get justice?

III. Write short notes on the following.

1. The message of the story
2. The role of the Sun in the story
3. 'Sheth is a crooked person, Maharao. He has no fear, even of God.'
4. The justice of the court as opposed to the justice of the king in the story
5. Appropriateness of the title



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We sincerely hope that *Advik* becomes a valuable resource for learners, enriching their understanding and proficiency in English.



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About the Translator

Dr Kashmira Paresh Mehta (Professor and Head, Department of English, KSKV Kachchh University, Bhuj) with 27 years of teaching experience in higher education; is closely associated with several national and international professional bodies and actively engaged in teaching, training, research, translation, editing, compilation, consultation and social activities. Her areas of interest are Cultural Studies, Translation Studies and ELT. She has been translating from Gujarati and the indigenous Kachchhi language. She had obtained fellowships for PhD and Minor Research Project from UGC. Apart from her brilliant academic career, she is profoundly interested in classical music and obtained "Upantya Visharad" in classical music. She is a writer and a translator who writes extensively in English, Gujarati and Kachchhi language. She along with other professors of English developed an App 'Artificial Intelligence based Vocabulary Acquiring Apparatus' and the Patent Journal of India published the patent.

About the Poem

"Jerakali" is a philosophically symbolic poem. Literally 'Jerakali' means fledgling sparrow but in this poem, it is a symbol of ever-thriving insatiable human desires. The poet uses different metaphors to describe Jerakali as imprisoned and free, strong and weak. The poem delves into Jerakali's futile pursuit of material pleasures, juxtaposed with an internal sense of emptiness. Despite the passage of time and the inevitability of change, Jerakali remains the same. The comparison of Jerakali to a sailor navigating a fragile 'paper boat' on the vast ocean, underscores the challenges faced by individuals in pursuing their desires with limited resources. Moreover, the poet suggests that while controlled desires can lead to success, insatiable and untamed ones have the potential to precipitate downfall due to their boundless nature. The poem culminates in a thought-provoking rhetorical question, inviting readers to contemplate the eternal presence of desire in human life.

Jerakali exists in everyone's heart!
 Jerakali lives and flies in a cage!
 Coerces a car, nuts to eat at loggia;
 Yet weak from appetite Jerakali starves!
 Rivers turn and time may re-turn but;
 Jerakali never turns back on anyone's call!
 Sips the sea of sorrow in a jiffy;
 Jerakali swims ocean in a paper ship!
 If it is tamed, the slave becomes the king;
 Otherwise the king becomes a slave!
 Pallbearers ask while carrying the body;
 'Shabaab' have you ever seen Jerakali dying?

- "Jerakali" originally in Kachchhi by Jayanti Joshi 'Shabab'
 translated by Dr Kashmira Paresh Mehta

GLOSSARY

coerces: drive

loggia: terrace, a covered outdoor area with open sides

appetite: desire for food or drink

starves: dies or suffers due to lack of food

jiffy: a very short amount of time

tamed: made something or someone less wild or domesticated

pallbearers: people who carry the coffin at a funeral

COMPREHENSION

I. Select the most appropriate answer for the following from the provided options:

1. What does 'Jerakali' mean?
 - a. A majestic eagle
 - b. A soaring hawk
 - c. A fledgling sparrow
 - d. A singing nightingale
2. How does the poet describe Jerakali's relationship with materialistic things?
 - a. Joyful and fulfilling
 - b. Frustrating and unfulfilling
 - c. Limited and satisfactory
 - d. Liberating and enriching
3. How are rivers and Jerakali different?
 - a. Rivers take turns at times but Jerakali never returns on anybody's call.
 - b. Rivers are slower than Jerakali.
 - c. Jerakali swims oceans.
 - d. Jerakali is caged while rivers are not.
4. What does the poet compare Jerakali to while navigating life's challenges?
 - a. A sturdy ship
 - b. A resilient rock
 - c. A fragile paper boat
 - d. A mighty ocean liner
5. What can happen if Jerakali is untamed?
 - a. Progress
 - b. Development
 - c. Profit
 - d. Downfall

6. What do the pallbearers ask the poet?
 - a. Where is Jerakali?
 - b. Have you seen Jerakali dying?
 - c. Have you seen Jerakali in the cage?
 - d. Have you seen Jerakali flying?

II. Answer the following questions briefly.

1. What does the poet mean by 'flying in a cage'?
2. How is Jerakali different from time?
3. Why does Jerakali starve?
4. What can happen if Jerakali is tamed?
5. What does the poet want to convey with the lines 'Jerakali swims ocean in a paper ship!'?

III. Write short notes on the following.

1. The symbolism of Jerakali in the poem
2. Metaphors used by the poet to describe Jerakali
3. The significance of desires in life
4. The use of alliteration in the poem



IQAC

Krantiguru Shyamji Krishna Verma Kachchh University, Bhuj Internal Quality Assurance Cell

Introduction:

In pursuance of the National Action Plan of the National Assessment and Accreditation Council (NAAC), Bangalore, for performance evaluation, assessment and accreditation and quality up gradation of institutions of higher education, the NAAC proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a post - accreditation quality sustenance measure. Hence the Krantiguru Shyamji Krishna Verma Kachchh University, Bhuj has established its own Internal Quality Assurance Cell (IQAC) in 2016. Since quality enhancement is a continuous process, the IQAC will become a part of an institution's system and work towards realizing the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the performance of institutions. The IQAC will make a significant and meaningful contribution in the post - accreditation phase of institutions. During the post - accreditation period, the IQAC will channelize the efforts and measures of an institution towards academic excellence.

Strategies

As per the guidelines of NAAC, IQAC, Krantiguru Shyamji Krishna Verma Kachchh University, Bhuj shall evolve mechanisms and procedures for:

- ▽ Ensuring timely, efficient and progressive performance of academic, Administrative and financial tasks
- ▽ The relevance and quality of academic and research programmes
- ▽ Equitable access to and affordability of academic programmes for various Sections of society
- ▽ Optimization and integration of modern methods of teaching and learning
- ▽ The credibility of evaluation procedures
- ▽ Ensuring the adequacy, maintenance and functioning of the support Structure and services
- ▽ Research sharing and networking with other institutions in India and abroad.

Functions

IQAC, Krantiguru Shyamji Krishna Verma Kachchh University, Bhuj will also try to follow the functions suggested by NAAC. Some of the functions expected of the IQAC are:

- ∇ Development and application of quality benchmarks / parameters for various academic and administrative activities of an institution
- ∇ Dissemination of information on various quality parameters of higher education
- ∇ Organization of workshops, seminars on quality related themes and promotion of quality circles
- ∇ Documentation of the various programmes / activities leading to quality improvement
- ∇ Acting as a nodal agency of the institution for quality - related activities
- ∇ Preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters.

Benefits

IQAC, Krantiguru Shyamji Krishna Verma Kachchh University, Bhuj will facilitate / contribute :

- ∇ To a heightened level of clarity and focus in institutional functioning towards quality enhancement and facilitate internalization of the quality culture.
- ∇ To the enhancement and integration among the various activities of the institution and institutionalize many good practices.
- ∇ To provide a sound basis for decision making to improve institutional functioning.
- ∇ To act as a change agent in the institution.
- ∇ To better internal communication.

Composition

As per the guideline of NAAC, in 12 October 2007, the Krantiguru Shyamji Krishna Verma Kachchh University, Bhuj has constituted Internal Quality assurance Cell (IQAC) under the chairmanship of head of the institution (Hon. Vice Chancellor) with heads of important academic and administrative units, a few teachers and a few distinguished educationalists / representatives of local committee. The composition of the IQAC may be as follows:

1. Chairperson: Head of the Institution
2. A few senior administrative officers
3. Three to eight teachers
4. One or two members from the Management
5. One / two nominees from local society
6. One of the teachers as the coordinator of the IQAC.

Though NAAC suggests the composition, the institutions can customize it to suit their size and complexity. IQACs would facilitate better planning, coordinator and monitoring of various functions within an institution. It would also give the stakeholders an opportunity to participate in a cross - sectional functioning of the institution to promote quality enhancement initiatives and activities.

I.Q.A.C. 2023-2026

❖ Composition of IQAC, K.S.K.V. Kachchh University

➤ Chairperson :

- Dr. P. S. Hirani – I/c Vice Chancellor

➤ Teachers :

- Dr. Subhash Bhandari
- Dr. Mrugesh Trivedi
- Dr. Pankaj Thaker
- Dr. Manisha Barad
- Dr. Atul Kaniya
- Dr. Mahesh Mulani
- Dr. Kanish Shah
- Dr. Jignesh Tala
- Dr. Kaushik Dalvi
- Dr. Ajay Rathod
- Dr. Gaurav Chauhan

➤ Research Development Wing :

- Dr. Vijay Ram
- Dr. Shital Bati
- Dr. Seema Sharma
- Dr. Anamik Shah

➤ Administrative Officers :

- Dr. G. M. Butani Registrar
- Dr. Tejal Seth Controller of Examination
- Dr. Amar Mehta System Engineer
- Dr. Harshad Niramal Librarian
- Dr. Ram Sondarava Maneger (Admin.)
- Mr. Arpan Thacker Civil Engineer

➤ Member from University Committee :

- Dr. Darshna Dholakia E.C. Member
- Dr. C.S.Zala E.C. Member

➤ Member from Stakeholders :

- Dr. Kanti Gor Ex-Vice Chancellor
- Mr. Aniruddh Dave Ex- E.C. Member

➤ Member from Industrialists / Local Society :

- Mr. Manoj Solanki

➤ Member from Students and Alumni

- Dr. Rishi Joshi
- Mr. Nirdesh Buch
- Mrs. Shweta Majethiya
- Mr. Jaymit Solanki

➤ Director of IQAC:

- Dr. Kashmira Mehta

Krantiguru Shyamji Krishna Verma Kachchh University
INTERNAL QUALITY ASSURANCE CELL (IQAC)



Establishment

The University has constituted new IQAC in the year 2021.

Vision

To ensure quality culture as the prime concern for the Higher Education through institutionalizing and internalizing all the initiatives taken with internal and external support of academia and stakeholders.

Objectives of the IQAC:

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the University.
- To promote measures for functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Strategies of the IQAC

- a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.
- b) Relevant and quality academic/ research programmes.
- c) Equitable access to and affordability of academic programmes for various sections of Society.
- d) Optimization and integration of modern methods of teaching and learning.
- e) The credibility of assessment and evaluation process.
- f) Ensuring the adequacy, maintenance and proper allocation of support structure and Services.
- g) Sharing of research findings and networking with other institutions in India and abroad.



Functions of the IQAC

- a) Development and application of quality benchmarks as per the vision and mission of the University.
- b) Setting the parameters for various academic and administrative activities of the University.
- c) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- d) Collection and analysis of feedback from all stakeholders on quality-related University processes.
- e) Dissemination of information on various quality parameters to all stakeholders.
- f) Organization of inter and intra university/institutional workshops, seminars on quality related themes and promotion of quality culture.
- g) Documentation of the various programmes/activities leading to quality improvement
- h) Acting as a nodal agency of the University for coordinating quality-related activities, including adoption and dissemination of best and novel practices.
- i) Development and maintenance of University database for the purpose of maintaining /enhancing the University quality.
- j) Periodical conduct of Academic and Administrative Audit and its follow-up.
- k) Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

Composition of the IQAC, K.S.K.V. Kachchh University

Chairperson

- Prof. Jayrajsinh D Jadeja, Honorable Vice-Chancellor, Kachchh University, Bhuj

Senior Administrative Officer

- Dr. G M Butani, Registrar, Kachchh University, Bhuj

Director

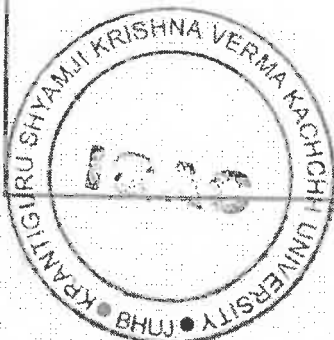
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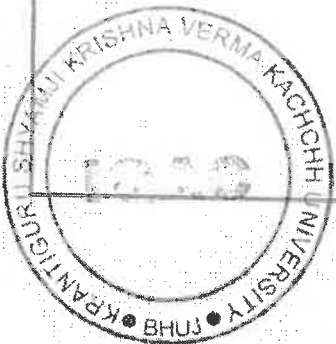
Nominees from Employers/ Industrialists/ stakeholders

Mr. Nimish Fadke bhuj2@fokia.org +91 9825225862

Nominees from Students

Mr. Jaymeet Solanki M. jaymeetsolanki@gmail.com +91 90339 27335

Mr. Mohit Joshi mohitjoshi68@gmail.com +91 79906 02569



Krantiguru Shyamji Krishna Verma
Kachchh University
INTERNAL QUALITY ASSURANCE CELL (IQAC)



NOTICE


29th January 2022

The meeting of the Internal Quality Assurance Cell committee members shall be held on **3rd February 2022** at 4:30pm in the Conference Hall, Administrative Building, K.S.K.V. Kachchh University, Bhuj.

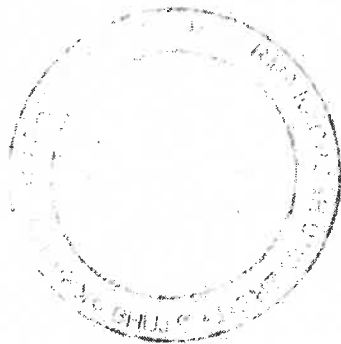
Following are the agenda of the meeting:


- To confirm the minutes of the last meeting of IQAC held on 3rd July 2021
- IQAC work report of last six months.
- To discuss future action plan of IQAC for NAAC

Please make it convenient to attend.

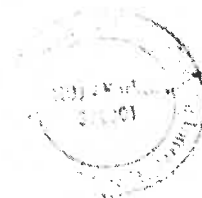

Dr. R. V. Basiya
Director, IQAC
K.S.K.V. Kachchh University

DIRECTOR
IQAC
K.S.K.V. Kachchh University
BHUJ




Dr. G. M. Butani
Registrar,
Senior Administrative Officer- IQAC
K.S.K.V. Kachchh University

REGISTRAR
K. S. K. V. Kachchh University
BHUJ - KACHCHH



Krantiguru Shyamji Krishna Verma Kachchh University

INTERNAL QUALITY ASSURANCE CELL (IQAC)



5th July 2021

Minutes of the Meeting of IQAC, K.S.K.V. Kachchh University

Date and Time: 3rd July 2021 at 4 pm onwards

Venue: Conference Hall, Administrative Building, K.S.K.V. Kachchh University, Bhuj

The meeting of IQAC, K.S.K.V. Kachchh University was held on 3rd July 2021 at 4 pm in Conference Hall, Administrative Building, K.S.K.V. Kachchh University, Bhuj. The following members were present.

Sr. No.	Name of the Committee Member	Present/Absent
1.	Prof. Jayrajsinh D Jadeja, Honorable Vice-Chancellor, Kachchh University, Bhuj	Absent
2.	Dr. G. M. Butani, Registrar, Senior Administrative Officer - IQAC, Kachchh University, Bhuj	Present
3.	Dr. R. V. Basiya, Director, IQAC, K.S.K.V. Kachchh University	Present
4.	Dr. Vijaykumar Ram, Co-ordinator, IQAC, K.S.K.V. Kachchh University	Present
5.	Dr. Subhash Bhandari, Teacher, K.S.K.V. Kachchh University	Present
6.	Dr. Pankaj Thaker, Teacher, K.S.K.V. Kachchh University	Present
7.	Dr. Kaushik Dalvi, Teacher, K.S.K.V. Kachchh University	Present
8.	Dr. Atul Kanaiya, Teacher, K.S.K.V. Kachchh University	Absent
9.	Dr. Chirag Patel, Teacher, K.S.K.V. Kachchh University	Present
10.	Dr. Gaurav Chauhan, Teacher, K.S.K.V. Kachchh University	Present
11.	Dr. K. V. Gor, Nominees from Local Society	Present
12.	Dr. Anil Gor, Nominees from Alumni	Present
13.	Mr. Nimish Fadke, Nominees from Employers/ Industrialists/ stakeholders	Absent
15.	Mr. Jaymeet M. Solanki, Nominees from Students	Present
16.	Mr. Mohit Joshi, Nominees from Students	Present



The meeting started on a welcome note by the IQAC Director. The Chairperson and Senior Administrative Officer requested all the members for an open house discussion related to the proposed agenda. They stated that the K.S.K.V. Kachchh University has accredited with UGC 2F and 12B certifications and accreditation of NAAC is yet to be achieved. In addition to that, they motivated and inspired the IQAC committee members for the implementation of NAAC recommended guidelines and associated activities in the University campus.

Agenda 1: To discuss the Activities of IQAC of Kachchh University, Bhuj

Dr. R. V. Basiya discussed the composition of the IQAC in the K.S.K.V. Kachchh University and he explained the objective and functions of the IQAC. Dr. K. V. Gor and Dr. Anil Gor with their broad experience discussed the possible ways to conduct constructive activities in the University for taking further steps towards achieving NAAC accreditation.

Agenda 2: To discuss the NAAC recommended guidelines for Internal Quality Assurance Cell and preparation of the submission of Annual Quality Assurance Report (AQAR)

Dr. R. V. Basiya and Dr. Vijaykumar Ram thoroughly discussed and explained the NAAC recommended guidelines for the creation of IQAC and submission of AQAR. They also explained Criterion - I to Criterion - VII of the NAAC recommended guidelines. Chairperson and Senior Administrative Officer along with Dr. R. V. Basiya gave the following responsibility to the following IQAC committee members for the further implementation of Criterion I – VII in the K.S.K.V. Kachchh University.

Criterion – I: Curricular Aspects to **Dr. Subhash Bhandari**

Criterion – II: Teaching, Learning, and Evaluation to **Dr. Atul Kanaiya**

Criterion – III: Research, Innovations, and Extension to **Dr. Gaurav D. Chauhan**

Criterion – IV: Infrastructure and Learning Resources to **Dr. Vijaykumar Ram**

Criterion – V: Student Support and Progression to **Dr. Chirag Patel**

Criterion – VI: Governance, Leadership, and Management to **Dr. Kaushik Dalvi**


Criterion – VII: Institutional Values and Best Practices to **Dr. Pankaj Thaker**


Agenda 3: To prepare the work plan of the IQAC of Kachchh University, Bhuj

After the discussion of seven criteria, the IQAC committee member pointed out some crucial points and goals which needed to be completed within a short period which are as follows

1. Establishment of the Parent-Teacher Association and appointment of Coordinator and Co-coordinator.
2. Recommend the data collection format to the Alumni Cell
3. Prepare the format of the University Department's profile
4. Conduct a meeting with all the Heads of the Departments and to brief them regarding applicable criterions
5. Conduct a meeting of IQAC committee members with the experts of the NAAC
6. Recommendations for the upliftment of University research activities
7. Recommend to BOS for updating the syllabus as per UGC and NEP
8. Review the Vision, Mission, and Goals of the University
9. Take necessary actions for the preparation of the AQAR
10. Update the University website
11. To boost the activities related to the placement cell
12. To recommend for the preparation of the academic calendar.

The meeting came to an end at 6.00 pm.


Dr. R. V. Basiya
Director, IQAC
K.S.K.V. Kachchh University


Dr. G. M. Butani
Registrar, Senior Administrative Officer- IQAC
K.S.K.V. Kachchh University

Krantiguru Shyamji Krishna Verma Kachchh University

INTERNAL QUALITY ASSURANCE CELL (IQAC)



NOTICE


1st July 2021

The meeting of the Internal Quality Assurance Cell committee members will be held on 3rd July 2021 at 4:00pm in the Conference Hall, Administrative Building, K.S.K.V. Kachchh University, Bhuj.

Following is the agenda of the meeting:


- To discuss the Activities of IQAC of Kachchh University, Bhuj
- To discuss the NAAC recommended guidelines for Internal Quality Assurance Cell and preparation of the submission of Annual Quality Assurance Report (AQAR)
- To prepare the work plan of the IQAC of K.S.K.V. Kachchh University

Please make it convenient to attend.


Dr. R. V. Basiya
Director, IQAC
K.S.K.V. Kachchh University

**DIRECTOR
IQAC**

**KSKV Kachchh University
BHUU**


Dr. G. M. Butani
Registrar, Senior Administrative Officer- IQAC
K.S.K.V. Kachchh University

**REGISTRAR
K. S. K. V. Kachchh University
BHUU - KACHCHH**





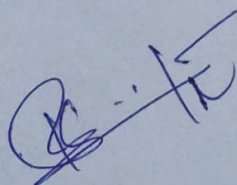
Internal Quality Assurance Cell
KSKV Kachchh University, Bhuj

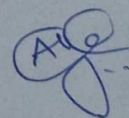
Action Taken Report
Year: 2018-2023



Action Taken Report of the IQAC Review Meeting

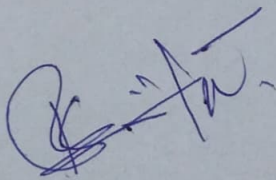
Sr. No.	Agenda	Action Taken
1	Norms to finalise Credits for the students under NEP-2020	A comprehensive set of norms was developed, defining the credit allocation for various courses, including core, elective, and multidisciplinary subjects.
2	Establishment of Extension Centres	Proposals were reviewed and submitted
3	To incorporate Value Added Courses/IKS/Skill Enhancement Courses/ Ability Enhancement courses and multidisciplinary subjects	Reviewed and implemented for different courses
4	To change the Syllabus of various programs according to NEP-2020	Reviewed and approved changes
5	To finalise CAS for faculty members	Reviewed and finalise the list of faculty members eligible for promotion
6	To receive feedbacks from stakeholders, alumni and students, <i>employers and teachers</i>	Received feedbacks and suggested changes to the concerned Departments and bodies





REGISTRAR
KSKV Kachchh University
Bhuj-Kachchh-370001

7	Establishment of Research and Development cell	Various MOUs were signed, conferences, workshops were conducted
8	Coursework to be done for Ph.D. students as per UGC norms	Course work was done in three phases as per UGC guidelines and exam was conducted for the same
9	Training for teachers and non-teaching staff	FDPs and Administrative workshops conducted
10	Guideship to be given to the eligible teachers according to UGC 2022 Norms	Scrutiny of the application files was done and awarded Guideship
11	Advertisement for the teaching, non-teaching, administrative and technical sanctioned posts	Scrutiny process for filling up various academic, administrative, technical and non-teaching posts was done





REGISTRAR
KSKV Kachchh University
Bhuj-Kachchh-370001



IQAC

Dr. Kashmira Paresh Mehta

Director

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E-mail : iqac@kskvku.ac.in

Ref: No. KU/IQAC/Minutes/2024/06

Date: 24/10/2024

Minutes of the meeting

The meeting was held on October 24, 2024 in the Court Hall from 10:30 a.m. onwards

- **Criterion wise presentation was conducted under the guidance of Hon. Vice Chancellor, Registrar and Director of IQAC**
- All criterion team has presented their data and discussed their remaining data
 - Criterion 1: BOS minutes and projects to be added
 - Criterion 2: Convocation link, Extra curricular activities to be added year wise
 - Criterion 3: Few projects and awards to be added
 - Criterion 4: Few labs and classroom details to be added
 - Criterion 5: Placement related data to be revised
 - Criterion 6: Qualitative data to be revised
 - Criterion 7: Qaulitative data to be revised


Director,
IQAC

Krantiguru Shyamji Krishna Verma Kachchh University
Mundra Road, Bhuj, Kachchh-370001 (Gujarat), INDIA



IQAC

Dr. Kashmira Paresh Mehta

Director

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Ref: No. KU/IQAC/Minutes/2024/05

Date: 22/10/2024

Minutes of the meeting

The meeting was held on October 22, 2024 in the conference room from 11:00 a.m. onwards

➤ **Points discussed in the meeting are as follows:**

- Director conducted the meeting for all the criterion.
- For Criterion 1, Employer feedback data to be added for remaining departments.
- 1.3.2 and 1.3.2 to be revised
- Departmental Profiles for the remaining faculties
- For Criterion 2, qualitative 2.6.1 to be revised
- Prof. Kashmira Mehta thanked all the members.

**Director,
IQAC**



IQAC

Dr. Kashmiri Paresh Mehta

Director

IQAC

K.S.K.V. Kachchh University, Bhuj-Kachchh

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Ref: No. KU/IQAC/Minutes/2024/04

Date: 10/10/2024

Minutes of the meeting

The meeting was held on October 10, 2024 in the conference room from 04:00 p.m. onwards

➤ **Points discussed in the meeting are as follows:**

- Director conducted the meeting for all the criterion.
- Complete criteria of soft copies and hard copies received from criterion 4 and 6.
- Criterion 7: only one point is remaining
- Criterion 3 has collected all the data
- Criterion 5 needs to add data from 2018.
- Prof. Kashmiri Mehta thanked all the members.


Director,
IQAC



IQAC

Dr. Kash
Director
IQAC
K.S.K.V. Kachchh
E-mail : iqac@kskv.ac.in

Ref: No. KU/IQAC/Minutes/2024/03

Date

Minutes of the meeting

The meeting was held on October 7, 2024 in the conference room from 11:00 a.m. to 04:00 p.m.

➤ **Points discussed in the meeting are as follows:**

- Director conducted the meeting for all the criterion.

Criterion 4, 2, and 6: Remaining Data Points

For Criterion 4:

- Addition of photos of the Chair
- Pending % wise data for 4.2 and 4.4
- Admission data for GIPL (4.3)
- Addition of descriptions below each photo

For Criterion 2:

- Data collection for 2.1 and 2.2 from few departments are pending
- Slight modifications and additions are required for 2.4
- All data is ready for 2.5, except for the data on the journalism course

For Criterion 6:

- NIRF data needs to be added
- Addition of descriptions below each photo
- MOU data needs to be included
- Data from January 2018 must be added
- Update on the latest committee for each cell

Deadline: The last date for submitting data for Criteria 2 and 6 is Thursday, October 10, 2024.

Note: Data for Criteria 4 and 6 has been submitted in soft copy.

**Director,
IQAC**

**Krantiguru Shyamji Krishna Verma Kachchh University
Mundra Road, Bhuj, Kachchh-370001 (Gujarat), INDIA**



IQAC

Dr. Kashmira Paresh Mehta

Director

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Ref: No. KU/IQAC/Minutes/2024/02

Date: 03/10/2024

Minutes of the meeting

The meeting was held to collect data in soft and hard copies for all the criteria on October 3, 2024 in the conference room from 11:00 a.m. to 04:30 p.m.

➤ **Points discussed in the meeting are as follows:**

- Director conducted the meeting for all the criterion.
- Dr. Kashmira Mehta discussed on the strategies to collect the remaining data for all the criteria with each team.
- All team were ready with only few data collection remaining.
- Criterion 3 and 6 were absent in the meeting and criterion 7 will submit all the data on 4th October, 2024.


Director,
IQAC

**Krantiguru Shyamji Krishna Verma Kachchh University
Mundra Road, Bhuj, Kachchh-370001 (Gujarat), INDIA**



IQAC

Dr. Kashmira Paresh Mehta

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Ref: No. KU/IQAC/Minutes/2024/01

Date: 23/09/2024

Minutes of the meeting after acceptance of IIQA

The first meeting after IIQA acceptance was conducted on September 23, 2024 in the conference room from 11:00 a.m. to 04:30 p.m.

➤ **Points discussed in the meeting are as follows:**

- The Hon. Vice Chancellor guided and discussed the SSR format as received by NAAC. The discussion focused on ensuring that all criteria are met comprehensively.
- Detailed points corresponding to each criterion were reviewed and discussed the specific requirements outlined in the SSR format, ensuring that all aspects are thoroughly covered.
- It was decided that files related to each criterion and sub-criterion would be prepared in both soft copy and hard copy to ease of access and ensure that all documentation is readily available for review.
- Dr. Kashmira Mehta provided guidance on gathering any unfinished data. The team discussed strategies for collecting necessary information from the relevant departments to ensure that all data is complete and accurate.
- To streamline the process, all necessary files and data must be collected by **October 2, 2024**. This deadline is crucial for allowing sufficient time for review and finalization of the SSR prior to submission.


Director,
IQAC

**Krantiguru Shyamji Krishna Verma Kachchh University
Mundra Road, Bhuj, Kachchh-370001 (Gujarat), INDIA**



Dr. Kashmira Paresh Mehta

Co-Ordinator

NAAC

K.S.K.V. Kachchh University, Bhuj-Kachchh

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Ref./NAAC/CC/Minutes/01

Date: 01/08/2024

- Orientation meeting for all Criterion was held on court hall from 4:30 p.m. to 06:20 p.m.
- The detailed presentation for all the criterions and sub criterions was given by Dr. Gaurav Chauhan and Dr. Kashmira Mehta
- Hon. Vice Chancellor has thoroughly discussed about the progress and how to proceed further.
- Dr. Kashmira Mehta thanked all the members present in the meeting.


Co-ordinator,

NAAC
11/8/24



Dr. Kashmira Paresh Mehta

Co-Ordinator

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K.S.K.V. Kachchh University, Bhuj-Kachchh

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Ref./NAAC/Minutes/01

Date: 28/08/2024

- Minutes of Guidance lecture on “NAAC Accreditation for University Teachers”– was held on Court hall during 11:00 a.m. to 12:30 p.m.
- **The Agenda Points of meeting:**
 1. Understanding NAAC accreditation criteria
 2. Effective strategies for documentation and compliance
 3. Best practices for quality enhancement in teaching and administration

Meeting Minutes:

- The meeting commenced with the discussion of meeting agenda by Dr. Kashmira Mehta.
- Dr. Harish Padh has guided in detail for the first 3 criteria of NAAC. Dr. Padh has discussed in detail on difference between curriculum and syllabus. He has Enlightened on CBCS system and discussed on teaching methods by giving example of paper clip project.
- Dr. Padh has explained on interdisciplinary teaching and learning and change in teaching method in effective way.
- He insisted that research and teaching should be complimentary to each other, with the importance of extension work.
- Kachchh has great potential for the research and learning for each teacher and researchers.
- He suggested that collaboration with industries is necessary and R and D ecosystem development is important for the University.
- He guided all the teaching and non-teaching staff that NAAC is a continuous process and requires constant efforts.
- The session was ended with question and answers and thorough discussion.
- Hon. VC sir has enlightened how quality of education and liberty of teachers is important.
- Dr. Anil Gor thanked all the members present in the meeting.


28/8/24



Dr. Kashmira Paresh Mehta

Co-Ordinator

NAAC

K.S.K.V. Kachchh University, Bhuj-Kachchh

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Ref./NAAC/CC/SSR/07

Date: 02/07/2024

Minutes of the meeting

Criterion VII

- Meeting for SSR of criterion VII was held on 02/07/24 at 04:10 p.m.
- Detailed presentation was given by Dr. Chirag Patel from print out
- Qualitative data to be added in bullet form
- Data to be added for hazardous chemicals from Chemistry and Environment Science department
- For handicapped student's examination and lectures are taken ground floor
- Repainting of Shyamji Krishna Verma statue to be done


Co-ordinator,
NAAC



Dr. Kashmira Paresh Mehta

Co-Ordinator

NAAC

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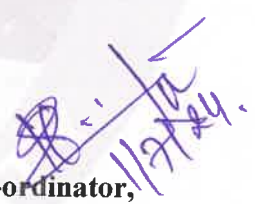
Ref./NAAC/CC/SSR/06

Date: 01/07/2024

Minutes of the meeting

Criterion VI

- Meeting for SSR of criterion VI was held on 01/07/24 at 04:00 p.m.
- Detailed presentation was given by Dr. Kaushik Dalavi
- As per the discussion, 70% of the data was collected from all the departments.
- Detail discussion on criteria for funds and donations was done by all the committee members and data to be added for:
 - New extension centers, Vocational course, Aushadhiya....., Namu Vad van...
 - Exam related information to be added
 - Hon. Vice Chancellor has guided to add increment and insurance related details for non-teaching staff members
 - For fund raising programs, research, consultancy, workshops, seminars, conferences to be incorporated
 - Grant details to be collected from Hon. Registrar's office
 - AAA audit and chair details to be collected and incorporated


Co-ordinator,
NAAC



Dr. Kashmira Paresh Mehta

Co-Ordinator

NAAC

K.S.K.V. Kachchh University, Bhuj-Kachchh

E-mail : iqac@kskvku.ac.in

Ref./NAAC/CC/SSR/05

Date: 01/07/2024

Minutes of the meeting

Criterion V

- Meeting for SSR of criterion VI was held on 01/07/24 at 04:30 p.m.
- Detailed presentation was given by Dr. Mrugesh Trivedi.
- As per the detail discussion data to be added for
 - Minority, philanthropist, NGOs, Industries
 - GSET, NET, Exam classes data to be collected from Dr. Ajay Rathod
 - Company-wise employment data to be collected from HR department
 - Sports details for each student to be added


Co-ordinator,
NAAC



Dr. Kashmira Paresh Mehta

Co-Ordinator

NAAC

K.S.K.V. Kachchh University, Bhuj-Kachchh

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Ref./NAAC/CC/SSR/04

Date: 28/06/2024

Minutes of the meeting

Criterion IV

- Meeting for SSR of criterion IV was held on 13/06/24 at 10:30 a.m.
- Detailed Presentation was given by Dr. Harshad Nirmal
- As per the discussion details to be added for
 - Institutional ID, Sanskrit (Hastaprat Bhandar)
 - Kachchhi Chair
 - Online lecture during COVID time
 - Seminar, Conference and workshop for NEP
 - Employment center and their extension activities
 - Art Gallery and theater to be added


Co-ordinator,
NAAC



Dr. Kashmira Paresh Mehta

Co-Ordinator

NAAC

K.S.K.V. Kachchh University, Bhuj-Kachchh

E-mail : iqac@kskvku.ac.in

Ref./NAAC/CC/SSR/03

Date: 28/06/2024

Minutes of the Meeting

Criterion III

- Meeting for SSR of criterion III was held on 12/06/24 at 03:00 p.m.
- Detailed Presentation was given by Dr. Gaurav Chauhan
- Compilation of the data to be done after collecting data from all the departments
- Publication from Ph.D. scholars and visiting, ad-hoc teachers to be collected
- It was decided by team that publication credit to be given to guide


28/6/24.
Co-ordinator,
NAAC



Dr. Kashmira Paresh Mehta

Co-Ordinator

NAAC

K.S.K.V. Kachchh University, Bhuj-Kachchh

E-mail : igac@kskvku.ac.in

Ref./NAAC/CC/SSR/02

Date: 26/06/2024

Minutes of the meeting

Criterion II

- Meeting for second round of SSR for criterion II was held on 26/06/2024 at 04:00 p.m. to 05:00 p.m.
- Dr. Atul Kanaiya has submitted detailed report in presentation form
- After thorough discussion all the ad-hoc and visiting faculty data to be filled and revised
- As guided by Hon. Vice Chancellor, till report submission, all the data can be incorporated
- Data for visiting faculty is pending to add
- Punishment report for exams to be added
- Data for Computer department remains for 2.5
- Data for Ph.D. students to be collected from Department of R and D, from Ms. Suman Jethi
- Combined staff meeting and final presentation for criterion 2 will be given on 5th July


Co-ordinator,
NAAC



Dr. Kashmira Paresh Mehta

Co-Ordinator

NAAC

K.S.K.V. Kachchh University, Bhuj-Kachchh

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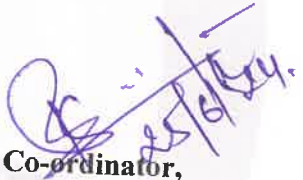
Ref./NAAC/CC/SSR/01

Date: 25/06/2024

Minutes of the meeting

Criterion I:

- Meeting for SSR of criterion I was held on 25/06/2024 at 04:00 p.m. to 05:00 p.m.
- Detail presentation was given by Dr. Pankaj Thakar with his team.
- Subject wise program details and code was given.
- Feedback analysis report was prepared and circulated personally.
- Faculty bio data to be collected.
- Combined staff meeting and final presentation for criterion 1 will be given on 4th July


25/6/24.
**Co-ordinator,
NAAC**



Dr. Kashmira Paresh Mehta

Co-Ordinator

NAAC

K.S.K.V. Kachchh University, Bhuj-Kachchh

E-mail : igac@kskvku.ac.in

Ref./NAAC/CC/SSR/07

Date: 14/06/2024

Minutes of the meeting

Criterion VI

- Meeting for SSR of criterion VI was held on 14/06/24 at 10:00 a.m.
- Detailed presentation was given by Dr. Kaushik Dalavi
- As per the discussion, last five years' data to be collected from all the departments.
- University achievement before 5 years should be incorporated in the qualitative data.
- Detail discussion on criteria for funds and donations was done by all the committee members
- Bullet points to be added for qualitative data in report preparation.

Convener Dr. Kaushik Dalavi

Criteria wise work distribution was done as follows:

- 6.1: Dr. P. S. Hirani, Dr. Kanishk Shah
- 6.2: Dr. Vijay Vyas, Dr. Kaushik Dalvi
- 6.3: Dr. Mahesh Mulani, Mr. Sahil Gor
- 6.4: Dr. Rupal Desai, Mr. Yash Vora
- 6.5: Dr. Jagruti Pandya, Mr. Manoj Prajapati


Co-ordinator,
NAAC



Dr. Kashmira Paresh Mehta

Co-Ordinator

NAAC

K.S.K.V. Kachchh University, Bhuj-Kachchh

E-mail : igac@kskvku.ac.in

Ref./NAAC/CC/SSR/06

Date: 13/06/2024

Minutes of the meeting

Criterion IV

- Meeting for SSR of criterion IV was held on 13/06/24 at 10:30 a.m.
- Detailed Presentation was given by Dr. Harshad Nirmal
- 80% report was ready
- Till submission, all the data should be incorporated

Convener Dr. Harshad Nirmal

Criteria wise work distribution was done as follows:

- 4.1: Dr. Seema Sharma
- 4.1.2: Mrs. Kajal Vaidya
- 4.2: Dr. Harshad Nirmal, Ms. Kajal Ben
- 4.3: Mr. Manish Dasotia, Mr. Bhavesh Dantani
- 4.4: Mr. Arpan Thacker


Co-ordinator,
NAAC



Dr. Kashmira Paresh Mehta

Co-Ordinator

NAAC

K.S.K.V. Kachchh University, Bhuj-Kachchh

E-mail : iqac@kskvku.ac.in

Ref./NAAC/CC/SSR/05

Date: 12/06/2024

Minutes of the meeting

Criterion VII

- Meeting for SSR of criterion VII was held on 12/06/24 at 11:45 a.m.
- Detailed presentation was given by Dr. Chirag Patel
- For Best practices, Admission process, Placement Record can be added

Convener Dr. Chirag Patel

- Hon. VC sir has asked to distribute all the sub criteria among team members of criteria 7
- 7.1: Dr. Chirag Patel, Dr. Subhash Bhandari
- 7.1. (2-7): Mr. Hardeep Jadeja, Dr. Chirag Patel
- 7.1. (8-10): Dr. Chirag Patel, Mr. Bhavesh Dantani
- 7.2, 7.3: Dr. Chirag Patel, Dr. Subhash Bhandari, Dr. R. V. Basiya


Co-ordinator,
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Ref./NAAC/CC/SSR/04

Date: 12/06/2024

Minutes of the meeting

Criterion V

- Meeting for SSR of criterion VI was held on 12/06/24 at 10:30 a.m.
- Detailed presentation was given by Dr. Mrugesh Trivedi.
- As per the discussion, last five years' data to be collected from all the departments.
- University achievement before 5 years should be incorporated in the qualitative data.
- Team of two for each sub criteria will be selected for collecting data from the University and from governmental and NGO.

Convener Dr. Mrugesh H. Trivedi

Criteria wise work distribution was done as follows:

- 5.1, 5.2: Dr. Girin Baxi, Dr. Mrugesh Trivedi, Shital Ben, Gayatriba Jadeja, Navalkishor Sharma
- 5.3, 5.4: Dr. Vijay Ram, Dr. Gaurav Chauhan, Dr. Gautam Priyadarshi


Co-ordinator,
NAAC



Dr. Kashmira Paresh Mehta

Co-Ordinator

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Ref./NAAC/CC/SSR/03

Date: 12/06/2024

Minutes of the Meeting

Criterion III

- Meeting for SSR of criterion III was held on 12/06/24 at 11:00 a.m.
- Detailed Presentation was given by Dr. Gaurav Chauhan
- Establishment Board needs to be added
- As per the discussion last five years' data to be collected
- Outreach program other than NSS, i.e. SATYAM project and Thalassemia to be added
- DRDA data to be collected from Dr. Chirag Patel

Convener Dr. Gaurav Chauhan

Criteria wise work distribution was done as follows:

- 3.1: Dr. Gaurav Chauhan
- 3.2: Dr. Mrugesh Trivedi
- 3.3: Dr. J. J. Bhatt
- 3.4: Dr. Druma Vaidya
- 3.5: Prof. D. M. Bakarania
- 3.6: Mr. Chirag Parmar
- 3.7: Dr. Somiya Ajani


Co-ordinator,
NAAC



Dr. Kashmira Paresh Mehta

Co-Ordinator

NAAC

K.S.K.V. Kachchh University, Bhuj-Kachchh

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Ref./NAAC/CC/SSR/02

Date: 11/06/2024

Minutes of the meeting

Criterion II

- Meeting for SSR of criterion II was held on 11/06/2024 at 10:15 a.m. to 11:30 a.m.
- Dr. Atul Kanaiya has submitted detailed report
- More than 34 diploma and certificate courses will be added
- Details for Student Survey Submission to be completed at the time of opening of the vacation.
- The work distribution for the criteria and sub criteria was done as follows:

Convener Dr. Atul Kanaiya

- Hon. VC sir has asked to distribute all the sub criteria among team members of criteria 2
- Mr. Soeb Sama: 2.1, 2.2 ✓
- Dr. Atul Kanaiya: 2.3
- Dr. Kiran Jivani: 2.4
- Dr. Manisha Barad: 2.5
- Dr. Pankaj Sevak and Mr. Ashok Gor: 2.6, 2.7


Co-ordinator,
NAAC



Dr. Kashmira Paresh Mehta

Co-Ordinator

NAAC

K.S.K.V. Kachchh University, Bhuj-Kachchh

E-mail : iqac@kskvku.ac.in

Ref./NAAC/CC/SSR/01

Date: 10/06/2024

Minutes of the meeting

Criterion I:

- Meeting for SSR of criterion I was held on 10/06/2024 at 10:00 a.m. to 11:15 a.m.
- The documents to be submitted in both online and offline mode, and link to be generated for the same.
- The work distribution for the criteria and sub criteria was done as follows:

Convener Dr. Pankaj Thakar

- Mr. Manish Mangalia: 1.1.1, 1.1.2
- Dr. Ajay Rathod: 1.2.1
- Dr. Kalpna Satija: 1.3.1, 1.3.2 ✓
- Dr. Amar Mehta: 1.3.3
- Dr. Chirag Patel: 1.4.1


10/06/24
Co-ordinator,
NAAC



Dr. Kashmira Paresh Mehta

Co-Ordinator

NAAC

K.S.K.V. Kachchh University, Bhuj-Kachchh

E-mail : igac@kskvku.ac.in

Ref./NAAC/CC/Minutes/07

Date: 27/05/2024

- Minutes of NAAC – Core committee Meeting for all Criterion was held on conference room during 4:30 p.m. to 06:20 p.m.

- **The Agenda Points of meeting:**

The Final presentation meeting for all NAAC criterions before submission of IIQA

Meeting Minutes:

- The meeting commenced with the discussion of meeting agenda by Dr. Kashmira Mehta.
- Hon. VC suggested to update university website on regular basis.
- All the criterion data collection was done up to 70-80 % except for the criterion II.
- Hon. Vice Chancellor has discussed thoroughly on the submission process and timeline required for each step.
- All the Committee to be revised and updated on the website as per the format.
- Sign Board, Infrastructure and photographs will be prepared wherever it is required.
- Hon. Vice Chancellor has suggested to keep University logo, vision and mission board at concern departments and offices.
- Hon. Vice Chancellor has appreciated the grand received by Dept. of Geology for 75 points of the Geo-Heritage site in Kachchh.
- Dr. Kashmira Mehta thanked all the members present in the meeting.

Co-ordinator

NAAC

[Handwritten signature]
27/5/24



Dr. Kashmira Paresh Mehta

Co-Ordinator

NAAC

K.S.K.V. Kachchh University, Bhuj-Kachchh

E-mail : igac@kskvku.ac.in


Ref./NAAC/CC/Minutes/06

Date: 21/05/2024

- Minutes of NAAC – Core committee Meeting for all Criterion was held on conference room during 11:00 a.m. to 12:30 p.m.
- **The Agenda Points of meeting:**
The follow up presentation meeting for all NAAC criterions

Meeting Minutes:

- The meeting commenced with the discussion of meeting agenda by Dr. Kashmira Mehta.
- All criterion conveners were present and whoever were not present due to vacation, their respective team members have presented their completion report and data collection in the meeting.
- Hon. VC suggested to submit 90% of completion report by the end of this month and further suggestion from external experts will be taken.
- All the criterion data collection was done up to 60-70% and VC sir has suggested to complete the data collection during vacation from all the remaining faculties.
- Dr. Kashmira Mehta has appreciated work of all the members and asked remaining criterion II and V to complete their report.
- Hon. VC has suggested to upload photographs of all the student activities done by different departments on social media page or it should be submitted to Dr. Amar Mehta in proper format.
- Sign Board will be prepared wherever it is required.
- VC Sir has suggested to keep Photographs of scientist, authors, noble laureate, Kachchh heritage and geological sites at concern departments and offices.
- Dr. Kashmira Mehta thanked all the members present in the meeting.


21/5/24



Dr. Kashmira Paresh Mehta

Co-Ordinator

NAAC

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Ref./NAAC/CC/Minutes/06

Date: 26/04/2024

- Minutes of NAAC – Core committee Meeting for all Criterion was held on conference room during 4:00 to 4:45 p.m.

- **The Agenda Points of meeting:**

The follow up presentation meeting for all NAAC criterions

Meeting Minutes:

- The meeting commenced with the discussion of meeting agenda by Dr. Kashmira Mehta.
- All criterion conveners were present and whoever were not present due to election duty, their respective team members have presented their completion report and data collection in the meeting.
- Hon. VC suggested to submit LOI before 15th July.
- All members have completed their data report up to 20-30% and Hon. VC sir suggested to speed up the work and complete the data collection before academic break from all the remaining faculties.
- VC Sir has suggested to fix working hours for NAAC and related queries under the guidance of Dr. Kashmira Mehta and asked to provide all the necessary requirements.
- VC Sir has strongly asked to add Books and Journals in the library.
- Dr. Kashmira Mehta thanked all the present members in the meeting on behalf of NAAC team.

Coordinator,

NAAC

26/4/24



Dr. Kashmira Paresh Mehta

Co-Ordinator

NAAC

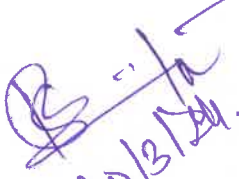
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Ref./NAAC/CC/Minutes/04

Date: 20/03/2024

- Minutes of NAAC – Core committee Meeting for Criterion (IV, V, VI, VII) was held on Hon. VC's chamber during 4:00 to 5:45 p.m.
- **The Agenda Points of meeting:**
 - Sports complex and Eklavya Classroom should be renovated.
 - Latest books should be added for different subject in Library.
 - Hours of Library utilization should be fixed and compulsory for Ph.D. students and scholars.
 - Dr. Mrugesh Trivedi requested to give assess of plagiarism software to all the departmental heads for smooth publication and Ph.D. work.
 - Hon. VC Sir asked all the Departmental Heads to make a list of requirements for New Building, Equipment, and renovations to apply in DPR.
 - Dr. Gaurav Chauhan added Necessary software should be purchased for all the department.
 - For learning resources updated e-books should be there in E-library.
 - Vision, Mission and Motto to be added in all the Departments.
 - Dr. Kanishk Shah suggested that Counsellor Centre and a student psychiatrist has to employed for regular visit.
 - Institutional Ethical Committee should be formed as decided by combined decision.
 - Dr. Chirag Patel suggested for licenced vendors for solid waste management and E-waste management.
 - Hon. VC asked Mr. Arpan Thacker to manage Rain Water Conservation and utilize it in proper way with help of Dr. Yogesh Jadeja.
 - Year-wise student Data to be collected.
 - Centre for Xerox machine will be installed for smooth functioning of all the departments.
 - All members discussed about the emergency exit and lift installation.
- Dr. Kashmira Mehta thanked all the present members in the meeting on behalf of NAAC team.


20/3/24



Dr. Kashmira Paresh Mehta

Co-Ordinator

NAAC

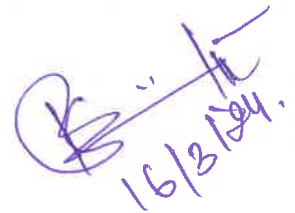
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Ref./NAAC/CC/Minutes/03

Date: 16/03/2024

- Minutes of NAAC – Core committee Meeting for Criterion (I, II, III) was held on Hon. VC's chamber during 4:00 to 5:00 p.m.
- **The Agenda Points of meeting:**
 1. To discuss the Curricular Aspects of the Academic programs and suggest improvements (Criteria I – Curricular Aspects).
 2. To discuss the innovative processes adopted by the institution in Teaching, Learning and Evaluation (Criteria II – Teaching – Learning and Evaluation).
 3. To discuss the initiatives of IQAC in sensitizing/promoting Research climate in the Institution (Criteria III – Research, Innovation and Extension).
- All the criteria and sub points were discussed in detailed by Hon. Vice Chancellor.
- Revision of courses should be implemented by all the departments.
- Hon. VC discussed about the importance of Student survey report as it should be prepared and record should be maintained every year by each Department from alumni, employees from different industries for the benefits of the students.
- According to Criterion I, Dr. Pankaj Thaker has asked all the department heads to share their innovations in teaching and learning process. Dr. Anil Gor has asked to give extra weightage in innovation and best practice criteria.
- VC Sir added that fees for different workshops and conference should not be taken from staff members of the university.
- For Criterion III, the form has been shared to all the departments
- The google form for all faculties of colleges and university has been generated and shared by Dr. Gaurav Chauhan.
- Dr. Gaurav Chauhan also added about the training, collaboration, internships and placement program by ONGC and different institutes for students.
- VC Sir has added that University will prepare recording studio, SSIP museum, exclusive for University students.
- Data for Student, Teacher ratio should be filled in Google form within a week.


16/3/2024



Dr. Kashmira Paresh Mehta

Co-Ordinator

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Ref./NAAC/CC/Minutes/02

Date: 12/03/2024

Minutes of the meeting

- The Core committee meeting was conducted on March 12, 2024 in the Hon. VC's Chamber at 04:00 p.m.
- Sub-committee members for each criterion under convenorship was formed.
- The meeting for first three criteria will be on this Saturday, 16th
- The meeting for criteria 4-7 will be on Monday, 18th.
- The internal meetings as per each criterion will be held as per the convener's instruction.

➤ **Members assign for each criterion for NAAC**

8. Curricular Aspects

- Dr. Pankaj Thaker
- Dr. Kalpana Satija
- Dr. Ajay Rathod
- Dr. Chirag Patel
- Dr. Amar Mehta
- Mr. Manish Mangalia

9. Teaching, Learning and Evaluation

- Dr. Atul Kanaiya
- Dr. Manisha Barad
- Dr. Kiran Jivani
- Dr. Pankaj Sevak
- Mr. Nishant Ganatra
- Mr. Shoeb Sama
- Mr. Ashok Gor

10. Research, Innovation and Extension

- Dr. Mrugesh H. Trivedi
- Dr. Gaurav D. Chauhan
- Dr. D. M. Bakarania
- Dr. J. J. Bhatt



Dr. Kashmira Paresh Mehta

Co-Ordinator

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- Dr. Druma Vaidya
- Dr. Somiya Ajani
- Mr. Akshay Patel
- Mr. Chirag Parmar

11. Infrastructure and learning Resources

- Dr. Harshad Nirmal
- Dr. Seema Sharma
- Mr. Pushkar Jethi
- Mr. Arpan Thacker
- Mr. Manish Dasotiya
- Mr. Bhavesh Dantani

12. Student support and progression

- Dr. Mrugesh H. Trivedi
- Dr. Gaurav D. Chauhan
- Dr. G. A. Baxi
- Dr. Vijay Ram
- Dr. Jignesh Tala
- Dr. Shital Bati
- Dr. N. K. Sharma
- Dr. Gayatriba Jadeja
- Mr. Gautam Priyadarshi
- Mr. Ishaan Parmar

13. Governance, Leadership and Management

- Mr. Kaushik Dalavi
- Dr. P. S. Hirani
- Dr. Vijay Vyas
- Dr. Kanishk Shah
- Dr. Rupal Desai
- Dr. Mahesh Mulani
- Dr. Jagruti Pandya



Dr. Kashmira Paresh Mehta

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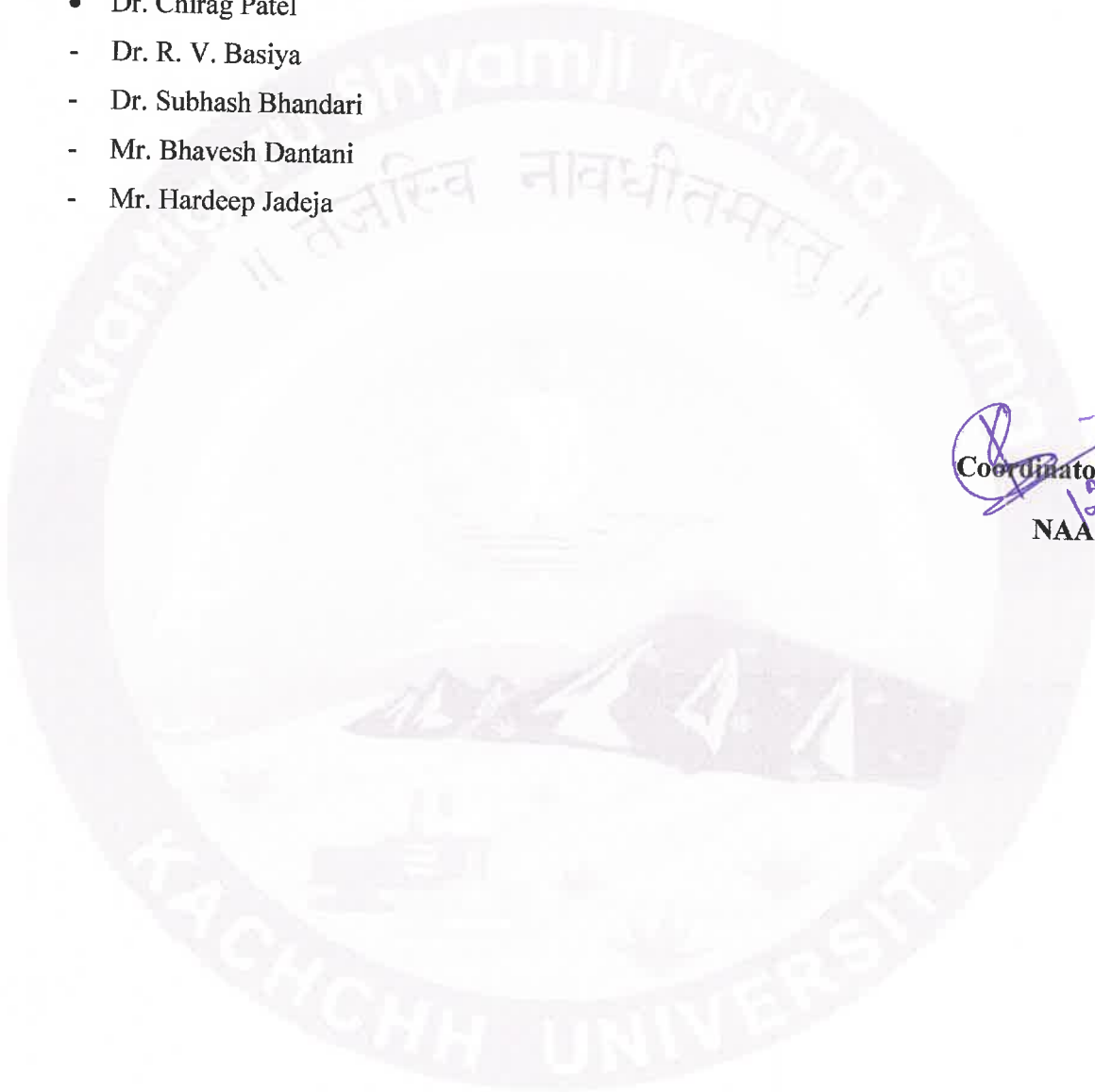
- Mr. Sahil Gor
- Mr. Manoj Prajapati
- Mr. Yash Vora

14. Institutional Values and Best Practices

- Dr. Chirag Patel
- Dr. R. V. Basiya
- Dr. Subhash Bhandari
- Mr. Bhavesh Dantani
- Mr. Hardeep Jadeja

Coordinator,

NAAC





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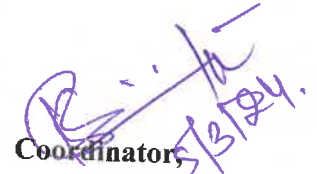
Date: 05/03/2024

Minutes of the meeting

The Core committee meeting was conducted on March 5, 2024 in the Hon. VC Cabin at 04:00 p.m. The committee was formed as follows.

➤ **Core committee task distribution for NAAC:**

1. Curricular Aspects
 - Dr. Pankaj Thakar
2. Teaching, Learning and Evaluation
 - Dr. Atul Kanaiya
3. Research, Innovation and Extension
 - Dr. Mrugesh H. Trivedi
 - Dr. Gaurav D. Chauhan
4. Infrastructure and learning Resources
 - Dr. Harshad Nirmal
5. Student support and progression
 - Dr. Mrugesh H. Trivedi
 - Dr. Gaurav D. Chauhan
6. Governance, Leadership and Management
 - Dr. Kaushik Dalavi
7. Institutional Values and Best Practices
 - Dr. Chirag Patel


Coordinator,
NAAC



KRANTIGURU SHYAMJI KRISHNA VERMA

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Ref./IQAC/Minutes/05

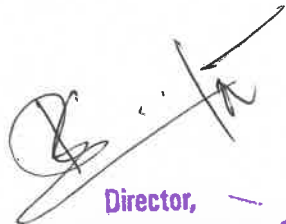
Date: 28/02/2024

Minutes of the meeting

The IQAC meeting was conducted on February 28, 2024 in the conference room at 04:00 p.m.

➤ **Points discussed in the meeting are as follows:**

1. New format for NAAC with five major criteria should be followed.
2. March 17th 2024, date was finalized to honor students who have cleared National competitive exams since 2020.
3. The next meeting for deciding the core committee members for different criteria of NAAC is going to be held on 5th March, 2024 at 4:00 p.m.
4. The meeting was ended with vote of thanks.


Director,
Internal Quality Assurance Cell
(I.Q.A.C.)
KSKV Kachchh University, Bhuj



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Ref./IQAC/Minutes/04

Date: 23/02/2024

Minutes of the joint meeting of IQAC and BUTR meeting

The joint meeting of IQAC and BUTR was conducted on February 23, 2024 in the conference room at 03:00 p.m. to 04:30 p.m.

➤ Points discussed in the meeting are as follows:

1. The meeting commenced by Hon. Vice Chancellor, he addressed all the members and discussed on the agendas.
2. Reading of previous meeting agendas and minutes by Registrar Sir and discussed thoroughly by Hon. VC and all the IQAC and BUTR members.
3. Progress report since October 2023 was submitted by Dr. Kashmira Mehta, Director of IQAC.
4. Hon. VC has appreciated the work done on CAS progress and scrutinizing of Ph.D. guide ship files by IQAC.
5. For guide ship related query Hon. VC sir suggested to give green flag to all the eligible guides and combined vote from all the members and the Gazette 2022 will be circulated.
6. Hon. VC has suggested to start a tradition to honor all the NET, GSET passed students and encourage to conduct Ph.D. entrance test twice a year.
7. Hon. VC insisted to maintain the criteria for Ph.D. registration for all the departments.
8. The seven members core committee was immediately formed to take necessary steps for NAAC cycle 1 as follows
 - Dr. Gaurav Chauhan
 - Dr. Mrugesh Trivedi
 - Dr. Pankaj Thakar
 - Dr. Atul Kanaiya
 - Dr. Kaushik Dalavi

- Dr. Chirag Patel
 - Dr. Harshad Nirmal
9. Hon. VC recommended to start the Ph.D. course work as soon as possible *after registration.*
 10. Hon. VC Suggested for collective contribution from all teaching & non-teaching staff to fulfill the criteria for NAAC.
 11. The meeting was ended with vote of thanks.



**Director,
Internal Quality Assurance Cell,
(I.Q.A.C.)
KSKV Kachchh University, Bhuj**

Director
Internal Quality Assurance Cell
KSKV Kanchi University, Tamil Nadu
K.A.C.I. - 605 006



ક્રાંતિગુરુ શ્યામજી કૃષ્ણવર્મા
કચ્છ યુનિવર્સિટી

યુનિવર્સિટી કેમ્પસ,
મુન્દ્રા રોડ, ભુજ-કચ્છ. ૩૭૦૦૦૧

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રેફ.નં.: ક.યુ./IQAC/૨૦૨૪/૦૩

તા: ૦૬/૦૧/૨૦૨૪

પ્રતિ,
કુલસચિવશ્રી,
કે.એસ.કે.વી. કચ્છ યુનિવર્સિટી,
ભુજ

વિષય : પીએચ.ડી. માર્ગદર્શક બાબતે સ્પષ્ટ માર્ગદર્શન આપવા બાબત

સંદર્ભ : ક.યુ./IQAC/૨૦૨૪/૦૧૭, તા. ૦૪/૦૧/૨૦૨૪

શ્રીમાન,

જયભારત સહ ઉપરોક્ત વિષય અંગે જણાવવાનું કે, આપશ્રી દ્વારા મોકલેલ યુ.જી.સી પીએચ.ડી. રેગ્યુલેસન્સ ૨૦૨૨ના સંદર્ભમાં યુજીસીની સ્પષ્ટતા અંગેનો અહેવાલ અત્રે મળેલ, જેને ધ્યાને લઈ તા.૦૬/૧/૨૦૨૪ના રોજ મળેલ IQAC ની મિટીંગ મળેલ, જેમાં ચર્ચા બાદ લેવાયેલ નિર્ણયોની મિનિટસ ઓફ ધ મિટીંગ આ સાથે સામેલ રાખી મોકલી રહ્યા છીએ. તથા આપશ્રીએ મોકલાવેલ માર્ગદર્શકશ્રીઓની ૩૩ અરજીઓ સંગ્રહ કરવાની સગવડતા ન હોતા, આ સાથે પરત મોકલેલ છે.


ડાયરેક્ટર

Director,
Internal Quality Assurance C
(I.Q.A.C.)
KSKV Kutch University, Bhuj
IQAC CELL

બિડાણ: ૧. IQAC ની મિનિટસ ઓફ ધ મિટીંગ
૨. માર્ગદર્શકશ્રીઓની ૩૩ અરજીઓ



Director
Internal Security Administration
U.S.A.C.
New York, New York

Minutes of the Meeting

Date: 06/01/2024

A total of 33 files for Ph.D. guideships were received by IQAC on Date: 26/12/2023. After receiving the guidance on 04/01/2024 from the committee sent to UGC for clarification regarding the minimum standards and procedures for guideships of Ph.D. degree, the IQAC had arranged a meeting to discuss eligibility criteria and scrutiny of Ph.D. guideships files the IQAC members have found a total of following six candidates in the subjects mentioned in the table suitable for awarding guideships. The committee recommends re-scrutiny of the remaining 27 files by independent IQAC personals from outside Kachchh University for awarding Ph.D. guideships for respective applications.




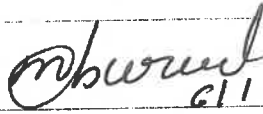


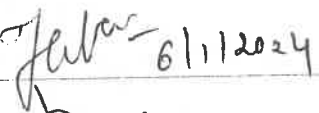

The IQAC also recommends approving the report submitted by the two members nominated by the Hon. Vice Chancellor; in the research and administrative bodies i.e. BUTR, R & D, AC, EC. Before re-scrutiny and appointment of the guide.





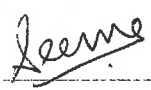


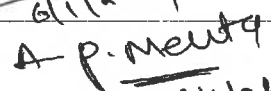
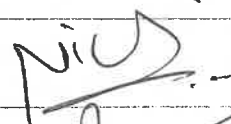



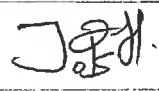



The IQAC is of the opinion that the nature of the appointment of the below employees should be clarified by the University authorities before giving them guideship for Ph.D.

Sr. No.	Name of	College/University	Department	Subject
1	Dr. Milind Solanki	KSKV Kachchh University	Dept. of English	English
2	Dr. Jignesh Tala	KSKV Kachchh University	Dept. of Social work	SW
3	Dr. Kiran Jivani	KSKV Kachchh University	Dept. of Education	Education
4	Dr. Chirag Patel	KSKV Kachchh University	Dept. of Social work	SW
5	Dr. Maheshkumar D. Mulani	KSKV Kachchh University	Dept. of Computer Science	Computer Science
6	Dr. Miteshkumar J. Patel	Tolani College of Arts and Sciences	Mathematics	Maths

The IQAC also suggests invitation of new application for giving guideship for Ph.D. by faculties as we will be scrutinizing the applications for guideships. ~~as the IQAC is~~
~~scrutinizing the applications for guideships.~~

Signature of IQAC members:

Dr. D. M. Bakarania	—
Dr. G. M. Butani	—
Mr. Aniruddh Dave	—
Dr. Kashmira Mehta	 6/11/2023.
Dr. Kanti Gor	—
Dr. Darshna Dholakia	—
Dr. C. S. Zala	—
Dr. Mrugesh Trivedi	 6/24
Dr. Subhash Bhandari	 6/11/2024
Dr. Pankaj Thakar	—
Dr. Manisha Barad	 6/11/24
Dr. Atul Kaniya Kanarya	
Dr. Mahesh Mulani	—
Dr. Kanish Shah	
Dr. Jignesh Tala	 6/11/2024
Dr. Kaushik Dalvi	

Dr. Ajay Rathod	
Dr. Gaurav Chauhan	
Dr. Vijay Ram	
Dr. Shital Bati	
Dr. Seema Sharma	
Dr. Anamik Shah	
Dr. Tejal Sheth	 6/11/2024
Dr. Amar Mehta	 6/11/24
Dr. Harshad Nirmal	
Dr. Ram Sondarava	
Mr. Arpan Thacker	
Mr. Manoj Solanki	
Dr. Rishi Joshi	
Mr. Nirdesh Buch	
Mrs. Shweta Majethiya	
Mr. Jaymit Solanki	





KRANTIGURU SHYAMJI KRISHNA VERMA

KACHCHH UNIVERSITY

Mundra Road, Bhuj-Kachchh. 370 001.
Email :- info@kskvkachchuniversity.org

Phone\Fax No.: (02832) 235001
web : kskvku.digitaluniversity.ac

Ref./IQAC/Minutes/02

Date: 06/11/2023

Internal Quality Assurance Cell

Minutes of the NAAC software presentation meeting

The second IQAC meeting was conducted on November 06, 2023 in the conference room at 11:00 p.m. to 01:30 p.m.

➤ Agenda:

As per the guidelines of National Assessment and Accreditation Council (NAAC), preparation of Annual Quality Assurance Report (AQAR) and self-study report (SSR) was considered.

➤ Points discussed in the meeting are as follows:

1. The meeting commenced by Dr. Kashmira Mehta (Director of IQAC). As per the first meeting discussion the GIPL software session was organized for all the members of IQAC to apply in the first cycle of NAAC.
2. GIPL representative, Mr. Rutvik Panchal was present to give detailed for NAAC software presentation on the process of form filling and other important criteria related to NAAC cycles. Each of seven criteria and its implementation was discussed in detail by Rutvik sir and thorough inputs were given by all IQAC members.
3. The IQAC Director informed that all the faculty members of each departments were requested to compile information and start filling the AQAR for the first cycle of NAAC.
4. Dr. Amar Mehta and Mr. Rutvik Panchal recommended all the faculty members to start filling the form for IQAR and suggest necessary changes in the format design if any.
5. Dr. Mrugesh Trivedi, Dr. Subhash Bhandari, Dr. Gaurav Chauhan, Dr. Vijay Ram had some important inputs on changing the format of form i.e. achievements should be added department wise and independent faculty wise.
6. Dr. Rishi Joshi suggested for few changes in the present format of SSR.
7. Dr. Kanti Gor and Dr. Darshna Dholakia had asked to appoint dedicated person for support concerning the preparation of AQAR and other related documents and IQAC related responsibilities.
8. The meeting ended with vote of thanks.
9. Dr. G. M. Butani Suggested for collective contribution from all teaching & non-teaching staff to fulfill the criteria for NAAC.


Director,
Internal Quality Assurance Cell,
(I.Q.A.C.)
KSKV Kachchh University, Bhuj



KRANTIGURU SHYAMJI KRISHNA VERMA

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Ref./IQAC/Minutes/01

Date: 17/10/2023

Internal Quality Assurance Cell

Minutes of the First Internal Quality Assurance Cell meeting

The first IQAC meeting was conducted on October 17, 2023 in the conference room at 4:00 p.m. to 6:30 p.m.

As per the guidelines of National Assessment and Accreditation Council (NAAC), constitution of an Internal Quality Assurance Cell (IQAC) and submission of Annual Quality Assurance Report (AQAR) to NAAC in a timely manner was considered.

The institute has constituted an IQAC committee as per the NAAC guidelines.

Following is the composition of the IQAC members.

- Chairperson
 1. Dr. P.S. Hirani – I/c Vice Chancellor
- Faculty members
 1. Dr. Subhash Bhandari
 2. Dr. Mrugesh Trivedi
 3. Dr. Pankaj Thakar
 4. Dr. Manisha Barad
 5. Dr. Atul Kaniya
 6. Dr. Mahesh Mulani
 7. Dr. Kanish Shah
 8. Dr. Jignesh Tala
 9. Dr. Kaushik Dalvi
 10. Dr. Ajay Rathod
 11. Dr. Gaurav Chauhan
- Research Development Wing
 1. Dr. Vijay Ram
 2. Dr. Shital Bati
 3. Dr. Seema Sharma
 4. Dr. Anamik Shah
- Administrative Officer
 1. Dr. ~~G.M. Butani~~ Anil Gur

2. Dr. Tejal Sheth
 3. Dr. Amar Mehta
 4. Dr. Harshad Nirmal
 5. Dr. Ram Sondarava
 6. Mr. Arpan Thacker
- Member from University Committee
1. Dr. Darshna Dholakia
 2. Dr. C. S. Zala
- Member from Stakeholders
1. Dr. Kanti Gor
 2. Mr. Aniruddh Dave
- Member from Industrialists / Local Society
1. Mr. Manoj Solanki
- Member from Students and Alumni
1. Dr. Rishi Joshi
 2. Mr. Nirdesh Buch
 3. Mrs. Shweta Majethiya
 4. Jaymit Solanki
- Director of the IQAC
1. Dr. Kashmira Mehta

Points discussed in the meeting are as follows

1. The meeting commenced with a welcome note by Dr. Kashmira Mehta (Director of IQAC) followed by discussing about the need and importance of formation of an IQAC at the institute and its functions and introducing the members of the newly constituted IQAC.
2. IQAC Director briefly explained the agenda of the first meeting and emphasized on CAS file to be considered in foremost priority.
3. The committee has decided to meet twice a month for regular follow ups to assess the quality of teaching and best practices to be adopted for improving the quality of Academics, Administration and Research activities of the institute.
4. The IQAC Director has suggested to start numbering IQAC meetings henceforth including the current one starting with 1, subsequent to start 2nd cycle of NAAC accreditation.

The chairperson Dr. P.S. Hirani has requested all the members for open house discussion on academic and administrative excellence

1. Dr. Gaurav Chauhan (Dept. of Earth and Environmental Science) made a detailed presentation of the IQAC composition, its objectives, functions and gaps.
2. Ex-VC, Dr. Kanti Gor has suggested to develop a system for conscious and consistent improvement in KSKV Kachchh University.

3. Dr. Mrugesh Trivedi, Dr. Subhash Bhandari, Dr. Vijay Ram, has emphasized on policies for promoting research culture
4. Dr. Pankaj Thakar has suggested to execute the sign board for every Department.
5. Dr. Amar Mehta (System Engineer) suggested to maintain departmental portfolio
6. Dr. Harshad Nirmal (Librarian) has requested to attend online workshop from INFLIBNET and he was suggested to upload remaining theses on SHODHGANGA.
7. Exam controller, Dr. Tejal Sheth has brought to light to change the syllabus
8. Administrative Manager Dr. Ram Sondarava articulated to gather data from each department on regular basis.
9. Dr. Rishi Joshi (Student alumni) pointed out that in addition to the academic's feedbacks taken from students, parents and employers, alumni interaction is equally important.
10. Dr. Seema Sharma and Dr. Shital Bati highlighted their campaign about "plastic free" & "green campus"

Strategies discussed to achieve the objectives

1. Timely, efficient and progressive performances of academic, administrative and financial tasks to be recorded.
2. Assuring quality education of UG, PG, PhD and other activities.
3. Integration of smart class rooms and technology of teaching and learning
4. Implementation of handicapped friendly facilities in the remaining departments.

Dr. G. M. Butani (Registrar) has requested cooperation from all the IQAC members to succeed in achieving its aims and objectives.


**Director,
Internal Quality Assurance Cell,
(I.Q.A.C.)
KSKV Kschch University, Bhu]**



IQAC

Dr. Kashmira Paresh Mehta

Director

Internal Quality Assurance Cell

K.S.K.V. Kachchh University, Bhuj-Kachchh

E-mail : iqac@kskvku.ac.in

Ref./IQAC/Minutes/001

Date: 16/10/2023

Minutes of the meeting

The IQAC meeting was conducted in the conference room at 11:00 a.m. in presence of Hon. Vice Chancellor, Registrar and All the members of IQAC

Agenda: To discuss about the Road Map of University Development Process

➤ **Points discussed in the meeting are as follows:**

1. Guideship to be given after scrutiny as per UGC-2022
2. Promotion for CAS will be conducted as per UGC-2018
3. Scrutiny process for filling up various academic, administrative, technical and non-teaching posts to be done
4. Establishment of Extension Centers will be done in the remote area of Kachchh for the benefit of the Villagers
5. Various MoUs to be signed for the skill development, On job training, research and development, Industry-Academic Collaboration and Internship programs.
6. Framework of the syllabus to be done as per NEP 2020
7. Introduction of the Faculty of Fine Arts and for other courses.
8. Various B. Voc and Vocational courses will be implemented
9. Ph.D. admission process and Ph.D. coursework to be completed
10. Dr. Kashmira Mehta suggested to Encourage Ph.D. students of concern faculty for the application for various fellowship and scholarships
11. The meeting was ended with vote of thanks.


Director
IQAC

**Krantiguru Shyamji Krishna Verma Kachchh University
Mundra Road, Bhuj, Kachchh-370001 (Gujarat), INDIA**



KACHCHH UNIVERSITY

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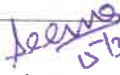


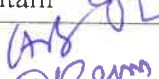

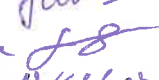

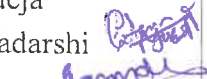






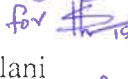
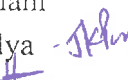

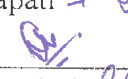
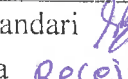



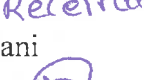

Date: 14/03/2024

Order Letter

This is to formally inform you that, the NAAC Core committee meeting was conducted on March 12, 2024 in the Hon. VC's Chamber at 04:00 p.m. As per the guidance of Hon. VC Sir and NAAC core-committee members, appointment of Sub-Committee members are as follows.

Your expertise and experience make you a valuable addition to the team and achieve the NAAC related tasks in stipulated time.

Criteria	Name Of Convener	Committee Member
NAAC	Coordinator	<ul style="list-style-type: none"> Dr. Kashmira P Mehta <i>[Signature]</i>
I	Dr. Pankaj Thaker <i>[Signature]</i>	<ul style="list-style-type: none"> Dr. Kalpana Satija <i>[Signature]</i> Dr. Ajay Rathod <i>[Signature]</i> Dr. Chirag Patel <i>[Signature]</i> Dr. Amar Mehta <i>[Signature]</i> Mr. Manish Mangalia <i>[Signature]</i>
II	Dr. Atul Kanaiya <i>[Signature]</i>	<ul style="list-style-type: none"> Dr. Manisha Barad <i>[Signature]</i> Dr. Kiran Jivani Dr. Pankaj Sevak <i>[Signature]</i> Mr. Nishant Ganatra <i>[Signature]</i> Mr. Shoeb Sama <i>[Signature]</i> Mr. Ashok Gor <i>[Signature]</i>
III	Dr. Mrugesh H. Trivedi Dr. Gaurav D. Chauhan <i>[Signature]</i>	<ul style="list-style-type: none"> Dr. D. M. Bakarania <i>[Signature]</i> 14-3-2024 Dr. J. J. Bhatt <i>[Signature]</i> Dr. Druma Vaidya <i>[Signature]</i> 14/3 Dr. Somiya Ajani <i>[Signature]</i> Mr. Akshay Patel <i>[Signature]</i> Mr. Chirag Parmar <i>[Signature]</i>

IV	Dr. Harshad Nirmal 	<ul style="list-style-type: none"> • Dr. Seema Sharma  15/3/24. • Dr. Jaydevsinh Rayjada • Mr. Pushkar Jethi • Mr. Arpan Thacker  15/03/24. • Mr. Manish Dasotiya • Mr. Bhavesh Dantani
V	Dr. Mrugesh H. Trivedi Dr. Gaurav D. Chauhan 	<ul style="list-style-type: none"> • Dr. G. A. Baxi  • Dr. Vijay Ram  • Dr. Jignesh Tala  • Dr. Shital Bati  • Dr. N. K. Sharma  • Dr. Gayatriba Jadeja  • Mr. Gautam Priyadarshi  • Mr. Ishaan Parmar 
VI	Mr. Kaushik Dalvi 	<ul style="list-style-type: none"> • Dr. P. S. Hirani  • Dr. Vijay Vyas  • Dr. Kanishk Shah  • Dr. Rupal Desai  • Dr. Mahesh Mulani • Dr. Jagruti Pandya  • Mr. Sahil Gor  • Mr. Manoj Prajapati  • Mr. Yash Vora 
VII	Dr. Chirag Patel 	<ul style="list-style-type: none"> • Dr. Subhash Bhandari  • Dr. R. V. Basiya  • Mr. Bhavesh Dantani • Mr. Hardeep Jadeja 

Thank you for your commitment to advancing our organization's goals and objectives through your participation in the sub-committee.


REGISTRAR
K. S. K. V. Kachchh University
BHUU-KACHCHH

Institutional Information for Quality Assessment (IIQA)
Formats, Guidelines and User manuals for Assessment and Accreditation

1. **Self Declaration:** This is to declare that KSKV Kachchh University, 12B and 2F certified, UGC recognized, State Owned (Government of Gujarat) University is offering following programmes.
2. Details of the Programms not taught/closed by the institution
3. (The following should be given on letterhead of the Institution) Undertaking
 - The institution has valid approval / University affiliation for all the programme offered by the institution.
 - The institution has obtained necessary approval / permission / recognition from appropriate SRA as under law and is valid / applied for renewal as applicable. .
 - The information / responses provided in IIQA online are genuine and valid.
 - At the time of submission of IIQA, it is certified that the institution is not debarred of made ineligible for further renewal of affiliation /recognition etc., by any competent authority / court of Law.
 - The students who have graduated from this Institution have been issued degree / PG certificate from the legally designated authorities.
 - No Government body has declared the institution as an illegal entity.
 - The institution undertakes to inform NAAC of any changes in the status indicated during / after submission of IIQA & thereof i.e., till the validation of the accreditation status bestowed upon them.
 - The IIQA has been prepared & submitted online from within the institution with an IP address..... of computer belonging to the Institution.
 - Acceptance of IIQA by NAAC is only provisional and the onus of adhering to eligibility norms lies with the Institution
 - Institutional website is fully functional.

Sample for IIQA cycles

- University Cycle1

1. Application For: Accreditation

Cycle of Accrediation:

2. Name of the university
3. Date of establishment of the institution
4. Name of the head of the institution and Designation
5. Does the university function from own campus
6. Address of the university
7. Alternate faculty contact details
8. Website
9. Has the institution completed 6 years of existence
10. Nature of the University
11. Type of University
12. Does the university have duly recognized constituent college (N)/regional centre (N)/off shore campus (N)/multiple campus (N)/PG center (Y). If yes give details of locations
13. Is the institution recognized under section 2(f) of the UGC Act
14. Is the institution recognized under 12 B of the UGC act
15. If the University is not under the purview of UGC indicate the parent ministry/authority under which it was established (attach proof)
16. Is the institution recognised as a "university with potential for Excellence (CPE) by UGC
17. Is the University offering programmes recognized by any statutory regulatory authority (SRA)
18. Number of programmes offered
19. Programme Details
20. Number of teaching staff by employment status (permanent/temporary) and by gender
21. Number of non-teaching staff by employment status (permanent/temporary) and by gender
22. Number of students on roll by gender
23. Dose the institution have statutory cells/committees
24. Date of establishment of IQAC
25. Has the institution made statutory declaration on the institution website under section 4(1) (b) of the RTI act 2005 as issued amended from time to time

26. Does the college have an academic MoU with any foreign institution
27. Date of uploading data on MHRD website for AISHE
28. Attach certification by the HOI for having complied rules and regulation of central Gov, state Gov, UGC and other applicable SRA in the prescribed format of NAAC
29. Registration fee paid details.
 - University Cycle2
 - University Cycle3
 - University Cycle4

Further this is to declare and undertake that:

1. The information / responses provided in IIQA online are genuine and valid.
2. At the time of submission of IIQA, it is certified that the institution is not debarred of made ineligible for further renewal of affiliation /recognition etc., by any competent authority / court of Law.
3. The students who have graduated from this Institution have been issued degree / PG certificate from the legally designated authorities.
4. No Government body has declared the institution as an illegal entity.
5. The institution undertakes to inform NAAC of any changes in the status indicated during / after submission of IIQA & thereof i.e., till the validation of the accreditation status bestowed upon them.
6. The IIQA has been prepared & submitted online from within the institution with an IP address..... of computer belonging to the Institution.
7. Acceptance of IIQA by NAAC is only provisional and the onus of adhering to eligibility norms lies with the Institution
8. Institutional website is fully functional.

REVISED FEE STRUCTURE (w.e.f. April 01, 2023) Note: Revised fees structure is applicable to HEIs who are submitting IIQA on or after April 01, 2023.

1. Institutional Information for Quality Assessment (IIQA) Fee

Rs. 25,000/- + G S T 18% (Non-refundable) *

* In case of rejection of IIQA application, HEIs may resubmit IIQA application for a maximum of three attempts without IIQA fees, including the rejection attempt, within the period of one year from the first application of IIQA.

2. Assessment and Accreditation Fees:

Rs. 6,00,000/-** + GST18%

Rs.3,00,000/-** + GST18% = Rs.3,54,000/- (50% of Total fee along with the SSR)
(Non-refundable)

For Colleges (Grant-in-Aid, Private and Government) Mono Faculty, Multi Faculty, Teacher Education Institution and Physical Education Institution

Rs. 2,00,000/-** + GST18%

Rs.1,00,000/-** + GST18% = Rs. 1,18,000/- (50% of Total fee along with the SSR)
(Non-refundable)

Professional Institutions:

1. Fees will be charged as per the fee structure as applicable to Universities, i.e. Engineering and Technology, Management, Law, Health Sciences (Allopathy, Homoeopathy, Ayurveda, Dental, Nursing etc.)

2. Higher Education Institutions (HEIs) in which all the programs offered are recognised by the Statutory Regulatory Authority(s) (SRA) (Excluding Teacher Education Institutions) or HEIs in which 50 % or more of the programmes offered are recognised by the Statutory Regulatory Authority (s), similar to the Universities A&A fee for Professional Institutions is applicable.

3. Balance amount of 50% The pre-qualified HEIs will be asked to pay balance 50% of the stipulated fees+ applicable taxes as shown in column 2 & 3 above before 15

days from the visit date. If the institution does not pay the fee within 15 days, the SSR will not be processed. They have to apply again / afresh with IIQA and its fees.

4. Logistics Fee: Institution has to pay an advance, towards logistic expenses for the arrangement of Peer Team Visit, after clearing Pre-qualifier stage, which is as follows (w.e.f. December 1st 2022):-

5. Appeals Mechanism and Fee (w.e.f. April 01, 2023): For Appeals (grievance) mechanism a fees of Rs. 1,00,000/- (non-refundable) + GST 18% to be paid by HEI as applicable from time to time.

6. For subsequent cycles of Accreditation: The fee structure proposed for Assessment and Accreditation and Peer team logistics expenses as above will be same for all the cycles of Accreditation and Re-assessment to all types of Institutions.

7. Mode of Payment: Online: All fees needs to be remitted on NAAC portal through netbanking or credit/debit cards only. Fees payments can also be made from individual accounts on behalf of HEIs. Payment by Demand Draft (DD) or NEFT is not permitted.

Ph. 23236351, 23232701, 23237721, 23234116

www.ugc.ac.in



BY SPEED POST

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

F. No. 9-11/2003 (CPP-I/PU)

February, 2018

**The Registrar
Krantiguru Shyamji Krishna Verma Kachchh University,
Mundra Road,
Bhuj-Kachchh – 370001,
Gujarat.**

16 FEB 2018

Subject: Proposal for inclusion in the list of Universities under Section 12 B of the UGC Act, 1956.

Sir,

This has reference to the visit of the UGC's inspection Committee to the University on 12-14th October, 2017 to consider 12-B status and subsequent compliance submitted by the University in respect of the observations/suggestions given by the UGC's inspection Committee. The report of the inspection Committee along with the compliance submitted by the University was placed before Committee of UGC members for consideration. The Committee recommended as under:-

"The Committee considered the report of the UGC's inspection Committee along with the compliance submitted by the University.

The Committee decided to recommend approval of 12 B status to Krantiguru Shyamji Krishna Verma Kachchh University (State University), Mundra Road, Bhuj-Kachchh – 370001, Gujarat.

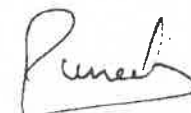
The University is advised to get NAAC accreditation at the earliest."

The above recommendations of the Committee along with the Report of the UGC inspection Committee were placed before the Commission in its 529th {Item No. 1.02(a)(ii)} held on 08.02.2018. The Commission considered and approved the recommendations of the Committee and the University is included in the list of Universities under Section 12 B of the UGC Act, 1956.

Yours faithfully,


(Kundla Mahajan)
Under Secretary




13/2/2018

REVISED FEE STRUCTURE
(w.e.f. April 01, 2023)

Note: Revised fees structure is applicable to HEIs who are submitting IIQA on or after April 01, 2023.

1. Institutional Information for Quality Assessment (IIQA) Fee For Registration – applicable to all institutions i.e., irrespective of their status of recognition under 12(B) of UGC Act, 1956 (i.e. recognized/not recognized)	
Process	Total amount of Application fee for Assessment and Accreditation (A&A) to be paid by the Institution
Institutional Information for Quality Assessment (IIQA)	Rs. 25,000/- + G S T 18% (Non-refundable) *

* In case of rejection of IIQA application, HEIs may resubmit IIQA application for a maximum of three attempts without IIQA fees, including the rejection attempt, within the period of one year from the first application of IIQA.

2. Assessment and Accreditation Fees:		
1	2	3
Type	Total amount of A&A Fee	Amount to be paid by the Institution
For Universities and Professional Institutions *	Rs. 6,00,000/-**+ GST18%	Rs.3,00,000/-** + GST18% = Rs.3,54,000/- (50% of Total fee along with the SSR) (Non-refundable)
For Colleges (Grant-in-Aid, Private and Government) Mono Faculty, Multi Faculty, Teacher Education Institution and Physical Education Institution	Rs. 2,00,000/-**+ GST18%	Rs.1,00,000/-**+ GST18% = Rs. 1,18,000/- (50% of Total fee along with the SSR) (Non-refundable)
** Balance 50% of total fees along with 18% GST need to be paid by the HEI within 15 days from the date of Pre-qualification.		

*** Professional Institutions:**

1. Fees will be charged as per the fee structure as applicable to Universities, i.e. Engineering and Technology, Management, Law, Health Sciences (Allopathy, Homocopathy, Ayurveda, Dental, Nursing etc.)
2. Higher Education Institutions (HEIs) in which all the programs offered are recognised by the Statutory Regulatory Authority(s) (SRA) (Excluding Teacher Education Institutions) or HEIs in which 50 % or more of the programmes offered are recognised by the Statutory Regulatory Authority (s), similar to the Universities A&A fee for Professional Institutions is applicable.

3. Balance amount of 50%

The pre-qualified HEIs will be asked to pay balance 50% of the stipulated fees+ applicable taxes as shown in column 2 & 3 above before 15 days from the visit date. If the institution does not pay the fee within 15 days, the SSR will not be processed. They have to apply again / afresh with IIQA and its fees.

4. Logistics Fee: Institution has to pay an advance, towards logistic expenses for the arrangement of Peer Team Visit, after clearing Pre-qualifier stage, which is as follows (w.e.f. December 1st 2022):-

- a. All General colleges, Professional colleges and Teacher education institutions will have a Two (2) day visit for which the fee structure will be Rs. 2,00,000 +GST 18%.
- b. In case of exceptional case of Professional colleges with proper justifications and approval from the competent authority the Peer Team Visit can be extended to Three (3) days & the fee structure will be Rs.5,00,000 +GST18%.
- c. For University the Fee structure of logistics will be Rs. 5,00,000 + GST 18% for Three (3) days of visit.
- d. If the University has UGC recognized off-shore campus/centers, then the University has to pay an additional fee of Rs. 2,00,000/- + GST 18% or actuals per off-shore campus to be visited.
- e. Arrangement of peer team logistics by NAAC is as per actuals on no loss no profit basis through an outsourced agency. In case of excess expenditure incurred, the institution will be asked to pay the difference amount and if the expenses are less, the amount will be refunded to concerned institution.

5. Appeals Mechanism and Fee (w.e.f. April 01, 2023):

For Appeals (grievance) mechanism a fees of Rs. 1,00,000/- (non-refundable) + GST 18% to be paid by HEI as applicable from time to time.

6. For subsequent cycles of Accreditation:

The fee structure proposed for Assessment and Accreditation and Peer team logistics expenses as above will be same for all the cycles of Accreditation and Re-assessment to all types of Institutions.

7. Mode of Payment: Online:

All fees needs to be remitted on NAAC portal through netbanking or credit/debit cards only. Fees payments can also be made from individual accounts on behalf of HEIs. Payment by Demand Draft (DD) or NEFT is not permitted.

For Government Colleges, in case of fees transferred from treasury, the college may approach The Director, NAAC or The Finance Officer, NAAC.

2018-19	1245	753	2019-20	687	210	221000(Two Lakh twenty One thousand only)	47
2019-20	1245	655	2020-21	592	134	230000(Two Lakh thirty thousand Only)	54
2020-21	1245	857	2021-22	726	249	236500(Two Lakh Thirty Six Thousand Five Hundred Only)	42

PG-Integrated [5 Years Program(s)]: Placement & higher studies for previous 3 years

Academic Year	No. of first year students intake in the year	No. of first year students admitted in the year	Academic Year	No. of students graduating in minimum stipulated time	No. of students placed	Median salary of placed graduates/(Amount in Rs.)	No. of students selected for Higher Studies
2015-16	135	60	2019-20	53	41	178000(One Lakh Seventy Eight thousand only)	4
2016-17	135	63	2020-21	57	38	190000(One Lakh Ninety Thousand Only)	6
2017-18	135	65	2021-22	63	54	215000(Two Lakh Fifteen Thousand Only)	3

Ph.D Student Details

Ph.D (Student pursuing doctoral program till 2021-22 Students admitted in the academic year 2022-23 should not be entered here.)		
	Total Students	
Full Time	146	
Part Time	0	
No. of Ph.D students graduated (including Integrated Ph.D)		
	2021-22	2020-21
Full Time	10	22
Part Time	0	0
PG (Student pursuing MD/MS/DNB program till 2021-22 Students admitted in the academic year 2022 - 23 should not be entered here)		
Number of students pursuing PG (MD/MS/DNB) program		
	0	
No. of students Graduating in PG (MD/MS/DNB) program		
2021-22	2020-21	
0	0	

Online Education

1. Does all programs/courses were completed on time.	Yes
2. Measures taken to complete the syllabus of courses and programs.	Regular Lecture and Theory Classes (offline as well as online mode), Regular Field/Industry visits.
3. The period of delay in completion of syllabus (in months).	0



4. The period of delay in conducting exams (in months).		1
Portal Name	No. of students offered online courses which have credit transferred to transcript	Total no. of credits transferred to transcript
Swayam	0	0
5. No. of courses developed and available online on Swayam platform by your institution faculty		
	0	0

Financial Resources: Utilised Amount for the Capital expenditure for previous 3 years

Academic Year	2021-22	2020-21	2019-20
	Utilised Amount	Utilised Amount	Utilised Amount
Annual Capital Expenditure on Academic Activities and Resources (excluding expenditure on buildings)			
Library	0 (Zero)	56905 (Fifty Six Thousand Nine hundred Five Only)	49517 (Forty Nine thousand Five Hundred Seventeen Only)
New Equipment for Laboratories	0 (Zero)	0 (Zero)	0 (Zero)
Engineering Workshops	0 (Zero)	0 (Zero)	0 (Zero)
Studios	0 (Zero)	0 (Zero)	0 (Zero)
Other expenditure on creation of Capital Assets (excluding expenditure on Land and Building)	0 (Zero)	0 (Zero)	0 (Zero)

Financial Resources: Utilised Amount for the Operational expenditure for previous 3 years

Academic Year	2021-22	2020-21	2019-20
	Utilised Amount	Utilised Amount	Utilised Amount
Annual Operational Expenditure			
Salaries (Teaching and Non Teaching staff)	100738445 (Ten Crore Seven Lakh Thirty Eight Thousand Four Hundred Forty Five Only)	84838582 (Eight Crore Forty Eight Lakh Thirty Eight Thousand Five Hundred Eighty Two Only)	68733472 (Six Crore Eighty Seven Lakh Thirty Three Thousand Four Hundred Seventy Two Only)
Maintenance of Academic Infrastructure or consumables and other running expenditures(excluding maintenance of hostels and allied services,rent of the building, depreciation cost, etc)	379572 (Three Lakh Seventy Nine Thousand Five Hundred Seventy Two Only)	870246 (Eight Lakh Seventy Thousand Two Hundred Forty Six Only)	18446995 (One Crore Eighty Four Lakh Forty Six Thousand Nine Hundred Ninety Five Only)
Seminars/Conferences/Workshops	12500 (Twelve Thousand Five Hundred)	31250 (Thirty One Thousand Two Hundred Fifty Only)	159956 (One Lakh Fifty Nine Thousand Nine Hundred Fifty Six Only)

IPR

Calendar year	2021	2020	2019
No. of Patents Published	0	0	0
No. of Patents Granted	0	0	0

Sponsored Research Details

Financial Year	2021-22	2020-21	2019-20
Total no. of Sponsored Projects	2	3	9
Total no. of Funding Agencies	2	3	9
Total Amount Received (Amount in Rupees)	2444000	1000000	11300000

Amount Received in Words: Twenty Four Lakh Forty Four Thousand Ten Lakh

Financial Year	2019-20	2020-21	2021-22
Total no. of Consultancy Projects	3	2	1
Total no. of Client Organizations	2	2	1
Total Amount Received (Amount in Rupees)	573520	750000	152000
Amount Received in Words	Five Lakh Seventy Three Thousand Five Hundred Twenty Only	Seven Lakh Fifty Thousand	One Lakh Fifty Two Thousand Only

Financial Year	2020-21	2021-22
Total no. of Executive Development Programs/ Management Development Programs	0	0
Total no. of Participants	0	0
Total Annual Earnings (Amount in Rupees)(Excluding Lodging & Boarding Charges)	0	0
Total Annual Earnings in Words	Zero	Zero

PCS Facilities: Facilities of physically challenged students

1. Do your institution buildings have Lifts/Ramps? Yes, less than 40% of the buildings

2. Do your institution have provision for walking aids, including wheelchairs and transportation from one building to another for handicapped students? Yes

3. Do your institution buildings have specially designed toilets for handicapped students? Yes, less than 40% of the buildings

Accreditation

NBA Accreditation
1. Does your institute have a valid NBA Accreditation? NO

NAAC Accreditation
1. Does your institute have a valid NAAC Accreditation? NO

Srno	Name	Age	Designation	Gender	Qualification	Experience (In Months)	Currently working with institution?	Joining Date	Leaving Date	Association type
1	Dr. Jaydevsinh Bhupendrasinh Rayjada	43	Assistant Professor	Male	Ph.D	72	Yes	04-10-2017	--	Regular
2	Dr Chirag P Patel	44	Assistant Professor	Male	Ph.D	192	Yes	26-06-2009	--	Adhoc / Contractual
3	Dr Jignesh B Tala	41	Assistant Professor	Male	Ph.D	180	Yes	29-06-2008	--	Adhoc / Contractual

4	Dr P S Hirani	51	Professor	Male	Ph.D	336	Yes	11-09-2008	--	Regular
5	Dr Vijay Vyas	52	Professor	Male	Ph.D	324	Yes	09-09-2016	--	Regular
6	Dr Kanish Shah	38	Assistant Professor	Male	Ph.D	186	Yes	22-04-2010	--	Regular
7	Dr Shital Bati	46	Assistant Professor	Female	Ph.D	282	Yes	26-04-2010	--	Regular
8	Dr Manisha Barad	41	Assistant Professor	Female	Ph.D	228	Yes	17-06-2008	--	Regular
9	Mr Kaushik Dalvi	43	Assistant Professor	Male	M.COM	78	Yes	15-09-2016	--	Regular
10	Dr Hetal Shah	42	Assistant Professor	Female	Ph.D	168	No	26-06-2009	01-10-2022	Adhoc / Contractual
11	Mr Bhavesh Dantani	39	Assistant Professor	Male	MCA	180	Yes	01-08-2009	--	Adhoc / Contractual
12	Ms Rupal Desai	37	Assistant Professor	Female	MBA	180	Yes	31-07-2010	--	Adhoc / Contractual
13	Dr Shaheen Memon	34	Assistant Professor	Female	Ph.D	144	Yes	03-08-2010	--	Adhoc / Contractual
14	Mr Pankaj Sevak	41	Assistant Professor	Male	MBA	144	Yes	05-08-2010	--	Adhoc / Contractual
15	Mr Sahil Gor	35	Assistant Professor	Male	MBA	132	Yes	25-07-2011	--	Adhoc / Contractual
16	Dr Somya Ajani	34	Assistant Professor	Female	Ph.D	66	Yes	15-09-2020	--	Adhoc / Contractual
17	Mr Vishal Bhatt	25	Assistant Professor	Male	MPH	60	Yes	16-09-2020	--	Adhoc / Contractual
18	Mr Rahul Vaghela	25	Assistant Professor	Male	MPH	48	Yes	16-09-2020	--	Adhoc / Contractual
19	Dr Sachin Abda	32	Assistant Professor	Male	Ph.D	132	Yes	16-09-2021	--	Adhoc / Contractual
20	Dr Mahesh Mulani	42	Assistant Professor	Male	Ph.D	144	Yes	08-09-2011	--	Adhoc / Contractual
21	Mr Madhvendra Kacha	38	Assistant Professor	Male	MCA	132	Yes	02-04-2012	--	Adhoc / Contractual
22	Dr D M Bakrania	52	Professor	Male	Ph.D	240	Yes	14-11-2008	--	Regular
23	Dr J L Kholiya	44	Assistant Professor	Female	Ph.D	168	Yes	15-07-2008	--	Regular
24	Dr A J Kanaiya	50	Assistant Professor	Male	Ph.D	168	Yes	15-07-2008	--	Regular
25	Dr K V Jivani	42	Assistant Professor	Female	Ph.D	120	Yes	27-08-2012	--	Adhoc / Contractual
26	Dr Jagruti Kantibhai Pandya	45	Assistant Professor	Female	Ph.D	204	Yes	11-09-2009	--	Adhoc / Contractual
27	Dr Kashmira Mehta	52	Associate Professor	Female	Ph.D	324	Yes	08-09-2016	--	Regular
28	Dr Rajesh V Basiya	48	Associate Professor	Male	Ph.D	300	Yes	08-09-2016	--	Regular
29	Dr Nawal Kishor Sharma	49	Assistant Professor	Male	Ph.D	144	Yes	29-09-2010	--	Regular
30	Dr Darshana Dholakia	60	Professor	Female	Ph.D	444	Yes	17-07-2008	--	Regular
31	Dr Kashyap M Trivedi	57	Associate Professor	Male	Ph.D	384	Yes	09-05-2008	--	Regular
32	Dr Pankaj K Thaker	46	Assistant Professor	Male	Ph.D	168	Yes	11-03-2008	--	Regular
33	Dr Gayatri P Jadeja	36	Assistant Professor	Female	Ph.D	48	Yes	29-06-2018	--	Adhoc / Contractual
34	Dr Sanjay K Patel	32	Assistant Professor	Male	Ph.D	36	Yes	18-08-2018	--	Adhoc / Contractual

35	Dr M G Thakkar	53	Professor	Male	Ph.D	372	Yes	17-07-2008	--	Regular
36	Dr Subhash Bhandari	47	Associate Professor	Male	Ph.D	168	Yes	09-07-2008	--	Regular
37	Dr Mirugesh Trivedi	41	Assistant Professor	Male	Ph.D	180	Yes	17-11-2008	--	Regular
38	Dr Gaurav D Chauhan	33	Assistant Professor	Male	Ph.D	72	Yes	03-10-2017	--	Regular
39	Dr Seema B Sharma	45	Assistant Professor	Female	Ph.D	72	Yes	03-10-2017	--	Regular
40	Ms Bhavyata Chavda	24	Assistant Professor	Female	M.Sc.	24	Yes	26-12-2020	--	Visiting
41	Dr Chirag Jani	27	Assistant Professor	Male	Ph.D	13	Yes	01-01-2022	--	Visiting
42	Dr Suraj Bhosale	28	Assistant Professor	Male	Ph.D	13	Yes	01-01-2022	--	Visiting
43	Dr Kaipana Satija	51	Associate Professor	Female	Ph.D	252	Yes	14-10-2016	--	Regular
44	Dr Girin A Baxi	56	Associate Professor	Male	Ph.D	372	Yes	05-02-2009	--	Regular
45	Dr Jyotindra J Bhatt	57	Assistant Professor	Male	Ph.D	228	Yes	30-06-2009	--	Regular
46	Dr Vijay R Ram	39	Assistant Professor	Male	Ph.D	144	Yes	23-04-2010	--	Regular
47	Mr Ajay D Rathod	32	Assistant Professor	Male	M.Sc.	72	Yes	12-09-2016	--	Regular
48	Dr Chirag B Patel	34	Assistant Professor	Male	Ph.D	60	Yes	04-10-2017	--	Regular
49	Mr Jitendra Vasava	37	Assistant Professor	Male	MPH	96	Yes	01-01-2021	--	Visiting
50	Mr Parth Thacker	24	Assistant Professor	Male	MSc(IT)	24	Yes	13-09-2022	--	Visiting



Eligibility Criteria for Assessment and Accreditation (A&A)

Higher Education Institutions (HEIs), if they have a record of at least two batches of students graduated or been in existence for six years, whichever is earlier, are eligible to apply for the process of Assessment and Accreditation (A&A) of NAAC, and fulfil the other conditions or are covered by the other provisions, if any, mentioned below:

1. Universities (Central/State/Private/Deemed-to-be) and Institutions of National Importance

- a. Provided the Institutions /Deemed –to-be Universities and their off-campus if any are approved by MHRD/UGC. NAAC will not consider the unapproved off-campus for A&A.
- b. Provided that these institutions have regular students enrolled in to the full time teaching and Research programmes offered on campus.
- c. Provided further that the duly established campuses within the country, if any, shall be treated as part of the Universities / Institutions of National Importance for the A&A process.
- d. NAAC will not undertake the accreditation of off-shore campuses

2. Autonomous colleges/Constituent Colleges/ Affiliated Colleges (affiliated to universities recognised by UGC as an affiliating University)

- a) Provided the Colleges are affiliated to a University recognised by UGC for the purposes of affiliation. Constituent colleges of a Private and Deemed- to-be Universities are considered as the constituent units of the University and thus will not be considered for A&A independently. Such constituent colleges need to come along with the University
- b) Provided the colleges/institutions not affiliated to a University are offering programmes recognized by Statutory Professional Regulatory Councils and have been recognised by Association of

Indian Universities(AIU) or other such Government agencies concerned, as equivalent to a degree programme of a University

3. Accredited HEIs applying for Re-assessment or Subsequent Cycles (Cycle 2, Cycle 3, Cycle 4....) of Accreditation

- a) Institutions, which would like to make an improvement in the accredited status, may apply for **Re-assessment**, after a minimum of one year and before three years of accreditation subject to the fulfilment of other conditions specified by NAAC from time to time for the purpose.
- b) Institutions opting for **Subsequent Cycles (Cycle 2, Cycle 3, Cycle 4....) of Accreditation** can submit the Institutional Information for Quality Assessment (IIQA), during the last 6 months of validity period subject to the fulfilment of other conditions specified by NAAC from time to time for the purpose.

4. Any other HEIs at the discretion of NAAC.

Note:

1. *The NAAC accreditation does not cover distance education units of HEIs and off-shore campuses.*
2. *All the institutions intending to apply for Assessment and Accreditation by NAAC need to mandatorily upload the information on All India Survey on Higher Education (AISHE) portal. AISHE code (reference number) is one of the requirements for Registration.*

Benchmark Document - General University Manual
Criterion 1 - Curricular/Aspects (150)

Key Indicator - 1.2 Academic Flexibility

Metric	Description	4	3	2	1	0
1.2.1 Q _A M	Percentage of new courses introduced out of the total number of courses across all programmes offered during the last five years (30)	>=20	15-20	10-15	5-10	<5

Key Indicator - 1.3 Curriculum Enrichment

Metric	Description	4	3	2	1	0
1.3.2 Q _A M	Number of certificate / value-added courses / Diploma Programme/ online courses like MOOCs / SWAYAM / e_Pathshala/ NPTEL etc. where the students of the institution have enrolled and benefitted (30)	>=50	40-50	20-40	5-20	<5
1.3.3 Q _A M	Percentage of Programs that has components of field projects / research projects / internships during last five years (5)	>=80	60-80	40-60	20-40	<20

Key Indicator - 1.4 Feedback System

Metric	Description	4	3	2	1	0
1.4.1 Q _A M	Structured feedback for curriculum and its transactions is obtained regularly from stakeholders like Students, Teachers, Employers, Alumni, Academic peers etc., and Feedback processes of the institution may be classified as follows (20) A. Feedback collected, analysed, action taken & communicated to relevant body and feedback hosted on the institutional website B. Feedback collected, analysed, action has been taken and communicated to the relevant body C. Feedback collected and analysed D. Feedback collected E. Feedback not collected	A	B	C	D	E

Criterion 2 – Teaching-Learning and Evaluation (200)

Key Indicator - 2.1 Student Enrolment and Profile

Metric	Description	4	3	2	1	0
2.1.1 Q _n M	Enrollment Percentage (5)	>=90	80-90	70-80	50-70	<50
2.1.2 Q _n M	Percentage of seats filled against reserved categories (SC, ST, OBC, etc.) as per applicable reservation policy for the first year admission year-wise during the last five year (5)	>=80	70-80	50-70	40-50	<40

Key Indicator -2.2 Catering to Student Diversity

Metric	Description	4	3	2	1	0
2.2.2 Q _n M	Student - Full time teacher ratio (Data for the latest completed academic year) (15)	<=20:1	20:1-30:1	30:1 - 50:1	50:1 - 60:1	>60:1

Key Indicator - 2.4 Teacher Profile and Quality

Metric	Description	4	3	2	1	0
2.4.1 Q _n M	Percentage of full time teachers appointed against the number of sanctioned posts during the last five years (10)	>=90	80-90	70-80	50-70	<50

Metric	Description	4	3	2	1	0
2.4.2 Q _n M	Percentage of full time teachers with Ph.D./D.M/M.Ch./D.N.B Super specialty during the last five years (40)	>=80	70-80	60-70	50-60	<50
2.4.3 Q _n M	Average teaching experience of full time teachers (Data to be provided only for the latest completed academic year, in number of years) (10)	>=15	12-15	9-12	6-9	<6

Key Indicator - 2.5 Evaluation Process and Reforms

Metric	Description	4	3	2	1	0
2.5.1 Q _n M	Number of days from the date of last semester-end/ year- end examination till the last date of declaration of results year-wise during the last five years (10)	<20	20-30	30-40	40-50	>=50
2.5.2 Q _n M	Percentage of student complaints/grievances about evaluation against total number of students appeared in the examinations during the last five years (10)	<1	1-5	5-10	10-15	>=15
2.5.3 Q _n M	Status of automation of Examination division along with approved Examination Manual /ordinance (10) A. 100% automation of entire division & implementation of Examination Management System (EMS) B. Only student registration, Hall ticket issue & Result Processing C. Only student registration and result processing D. Only result processing E. Only manual methodology	A	B	C	D	E

Key Indicator - 2.6 Student Performance and Learning Outcomes

Metric	Description	4	3	2	1	0
2.6.2 Q _n M	Pass percentage of students (excluding backlog students) (Data to be provided only for the latest completed academic year) (15)	>=90	80-90	70-80	60-70	<60

Key Indicator - 2.7 Student Satisfaction Survey

Metric	Description	4	3	2	1	0
2.7.1 Q _n M	Online Student Satisfaction Survey regarding the teaching-learning process. (30) (Online survey to be conducted)					

Criterion 3 – Research, Innovations and Extension (250)

Key Indicator - 3.1 Promotions of Research and Facilities

Metric	Description	4	3	2	1	0
3.1.2 Q _n M	The institution provides seed money to its teachers for research (average per year; INR in Lakhs) (3)	>=50	40-50	30-40	20-30	<20
3.1.3 Q _n M	Percentage of teachers receiving national/ international fellowship/financial support by various agencies for advanced studies/ research during the last five years (5)	>=20	15-20	10-15	5-10	<5
3.1.4 Q _n M	Percentage of JRFs, SRFs among the enrolled PhD scholars in the institution during the last five years (10)	>=70	60-70	50-60	40-50	<40

Key Indicator - 3.2 Resource Mobilization for Research

Metric	Description	4	3	2	1	0
3.2.1 Q _n M	Research funding received by the institution and its faculties through Government and non-government sources such as industry, corporate houses, international bodies for research project, Endowment Research Chairs during the last five years (INR in Lakhs) (25)	>=2000	1500-2000	1000-1500	500-1000	<500
3.2.2 Q _n M	Number of research projects per teacher funded by government, non-government, industry, corporate houses, international bodies during the last five years (15)	>=2	1.5-2	1-1.5	0.5-1	<0.5

Key Indicator - 3.3 Innovation Ecosystem

Metric	Description	4	3	2	1	0
3.3.2 Q _n M	Number of awards received for research/innovations by the institution/teachers/research scholars/students during the last five years (5)	>=30	20-30	10-20	5-10	<5

Key Indicators - 3.4 Research Publications and Awards

Metric	Description	4	3	2	1	0
3.4.1 Q_nM	<p><i>The institution ensures implementation of its stated Code of Ethics for research (5)</i></p> <p>3.4.1.1 The institution has a stated Code of Ethics for research and the implementation of which is ensured through the following:</p> <ol style="list-style-type: none"> Inclusion of research ethics in the research methodology course work Presence of institutional Ethics committees (Animal, chemical, bio-ethics etc.) Plagiarism check Research Advisory Committee <p>Options:</p> <ol style="list-style-type: none"> All of the above Any 3 of the above Any 2 of the above Any 1 of the above None of the above 	A	B	C	D	E
3.4.2 Q_nM	<i>Number of Patents awarded during the last five years (15)</i>	>=7	5-7	3-5	1-3	<1
3.4.3 Q_nM	<i>Number of Ph.Ds awarded per recognized guide during the last five years (15)</i>	>=5	4-5	2-4	1-2	<1
3.4.4 Q_nM	<i>Number of research papers published per teacher in the Journals as notified on UGC website during the last five years (20)</i>	>=10	7-10	4-7	1-4	<1
3.4.5 Q_nM	<i>Number of books and chapters in edited volumes published per teacher during the last five years (10)</i>	>=10	7-10	4-7	1-4	<1
3.4.6 Q_nM	<p><i>E-content is developed by teachers : (15)</i></p> <ol style="list-style-type: none"> For e-PG-Pathshala For CEC (Undergraduate) For SWAYAM For other MOOCs platforms Any other Government Initiatives For Institutional LMS 	A	B	C	D	E

	Options: A. Any 4 or all of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above (Opt any one)					
3.4.7 Q _n M	<i>Bibliometrics of the publications during the last five years based on average Citation Index in Scopus/ Web of Science/PubMed (20)</i>	>=10	5-10	2-5	0.5-2	<0.5
3.4.8 Q _n M	<i>Bibliometrics of the publications during the last five years based on Scopus/ Web of Science – h-Index of the University (20)</i>	>=35	25-35	15-25	5-15	<5

Key Indicators - 3.5 Consultancy

Metric	Description	4	3	2	1	0
3.5.1 Q _n M	<i>Revenue generated from consultancy and corporate training during the last five years (INR in Lakhs) (20)</i>	>=200	150-200	100-150	50-100	<50

Key Indicators - 3.6 Extension Activities

Metric	Description	4	3	2	1	0
3.6.2 Q _n M	<i>Number of extension and outreach programs conducted by the institution during the last five years (10)</i>	>=100	80-100	60-80	40-60	<40

Key Indicator - 3.7 Collaboration

Metric	Description	4	3	2	1	0
3.7.1 Q _n M	<i>Number of functional MoUs /linkage with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years (10)</i>	>=40	30-40	10-30	5-10	<5

Criterion 4 – Infrastructure and Learning Resources (100)

Key Indicator - 4.1 Physical Facilities

Metric	Description	4	3	2	1	0
4.1.2 Q _n M	Percentage of expenditure excluding salary, for infrastructure development and augmentation during the last five years (INR in Lakhs) 4.1.2.1: Expenditure for infrastructure augmentation excluding salary, during the last five years (INR in lakhs)	>=40	30-40	20-30	10-20	<10

Key Indicator - 4.2 Library as a Learning Resource

Metric	Description	4	3	2	1	0
4.2.2 Q _n M	Percentage expenditure for purchase of books/ e-books and subscription to journals/e-journals during the last five years (INR in Lakhs) (5)	>=10	8-10	6-8	2-6	<2

Key Indicator – 4.3 IT Infrastructure

Metric	Description	4	3	2	1	0
4.3.2 Q _n M	Student - Computer ratio (Data to be provided only for the latest completed academic year (10)	<=5:1	5:1-10:1	10:1-15:1	15:1-25:1	>25:1
4.3.3 Q _n M	Institution has the following Facilities for e-content and other resource 1. Audio visual center, mixing equipment, editing facilities center and Media Studio 2. Lecture Capturing System(LCS) 3. Central Instrumentation Centre 4. Animal House 5. Museum 6. Business Lab 7. Research/statistical database 8. Moot court 9. Theatre	A	B	C	D	E

10. Art Gallery	11. Any other faculty to support research A. Any 7 or more of the above B. Any 6 of the above C. Any 5 of the above D. Any 3-4 of the above E. Any 2 or below					
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Key Indicator - 4.4 Maintenance of Campus Infrastructure

Metric	Description	4	3	2	1	0
4.4.1 Q _n M	Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during the last five years (10)	>=30	20-30	10-20	5-10	<5

Criterion 5 - Student Support and Progression (100)

Key Indicator - 5.1 Student Support

Metric	Description	4	3	2	1	0
5.1.1 Q _n M	Percentage of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (15)	>=60	50-60	40-50	20-40	<20
5.1.3 Q _n M	Following Capacity development and skills enhancement initiatives are 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills) 4. Awareness of trends in technology	A	B	C	D	E

	Options: A. All of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above - opt any one						
5.1.4 Q _{nM}	<i>The Institution adopts the following for redressal of student grievances including sexual harassment and ragging cases (5)</i> 1. <i>Implementation of guidelines of statutory/regulatory bodies</i> 2. <i>Organisation-wide awareness and undertakings on policies with zero tolerance</i> 3. <i>Mechanisms for submission of online/offline students' grievances</i> 4. <i>Timely redressal of the grievances through appropriate committees</i>	A	B	C	D	E	
	Options: A. All of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above None of the above						

Key Indicator - 5.2 Student Progression

Metric	Description	4	3	2	1	0
5.2.1 Q _{nm}	<i>Percentage of placement of outgoing students during the last five years(15)</i>	>=70	60-70	50-60	40-50	<40
5.2.2 Q _{nm}	<i>Percentage of graduated students who have progressed to higher education year-wise during last five years (15)</i>	>=40	30-40	20-30	5-20	<5
5.2.3 Q _{nm}	<i>Percentage of students qualifying in state/National/International level Examination during last five years (eg. SLET, NET, UPSC etc) (10)</i>	>=1.0	0.8-1.0	0.6-0.8	0.4-0.6	<0.4

Key Indicator - 5.3 Student Participation and Activities

Metric	Description	4	3	2	1	0
5.3.1 Q _n M	<i>Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national/international events (award for a team event should be counted as one) during the last five years) (10)</i>	>=80	50-80	20-50	20-10	<10
5.3.3 Q _n M	<i>The institution conducts /organizes following activities (5)</i> 1. Sports competitions/events 2. Cultural competitions/events 3. Technical fest/academic fests 4. Any other events through active clubs and forums Options: A. All four of the above B. Any three of the above C. Any two of the above D. Any one of the above E. None of the above	A	B	C	D	E

Key Indicator - 5.4 Alumni Engagement

Metric	Description	4	3	2	1	0
5.4.1 Q _n M	<i>Alumni contribution during the last five years (INR in lakhs) to the University through registered Alumni Association (5)</i>	>=100	50-100	20-50	5-20	<5

Criterion 6 – Governance, Leadership and Management (100)
Key Indicator - 6.2 Strategy Development and Deployment

Metric	Description	4	3	2	1	0
6.2.2 Q _n M	<p>Institution Implements e-governance in its areas of operations (5)</p> <p>6.2.2.1 e-governance is implemented covering the following areas of operations:</p> <ol style="list-style-type: none"> 1. Administration 2. Finance and Accounts 3. Student Admission and Support 4. Examinations <p>Options:</p> <ol style="list-style-type: none"> A. All of the above B. Any3 of the above C. Any2 of the above D. Any1 of the above E. None of the above 	A	B	C	D	E

Key Indicator -6.3 Faculty Empowerment Strategies

Metric	Description	4	3	2	1	0
6.3.2 Q _n M	Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years (15)	>=60	40-60	25-40	10-25	<10
6.3.3 Q _n M	Percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)/Management Development Programmes(MDP))during the last five years (Professional Development Programmes, Orientation/Induction Programmes, Refresher Course, Short Term Course) (6)	>=60	40-60	25-40	10-25	<10

Key Indicator -- 6.4 Financial Management and Resource Mobilization

Metric	Description	4	3	2	1	0
6.4.2 Q _n M	Funds / Grants received from government bodies/non government during the last five years for development and maintenance of infrastructure (not covered under Criteria III and V) (INR in Lakhs) (12)	>=100	80-100	60-80	30-60	<30

Key Indicator - 6.5 Internal Quality Assurance System (IQAS)

Metric	Description	4	3	2	1	0
6.5.2 Q _n M	<p><i>Institution has adopted the following for Quality assurance: (10)</i></p> <ol style="list-style-type: none"> 1. Academic and Administrative Audit (AAA) and follow up action taken 2. Conferences, Seminars, Workshops on quality conducted 3. Collaborative quality initiatives with other institution(s) 4. Orientation programme on quality issues for teachers and students 5. Participation in NIRF and other recognized ranking like Shanghai Ranking, QS Ranking, Times Ranking etc 6. Any other quality audit recognized by state, national or international agencies <p>Options:</p> <p>A. Any 5 or all of the above B. Any4 of the above C. Any3 of the above D. Any2 of the above E. Any1of the above</p> <p style="text-align: right;">} opt any one</p>	A	B	C	D	E

Criterion VII-Institutional Values and Best Practices (100)

Key Indicator - 7.1 Institutional Values and Social Responsibilities

Metric	Description	4	3	2	1	0
7.1.2 Q _n M	<p><i>The Institution has facilities for alternate sources of energy and energy conservation measures (5)</i></p> <ol style="list-style-type: none"> 1. Solar energy <input type="checkbox"/> 2. Biogas plant <input type="checkbox"/> 3. Wheeling to the Grid <input type="checkbox"/> 4. Sensor-based energy conservation <input type="checkbox"/> 5. Use of LED bulbs/ power efficient equipment <input type="checkbox"/> 6. Wind will or any other clean green energy <input type="checkbox"/> <p>Options: A. Any 4 or more of the above B. Any3 of the above C. Any2 of the above D. Any1of the above E. None of the above (Opt any one)</p>	A	B	C	D	E
7.1.4 Q _n M	<p><i>Water conservation facilities available in the Institution. (5)</i></p> <ol style="list-style-type: none"> 1. Rainwater harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Wastewater recycling 5. Maintenance of water bodies and distribution system in the campus <p>Options: A. Any 4 or all of the above B. Any3 of the above C. Any2 of the above D. Any1 of the above E. None of the above (Opt any one)</p>	A	B	C	D	E

7.1.6 Q _n M	<p>Quality audits on environment and energy are regularly undertaken by the institution (5)</p> <p>7.1.6.1. The institutional environment and energy initiatives are confirmed through the following</p> <ol style="list-style-type: none"> 1. Green audit /Environment audit 2. Energy audit 3. Clean and green campus initiatives 4. Beyond the campus environmental promotion and sustainability activities <p>Options:</p> <p>A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above</p> <p style="text-align: right;">Opt any one)</p>	A	B	C	D	E
7.1.10 Q _n M	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. (5)</p> <ol style="list-style-type: none"> 1. The institutional Code of Conduct principles are displayed on the website 2. There is a committee to monitor adherence to the institutional Code of Conduct principles 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized <p>Options:</p> <p>A. All of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above</p>	A	B	C	D	E

Standard Operating Procedure (SOP) For Data Validation and Verification of General Universities

A: General Guidelines for HEIs:

- The NAAC HEI Portal supports only 5MB data for each metric. If the attachments exceed 5MB, the HEI should host the supporting documents on the HEI's website and provide the link of the same in the template and/or in the HEI-DVV clarification response.
- Data/supporting documents should not be provided on Google Drive, Microsoft one drive, Amazon Cloud or any third-party websites/drive. Any such uploads will not be considered for the data validation and verification process.
- While providing the links of the HEI's website where the supporting documents are hosted, the institution should provide the link in the HEI's clarification box. While providing the links in the running text, to enable the hyperlink, press "Enter Key", then paste the link, and again press, "Enter Key". Provide the relevant supporting documents as per the SOP during the SSR submission to facilitate speedy DVV clarification process.
- It is mandatory to fill the templates in the specific formats provided by NAAC. The HEI is not supposed to alter the template format in which the data is sought. The documents uploaded should be clearly readable for the claims made.
- It is mandatory to respond to all clarifications raised by the DVV for the items in the extended profile and metrics, within the stipulated time.
- Whenever the data is voluminous, the DVV Partner will seek for details from selected sample documents for validation. Before submitting the clarification responses to the DVV, the institution should report to NAAC.

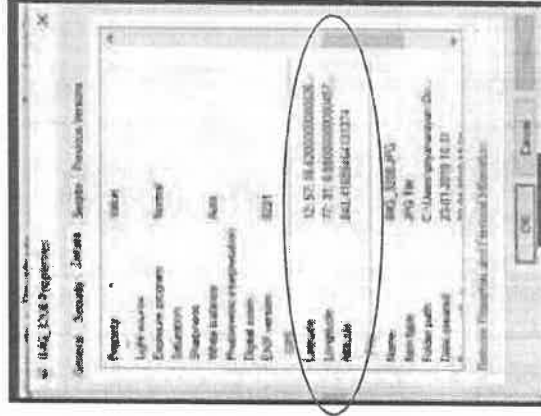
- HEI should ascertain that all documents sought by the DVV Partner are uploaded before submitting the clarification responses.
- Once the data is uploaded and the links are submitted to the NAAC, changes/ additions are not permissible and such changes in the documents (if any) will be tracked and viewed seriously, which may lead to actions against the HEI. While providing links, the institution should ensure that links are operational.
- The institution should give the links as appropriate to the metric and not general links whose landing page is the HEI's home page. In case the links do not work during the DVV validation/clarification stage, the decision of NAAC will be final.
- Content of the supporting documents in regional languages should be translated to English and should be duly signed by the Head of the Institution. The translated copy should be uploaded along with the original regional language document.
- All supporting documents submitted along with the SSR and additional documents submitted during the DVV clarification process should be duly endorsed by the competent authority.
- Note: Relevant original documents signed by the concerned authorities, and/or members of the committee should be scanned and uploaded. Insertion of signature(s) and insertion of the header of the Institutional letterhead in the documents for proof of evidence shall not be acceptable.

To reduce the enormous use of paper and printing the entire data, sign and a seal by the Competent Authority for all the papers, the Digital Signature will be accepted by NAAC in filling of SSR. Higher Education Institutions (HEIs) can use the Class-3 Digital signatures (Means Digital Signature Class-3 is the highest level of DSC where a Registration Authority verifies the identity of a person) of the head of the institution to authenticate and upload a large number of documents in the SSR.

B: Guidelines for specific operations:

Geo-tagging: Kindly follow the following steps to obtain a Geo-tagged photo:

- (1) While setting your digital camera, set the location on.
- (2) If you are taking photos using a smart phone, then set the location on.
- (3) Take pictures only after setting the “location on” mode.
- (4) Download the pictures on to a computer system and examine the properties. In properties, click on the details tab, scroll down to see GPS: you will see a picture as shown below, the value entries for latitude and longitude will determine the location where the photo is taken.



- It is possible that both, the Extended Profile and some Quantitative Metrics (QnM) seek responses that require similar data/documents. In such cases, it is adequate to present data/documents in the Extended Profile. That is, if the data/documents sought are given in response to the Extended Profile they need not be repeated under those specific Quantitative Metrics (QnM) of the SSR.
- Whenever both Extended Profile and some Quantitative Metrics (QnM) seek similar responses, make sure that data/documents are provided for those Quantitative Metrics (QnM) which match with the corresponding data/documents given in the Extended Profile.
- Programme: A range of learning experiences offered to students in a formal manner over a period not less than one year leading to UG Degree / PG Degree / PG Diploma. All possible formal Degree Programmes are defined/identified by the UGC. Examples: BA (Economics, History, Sociology), B.Sc., (Physics, Chemistry, Mathematics), B.Sc., (Hons Chemistry), BE/B.Tech (Computer Science and Engineering), B.Arch, MSc(Mathematics), M.Com, M.A(English), ME/M.Tech (Textile Technology), PG Diploma (Library Science) and so on etc.,
- Course: A course is a paper/subject with specified number of credits/hours in a formal programme.
- Examples: Organic Chemistry, Real Analysis, Solid State Physics, Indian History, Macro Economics, English, Hindi, Marathi, Telugu etc are courses under BSc/BA/B.Com Programmes. A laboratory course having separate credits and examined separately is to be considered as a course.
- Gender Equity: Gender equity means fairness of treatment for women and men, according to their respective needs. This may include equal treatment or treatment that is different, but which is considered equivalent in terms of rights, benefits, obligations, and opportunities.

STANDARD OPERATING PROCEDURE (SOP)

(Extended Profile)

Metric No.	Metric Details	Documents Required for Verification	Specific Instructions to HEIs	Not to be Included /Considered
1.1	<i>Number of students on rolls year-wise during the last five years</i>	<ul style="list-style-type: none"> • Provide appropriate document duly certified by the competent authorities • List of students year- wise. • List showing the number of students on roll in each of the programs for the latest completed academic year. 	<ul style="list-style-type: none"> • Include the total number of students on rolls across all the programs [consider 1st, 2nd, 3rd years for UG & 1st & 2nd years for PG etc., (odd semester students only) like-wise of each program as applicable to various disciplines] for all the assessment years. • Consider only the students on rolls during the odd semesters if the program is offered under the semester scheme. 	<ul style="list-style-type: none"> • If a program is offered under the semester scheme, do not add the number of students of both odd and even semesters, because what is required is that of one batch. • Exclude the students of diploma, certificate and Doctoral programmes
1.2	<i>Number of final year - outgoing students year wise during last five years</i>	<ul style="list-style-type: none"> • Provide authenticated document showing the number of outgoing/final year students in all programs in the final year of study in each year • Provide the data separately for each program year-wise 	<ul style="list-style-type: none"> • Include all students eligible for registration for the final examinations. • During the DVV process, the HEI may be asked to provide the list of final year students of specific programs as identified by the DVV partner. • Students admitted to the final year of studies of all 	<ul style="list-style-type: none"> • Exclude the students of diploma, certificate and Doctoral programmes

The list of the documents is only suggestive. If the Institution has any other relevant documents besides those mentioned by NAAC, the same may be uploaded

	<p>the programs for all the five years to be indicated.</p> <ul style="list-style-type: none"> • Even semester student's <u>appearing</u> for University examination only to be considered 		
2.1	<p><i>Number of Full-time teachers in the institutions year-wise during last five year (please refer glossary for understating Full-time teachers)</i></p>	<ul style="list-style-type: none"> • Provide the list of all full time teachers indicating the name of the department during the last five years year-wise, and as authenticated by the Registrar (Academic) 	<ul style="list-style-type: none"> • A full-time teacher is one who is employed for at least 90 per cent of the normal or statutory number of hours of work during the year • Teachers with less than 10 months experiences to be excluded for all assessment years.
2.2	<p><i>Total Number of full time teachers worked/working in the institution (without repeat count) during the last five years</i></p>	<ul style="list-style-type: none"> • Provide the consolidated list of all full time teachers indicating the name of the department during the last five years as authenticated by the Registrar (Academic). • Please avoid repeat count of faculties 	<ul style="list-style-type: none"> • A full-time teacher is one who is employed for at least 90 per cent of the normal or statutory number of hours of work during the year. • Librarian, physical education director etc have to considered only if the faculty teach B.Lib.Sc., M.Lib.Sc., B.P.Ed., M.P.Ed., etc programs. • Exclude Librarian, physical education director if, B.Lib.Sc., M.Lib.Sc., B.P.Ed., M.P.Ed., etc., are not offered. • Teachers with less than 10 months experiences to be excluded for all assessment years.

3.1	<p>Expenditure excluding salary year wise during the last five years (INR in lakhs)</p>	<ul style="list-style-type: none"> • Audited Statement of Income and Expenditure duly certified by the Finance officer and Chartered Accountant in case of Private University / Deemed to be University to be provided highlighting the salary component. • Also provide a statement showing the total expenditure excluding the salary component, depreciation and excess of income over expenditure for each of the years as certified by the Finance Officer. 	<ul style="list-style-type: none"> • Along with Audited statement of accounts of the HEL, a consolidated statement of expenditure excluding salary components, depreciation and excess of income over expenditure duly attested by the competent authorities to be provided. 	<ul style="list-style-type: none"> • Claims made without audited Income Expenditure statements not to be considered • To be calculated excluding salary component, depreciation and excess of income over expenditure from the total expenditure given in audited statements
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Metric-wise Standard Operating Procedure (SOP)

Sl. No.	Metric	Documents Needed	Specific instruction to HEI	Avoid the following while uploading data
1.	<i>1.2.1 Percentage of new courses introduced out of the total number of courses across all programmes offered during the last five years</i>	<ul style="list-style-type: none"> Minutes of Board of Studies meeting clearly specifying the syllabus approval of new courses Subsequent Academic Council meeting extracts endorsing the decision of BOS Apart from the above: Provide links for any other relevant document to support the claim (if any) 	<ul style="list-style-type: none"> Refer the Glossary in the manual to understand the terminologies: COURSE, PROGRAM 	
2.	<i>1.3.2 Number of certificate / value-added courses / Diploma Programme offered by the institutions and online courses of MOOCS / SWAYAM / e_Pathshala/ NPTEL and other recognized platforms where the students of the institution have enrolled and successfully completed during the last five years</i>	<ul style="list-style-type: none"> Institutional program brochure/notice for Add on /Certificate /Value added programs with course modules and outcomes List of students and the attendance sheet for the above mentioned programs Evidence of course completion, like course completion certificate etc. 	<ul style="list-style-type: none"> Courses of varying durations (at least 30 contact hours), that are optional, and offered outside the curriculum that adds value to the holistic development of the students. Numbers of Add on/Certificate/Value added programs offered are to be provided for Assessment (five) years Repetition of Add on /Certificate/Value added programs offered in every year during assessment 	<ul style="list-style-type: none"> Online courses opted by students which are not offered by the institutions are not to be considered No repeat count of courses will be considered

			<p>3. <i>1.3.3 Percentage of Programmes that have components of field projects / research projects / internships during last five years</i></p>
<p>period to be counted as one only.</p>	<ul style="list-style-type: none"> • Internship / research project completion certificate given to the students by the host organization will be asked during the DVV process with specific list of students. • The term internship is inclusive of Industry Immersion practices 	<ul style="list-style-type: none"> • Program and course contents having element of field projects / research projects / internships as approved by BOS with due credits • Internship completion letter provided by host institutions • Evaluated project report /field work report submitted by the students 	<ul style="list-style-type: none"> • Mere list of students cannot be considered without relevant supporting documents

4.	<p>1.4.1 <i>Structured feedback for curriculum and its transactions is obtained regularly from stakeholders like Students, Teachers, Employers, Alumni, Academic peers etc., and Feedback processes of the institution may be classified as follows:</i></p> <p>A. Feedback collected, analysed and action has been taken & communicated to relevant body and feedback hosted on the institutional website</p> <p>B. Feedback collected, analysed, action has been taken and communicated to the relevant body</p> <p>C. Feedback collected and analysed</p> <p>D. Feedback collected</p> <p>E. Feedback not collected</p>	<ul style="list-style-type: none"> • At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc., has to be given • Feedback analysis report submitted to appropriate committee • Action taken report on the feedback analysis • Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted 	<ul style="list-style-type: none"> • The feedback concerned with curriculum development only can be considered. • Only filled –in feedback report will be considered. In case of selecting A, B, C or D provide FOUR filled-in forms from each category. • The DVV partner may ask for filled in forms of randomly selected stakeholders 	<ul style="list-style-type: none"> • Feedback not related to the design and review of syllabus will not be considered. • The institution is expected to take feedback from all the stakeholders. • Feedback reports reflected in other than the HEI website will not be considered.
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5.	<p>2.1.1 Enrollment Percentage</p> <p>2.1.1.1: Number of Sanctioned seats year-wise during the last five years</p> <p>2.1.1.2: Number of seats filled year-wise during the last five years, (only first-year admissions to be considered)</p>	<ul style="list-style-type: none"> • Document relating to sanction of intake as approved by competent authority • Extract of Sanctioned admission strength in each program vs number of applications received for each program . (only fresh admissions to be considered) 	<ul style="list-style-type: none"> • Sanctioned admission strength in each program vs number of applications received for each program. • During the DVV process, verification of the data for any selected program may be sought. • Documents relating to sanction of intake from the concerned regulatory body (if applicable). • Only First year admission and sanctioned intake programme-wise data is to be provided. 	<ul style="list-style-type: none"> • Lateral entry admissions not to be considered • Exclude the students of diploma, certificate and Doctoral programmes
6.	<p>2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC, etc.) as per applicable reservation policy for the <u>first year admission year-wise during the last five years</u></p>	<ul style="list-style-type: none"> • Copy of the letter issued by the State govt. or Central Government Indicating the reserved categories(SC, ST, OBC, etc.,) to be considered as per the state rule (Translated copy in English to be provided as applicable) • Final admission list indicating the category as published by the HEI and endorsed by the competent authority. 	<ul style="list-style-type: none"> • Include only those reserved categories as specified by the State / Central Government orders for admission. • Only those seats filled against the quota should be counted here. 	<ul style="list-style-type: none"> • Candidates belonging to the reserved categories who are admitted against General Merit category should be excluded. • Exclude admission to supernumerary seats also. • Filled seats not to exceed the earmarked one. Any excess of admission made in reserved categories to be considered as

				<p>General Merit.</p> <ul style="list-style-type: none"> Exclude the students of diploma, certificate and Doctoral programmes
7.	2.2.2 Student - Full time teacher ratio (Data for the latest completed academic year)	<ul style="list-style-type: none"> Certified list of full time teachers along with the departmental affiliation in the latest completed academic year. List showing the number of students in each of the programs for the latest completed academic year 	<ul style="list-style-type: none"> A teacher employed for at least 90 per cent of the normal or statutory number of hours of work for a full-time teacher over a complete academic year is classified as a full-time teacher. 	<ul style="list-style-type: none"> Part-time / Ad-hoc / visiting faculty not be included/considered
8.	2.4.1 Average Percentage of full time teachers appointed against the number of sanctioned posts during the last five years	<ul style="list-style-type: none"> Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts). 	<ul style="list-style-type: none"> Appointment letter of selected teachers will be sought during the DVV clarification. All full-time teachers with at least 90% prescribed workload should be counted as full-time teachers 	<ul style="list-style-type: none"> Mere appointment letters provided in regional language cannot be considered Librarian, physical education director etc., have to consider only if these faculty teach B.Lib. Sc., M.Lib. Sc., B.P.Ed., M.P.Ed., etc. programs.
9.	2.4.2 Percentage of full time teachers with Ph.D./D.M./M.Ch./D.N.Ch./D.N.B./Superspeciality	<ul style="list-style-type: none"> List of faculty having Ph.D./D.M./M.Ch./D.N.Ch./D.N.B./Superspeciality /D.Sc./D.Litt along with particulars of the degree awarding university, 	<ul style="list-style-type: none"> Mention number of full-time teachers with Ph.D./D.M./M.Ch./D.N.Ch./D.N.B./Superspeciality /D.Sc./D.Litt year-wise irrespective 	<ul style="list-style-type: none"> Honorary Doctorate Degrees are not to be included/considered Provisional Degree

	<i>A.L.L.D /D.S.C/D.Litt. during the last five years</i>	subject and the year of award per academic year. <ul style="list-style-type: none"> • Copies of Ph.D. /D.M/M.Ch. /D.N. B Superspeciality/ D.Sc./D'Litt. Degrees awarded by UGC recognized universities 	<ul style="list-style-type: none"> • of the year of the award. Ph.D./D.M/M.Ch./D.N.BSu perspeciality/D.Sc./D'Litt certificates of selected faculty will be sought during DVV clarification. • List of certificate should be provided as per academic year. 	Certificate may be considered wherever Degree Certificate is not awarded
10.	<i>2.4.3 Average teaching experience of full time teachers (Data to be provided only for the latest completed academic year, in number of years)</i>	<ul style="list-style-type: none"> • Experience certificate/ appointment order of faculty will be sought during DVV clarification. 	<ul style="list-style-type: none"> • Experience certificate/ appointment order of selected faculty will be sought during DVV clarification. • Previous Work experience of the teacher in other institutions will be considered here with appropriate documents. • Include provisional degree certificates, considering temporary experience of the staff having more than TEN months of service 	
11.	<i>2.5.1 Average number of days from the date of last semester- end/ year-end examination till the last date of declaration of results year-wise during the last five years</i>	<ul style="list-style-type: none"> • Exam time-table released by the Controller of Examination • Result Sheet with date of publication • Policy document on Declaration of results (if any) 	<ul style="list-style-type: none"> • Documentary evidence of academic sessions / academic year planner as endorsed by competent authority 	<ul style="list-style-type: none"> • In terms of semester system, consider details of even semester only

12.	<p>2.5.2 Percentage of student complaints /grievances about evaluation against total number of students appeared in the examinations during the last five years</p>	<ul style="list-style-type: none"> List the number of students who have applied for valuation/re- totaling program wise and the total certified by the Controller of Examinations year-wise for the assessment period. 	<ul style="list-style-type: none"> One student to be counted only once in a year irrespective of the number of papers/courses for which he/she has applied. 	
13.	<p>2.5.3 Status of automation of Examination division along with approved Examination Manual/ordinance</p> <p>A. 100% automation of entire division & implementation of Examination Management System (EMS)</p> <p>B. Only student registration, Hall ticket issue & Result Processing</p> <p>C. Only student registration and result processing</p> <p>D. Only result processing</p> <p>E. Only manual methodology</p>	<ul style="list-style-type: none"> The report on the present status of automation of examination division including screenshots of various modules of the software. The screenshot should reflect the HEI name and the name of the module. Copies of the purchase order and bills/AMC of the software. If the EMS is outsourced, copy of the relevant contract and copies of bills of payment to be provided 	<ul style="list-style-type: none"> The screenshot should reflect the HEI name and the name of the module. Bills/AMC should be in the name of the HEI. 	<ul style="list-style-type: none"> Bills/AMC/Software etc in the name of the Trust / Society not to be considered.

14.	<p>2.6.2 Pass percentage of students (excluding backlog students) (Data to be provided only for the latest completed academic year)</p>	<ul style="list-style-type: none"> • Annual report of COE highlighting the pass percentage of students • Certified report from the Controller of Examinations indicating the pass percentage of students of the final year (final semester) eligible for the degree program-wise / year wise 	<ul style="list-style-type: none"> • Only current final year for the latest completed academic year students' data of all programs to be considered. • Only the students of Final semester data of appeared as well as passed are to be provided 	<ul style="list-style-type: none"> • Results pertaining to the students other than the final year are not to be submitted. • Exclude the students of diploma, certificate and Doctoral programmes
15.	<p>3.1.2 The institution provides seed money to its teachers for research (average per year; INR in Lakhs)</p>	<ul style="list-style-type: none"> • List of faculty who have been provided with seed money for research along with the title of the project, duration and amount year-wise. • Sanction letters of seed money to the teachers is mandatory. • Audited Income- Expenditure statement highlighting the relevant expenditure endorsed by the Finance Officer 	<ul style="list-style-type: none"> • In case of large data, the DVV will ask for valid documents for specific enlisted teachers • Only formal research project seed money will be considered. 	<ul style="list-style-type: none"> • Grants for other than research projects are not to be considered • Sponsorship to conferences / seminars etc., are not to be considered. • Grants received from outside agencies for research are not to be included. • Seed money grant less than one lakh per faculty shall not be considered.
16.	<p>3.1.3 Percentage of teachers receiving national/ international fellowship/financial</p>	<ul style="list-style-type: none"> • E-copies of the award letters of the teachers. • List of teachers who have 	<ul style="list-style-type: none"> • Documents for all awards are compulsory 	<ul style="list-style-type: none"> • Awards without any financial support are not to be included (E.g: Best Teacher

	<i>support by various agencies/ research during the last five years</i>	received the awards along with the nature of award, the awarding agency etc.	Award, Certificate of Appreciation). <ul style="list-style-type: none"> Sponsored International travel grant can also be included here
17.	3.1.4 Percentage of JRFs, SRFs among the enrolled PhD scholars in the institution during the last five Years	<ul style="list-style-type: none"> List of JRFs, SRFs, Post Doctoral Fellows, Research Associates and other research fellows along with the details of the funding agency is to be provided. E copies of fellowship award letters (mandatory) 	<ul style="list-style-type: none"> Research fellowships to the teachers / students / research assistants etc given by the HEI will not be considered. Institution research fellows with grants equal to UGC JRF & SRF fellowships shall be considered
18.	3.2.1 Research funding received by the institution and its faculties through Government and non-government sources such as industry, corporate houses, international bodies for research project, Endowment Research Chairs during the last five years (INR in Lakhs)	<ul style="list-style-type: none"> List of Extramural funding received for research, Endowment Research Chairs received during the last five years along with the nature of award, the awarding agency and the amount. E-copies of the letters of award for research, endowments, Chairs sponsored by Government & non-government sources 	<ul style="list-style-type: none"> Grants given by their own trust / sister institutions are not to be included. Grants in the form of Equipments / software / skill development centers will not be considered.

19.	<p>3.2.2 Number of research projects per teacher funded by government, non-government, industry, corporate houses, international bodies during the last five years</p>	<ul style="list-style-type: none"> List of project titles with details of Principal Investigator, amount sanctioned and sanctioning agency etc. E-copies of the grant award letters for research projects sponsored by government, non-government, industry, corporate houses, and international bodies. 	<ul style="list-style-type: none"> Only research grants are to be considered. Sanction letter of grants by the funding agency is mandatory to support the claim. The duration of the grant period should align with the last five years. 	<ul style="list-style-type: none"> Grants in the form of Equipments / software / skill development centers will not be considered
20.	<p>3.3.2. Number of awards received for research/ innovations by the institution/teachers/research scholars/students during the last five years</p>		<ul style="list-style-type: none"> Awards for research/ innovation received by the institution / teachers / research scholars / students to be considered here. The claims without certificate or award letter will not be considered 	<ul style="list-style-type: none"> Participation / presentation certificates in workshops / conferences etc., are not to be included. Awards claimed in 2.4.4 not to be claimed here. Patents not to be included here. Institution's same trust awards are to be excluded.

21.	<p>3.4.1 The institution ensures implementation of its stated Code of Ethics for research</p> <p>3.4.1.1 The institution has a stated Code of Ethics for research and the implementation of which is ensured through the following:</p> <ol style="list-style-type: none"> 1. Inclusion of research ethics in the research methodology course work 2. Presence of institutional Ethics committees (Animal, chemical, bio-ethics etc) 3. Plagiarism check through software 4. Research Advisory Committee 	<ul style="list-style-type: none"> • Copy of the syllabus of the research methodology course work to indicate if research ethics is included. • Constitution of the ethics committee and its proceedings as approved by the appropriate body. • Constitution of research advisory committee and its proceedings as approved by the appropriate body. • Bills of purchase of licensed plagiarism check software in the name of the HEI. 	<ul style="list-style-type: none"> • Provide web link on the institutional website which should lead to the landing page where Code of Ethics for research is hosted. • Report of research content Checked through licensed plagiarism check software. 	<ul style="list-style-type: none"> • If the link leads only to the home page, the claim will not be considered.
22.	3.4.2 Number of Patents awarded during the last five years	<ul style="list-style-type: none"> • E-copies of the letters of granted patents, and the current status. Patents granted in the name of the faculty with the institutional affiliation to the university working during the assessment period. 	<ul style="list-style-type: none"> • Only awarded / published patents to be considered. • Patent awarded / published during the last five year assessment period only to be considered. • Patents awarded should be supported with a letter of 	<ul style="list-style-type: none"> • Mere submission of application for patent will not be considered until it is published or awarded.

23.	<p>3.4.3 <i>Number of Ph.Ds awarded per recognized guide during the last five years</i></p> <p>3.4.3.1: <i>How many Ph.D's are awarded within last 5 years</i></p> <p>3.4.3.2: <i>Number of teachers recognized as guides during the last five years</i></p>	<ul style="list-style-type: none"> • PhD Award letters to PhD students. • Letter from the university indicating name of the PhD student with title of the doctoral study and the name of the guide. 	<p>award and the unique patent number which can be cross-verified.</p> <ul style="list-style-type: none"> • Patents awarded / published in the name of faculty working in the University during the assessment period only to be considered. • Ph.D awarded under every eligible research guide working as faculty in the institution should be considered, during the last five year period. • If the data is large, details of guideship letter/award details for selected faculty will be sought during the DVV clarification process 	
24.	<p>3.4.4 <i>Number of research papers published per teacher in the Journals as notified on UGC CARE list during the last five years</i></p>	<ul style="list-style-type: none"> • List and links of the papers published in journals listed in UGC CARE list and link to the institutional website where the first page/full paper (with author and affiliation details) is published • Link re-directing to journal source-cite website in case of digital journals • Apart from the above: Provide Links for any other 	<ul style="list-style-type: none"> • Publication of the authors with Institution affiliation will be considered for assessment years only. • Publication in the current UGC CARE with ISSNs will only be considered • Calendar year publications to be considered. (Jan-Dec) 	<ul style="list-style-type: none"> • Incomplete entries will not be considered. • If details given are not complete with the links/screenshot, the respective publication will not be considered.

25.	<p>3.4.5 Number of books and chapters in edited volumes published per teacher during the last five years</p>	<p>relevant document to support the claim (if any)</p> <ul style="list-style-type: none"> E-copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters List of chapter/book with the links redirecting to the source website. 	<ul style="list-style-type: none"> Books with ISBN number only would be considered The details of select publications would be sought during the DVV clarification process, if the data is large. Book's publication year and publisher name should be mentioned Calendar year publication to be considered. (Jan-Dec) Affiliation to the Institution at the time of publication to be highlighted. 	<ul style="list-style-type: none"> Publication claimed under metric 3.4.4, not to be included in this metric. Books without ISBN number, title, author, Department/ School/ Division/ Centre/ Unit Cell, name and year of publication will not be considered
26.	<p>3.4.6 E-content is developed by teachers :</p> <ol style="list-style-type: none"> For e-PG Pathshala For CEC (Under Graduate) For SWAYAM For other MOOCs platform Any other Government initiative For institutional LMS 	<ul style="list-style-type: none"> Give links to upload document of e-content developed showing the authorship / contribution. Supporting documents from the sponsoring agency for the e- content developed by the teachers need to be provided. For institution LMS a summary of the e-content 	<ul style="list-style-type: none"> Only the content developed by the teachers of the institution will be considered. 	<ul style="list-style-type: none"> Informal e-content will not be accepted Open Source e-content should not be included.

27.	<p>3.5.1 Revenue generated from consultancy and corporate training during the last five years (INR in Lakhs)</p>	<p>developed and the links to the e-content should be provided</p> <ul style="list-style-type: none"> • Audited statements of accounts indicating the revenue generated through and corporate training/consultancy. • Letter from the corporate where training was imparted along with the fee paid. • CA certified copy of statement of accounts, attested by the head of the institution. • Letter from the beneficiary of the consultancy along with details of the consultancy fee. 	<ul style="list-style-type: none"> • Amount generated through consultancy and corporate training will be considered here. • Policy document of consultancy / corporate training etc., has to be provided. 	<ul style="list-style-type: none"> • Grants received for research projects are not to be included. • Consultancy fee from any sister institution / same trust will not be considered. • Corporate training is inclusive of all monetized training
28.	<p>3.6.2 Number of extension and outreach programs conducted by the institution through organized forums like NSS/NCC with involvement of community year wise during the last five years</p>	<ul style="list-style-type: none"> • Detailed list and report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency • Geo-tagged Photographs and any other supporting document of relevance should have proper captions and dates 	<ul style="list-style-type: none"> • Extension activities: The aspect of education, which emphasizes neighborhood services. These are often integrated with curricula as extended opportunities intended to help, serve reflect and learn. The curriculum- extension interface has educational values, especially in rural India can be supplemented with Newspaper reports of events 	<ul style="list-style-type: none"> • Events conducted for the benefit of their own students not to be included under outreach programs. • Events and activities organized within campus cannot be considered • Only extension activities for the benefit of community will be considered. • Exclude National festivals, Days celebrations like Yoga

29.	<p>3.7.1 Number of functional MoUs /linkage with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years</p>	<ul style="list-style-type: none"> List and Copies of documents indicating the functional MoUs/linkage/ collaboration activity-wise and year-wise Summary of the functional MoUs/ linkage/ collaboration indicating start date, end date, nature of collaboration etc. List of year wise activities and exchange should be provided 	<ul style="list-style-type: none"> Functional MoUs/linkages / collaboration to be valid and within the assessment period. The functional MoUs/linkages/collaboration activities for research and academic development of faculty and students facilitated through the mentioned At least one activity should be conducted under each MoU during the assessment period to qualify as a functional MoU with institution. 	<p>day, Women's day etc.,</p> <ul style="list-style-type: none"> Activities mentioned under metric 3.6.3, 3.7.2 and 3.7.3 not to be included here. Collaborations with the sister institutions under the same Trust are not to be included.
30.	<p>4.1.2 Percentage of expenditure excluding salary, for infrastructure development and augmentation during the last five years (INR in Lakhs)</p>	<ul style="list-style-type: none"> Institutional data in the prescribed format (data template) Audited income and expenditure statement of the institution to be signed by CA and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted) Along with Audited statement of 	<ul style="list-style-type: none"> This metric is supposed to be looked at with the perspective of infrastructure development & augmentation only In case of privately funded HEI the document should be certified by Chartered Accountant. Focus of this metric is on acquiring new infrastructure 	<ul style="list-style-type: none"> Avoid recurring expenditure on laboratory, maintenance of infrastructure and acquisition of books and journals under this metric.

		<p>accounts of the HEL, a consolidated statement of expenditure excluding salary components for infrastructure development and augmentation duly attested by the competent authorities to be provided.</p>	<p>(Total sum of metrics of 4.1.2, 4.2.2 and 4.4.1 should not exceed EP 3.1)</p> <ul style="list-style-type: none"> Expenditure on construction of building/ purchase of Lab. equipments/ academic equipments/ furniture & fixtures/vehicle to be considered during assessment period A sum of 4.1.2, 4.2.2 & 4.4.1 cannot exceed the total expenditure excluding salary reflected in E.P. 3.1. 	
31.	<p>4.2.2 Percentage expenditure for purchase of books/ e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)</p>	<ul style="list-style-type: none"> Audited income and expenditure statement of the institution to be signed by CA and counter signed by the competent authority (relevant expenditure claimed for purchase of books/ e-books and subscription to journals/e-journals should be clearly highlighted) Stock register/extracts highlighting the computers issued to respective departments for student's usage. Purchased Bills/ Copies highlighting the number of computers 	<ul style="list-style-type: none"> Expenditure on purchase of News Papers & Magazines to be excluded. 	<ul style="list-style-type: none"> The computers for office and faculty use will not be considered. Computers purchased after the latest completed academic year not to be considered.
32.	<p>4.3.2. Student - Computer ratio (Data for the latest completed academic year)</p>		<ul style="list-style-type: none"> The data pertaining to the latest completed academic year. 	

33.	<p>4.3.3 Institution has the following Facilities for e-content development and other resource development</p> <ol style="list-style-type: none"> 1. Audio visual center, mixing equipment, editing facilities center and Media Studio 2. Lecture Capturing System(LCS) 3. Central Instrumentation Centre 4. Animal House 5. Museum 6. Business Lab 7. Research/Statistical Databases 8. Mootcourt 9. Theatre 10. Art Gallery 11. Any other facility to support research 	<ul style="list-style-type: none"> • Purchase Bill / stock register, entry for lecture capturing system, mixing equipment, software for editing. • <u>Videos and geo-tagged photographs of each of the facilities</u> available in the HEI. Details of the structures of each of the facilities available in the HEI. • Copy of the subscription letter for database is essential for Option 07 (Research/Statistical Database) 	<ul style="list-style-type: none"> • List of e-content developed by the HEI. • For large data, DVV will seek a sample link to the e-content from the list provided by the HEI 	<ul style="list-style-type: none"> • Mere claiming of facility without sufficient supporting documents will not be considered.
34.	<p>4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during the last five years</p>	<ul style="list-style-type: none"> • Audited income and expenditure statement of the institution to be signed by CA and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly 	<ul style="list-style-type: none"> • Focus of this metric is only on the maintenance of physical and academic support facilities. • Along with Audited statement of accounts of the HEI, a consolidated statement of expenditure excluding 	<ul style="list-style-type: none"> • Mere statement of last five years data on the metric without audited statement will not be considered. • Total sum of metrics of 4.1.2, 4.2.2 and 4.4.1 should not

		highlighted)	salary components maintenance of physical facilities and academic support facilities duly attested by the competent authorities to be provided.	exceed EP 3.1 <ul style="list-style-type: none"> Routine administrative expenses like electricity charges, telephone charges cannot be considered <ul style="list-style-type: none"> The values should not exceed the total strength of students reflected in EP 1.1
35.	5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years	<ul style="list-style-type: none"> Upload Sanction letter of scholarship and free ships (in English). Upload policy document of the HEI for award of scholarship and freeships. Year-wise list of beneficiary students in each scheme duly signed by the competent authority. 	<ul style="list-style-type: none"> Consider scholarships and freeships sanctioned by the institution and Government and Non-Government agencies. For large data, the DVV will seek documents for randomly selected students in specific schemes, during the DVV clarification 	<ul style="list-style-type: none"> Mere circulars and student lists will not be accepted. Avoid program conducted as part of the curriculum.
36.	5.1.3 Following Capacity development and skills enhancement initiatives are undertaken by the institution for : 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills) 4. Awareness of trends in technology	<ul style="list-style-type: none"> Report with photos on soft skills enhancement programs Report with photos on Language & communication skills enhancement programs Report with photos on Life skills (Yoga, physical fitness, health and hygiene) enhancement programs Report with photos on ICT/computing skills enhancement programs 	<ul style="list-style-type: none"> Consider all the students who have enrolled for various initiatives. DVV can seek the documents regarding the attendance and certificates of selected students from the list of programs/ students enrolled in the specified initiatives The programmes should be conducted periodically during the assessment period. 	<ul style="list-style-type: none"> Mere circulars and student lists will not be accepted. Avoid program conducted as part of the curriculum.

37.	<p>5.1.4 The Institution adopts the following for redressal of student grievances including sexual harassment and ragging cases</p> <ol style="list-style-type: none"> 1. Implementation of guidelines of statutory/regulatory bodies 2. Organisation-wide awareness and undertakings on policies with zero tolerance 3. Mechanisms for submission of online/offline students' grievances 4. Timely redressal of the grievances through appropriate committees 	<ul style="list-style-type: none"> • Details of statutory/regulatory Committees (to be notified in institutional website also) • Proof for Implementation of guidelines of statutory/regulatory bodies • Report of Organisation wide awareness and undertakings on policies with zero tolerance • Proof related to Mechanisms for submission of online/offline students' grievances • Annual report of the committee monitoring the activities and number of grievances 	<ul style="list-style-type: none"> • Minutes of the meetings / Report of grievances from the concerned committee are essential. 	
38.	<p>5.2.1 Percentage of outgoing students during the last five years</p>	<ul style="list-style-type: none"> • Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order (the above list should be available in institutional website) 	<ul style="list-style-type: none"> • Placements through HEI placement drive and through pool campus interviews / recruitment drives at other HEIs can also be considered. • If the data is large, DVV partner will seek for the appointment orders of 	<ul style="list-style-type: none"> • If same student has multiple offers it has to be counted as one only.

39.	<p>5.2.2 Percentage of graduated students who have progressed to higher education year-wise during last five years</p>	<ul style="list-style-type: none"> List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education. (the above list should be available in institutional website) 	<p>selected students</p> <ul style="list-style-type: none"> Evidences such as admission letters or identity cards for selected students progressing to higher education will be sought by the DVV partner. 	<ul style="list-style-type: none"> Appearing / passing of competitive examinations for higher education cannot be considered as progression to higher education unless students get admitted.
40.	<p>5.2.3 Percentage of students qualifying in state/ national/ international level examinations out of the graduated students during the last five years</p> <p>5.2.3.1: Number of students qualifying in state/National/International level Examination during last five years (eg. SLET, NET, UPSC etc)</p>	<ul style="list-style-type: none"> List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination Apart from the above: Provide Links for any other relevant document to support the claim (if any) 	<ul style="list-style-type: none"> DVV may ask for certificate of randomly selected students in case of large data 	<ul style="list-style-type: none"> In absence of certificate, the claim will not be considered. Exams conducted for job recruitments other than the examinations conducted by State / Central Government not to be included / considered.
41.	<p>5.3.1 Number of awards /medals won by students for outstanding performance in sports /cultural activities at inter- university /state</p>	<ul style="list-style-type: none"> list and links to e-copies of award letters and certificates 	<ul style="list-style-type: none"> Participation in Republic Day Parade by NCC candidates may be considered. Only inter-university / state / national / international 	<ul style="list-style-type: none"> Participation /appreciation certificates at the regional/local /institutional levels will not be considered.

	<p><i>/national /international events (award for a team as one) during the last five years</i></p>		<p>achievement will be considered.</p> <ul style="list-style-type: none"> • Award for team event will be counted as one. 	<ul style="list-style-type: none"> • Awards from intra or inter institutions / departments will not be considered. • Exclude Intra University awards.
<p>42.</p>	<p>5.3.3 The institution conducts / organizes following activities</p> <ol style="list-style-type: none"> 1. Sports competitions /events 2. Cultural competitions/events 3. Technical fest/academic fests 4. Any other events through active clubs and forums 	<ul style="list-style-type: none"> • Report of the Sports competitions/events along with photos appropriately dated and captioned year- wise. • Report of the Cultural competitions/events along with photos appropriately dated and captioned year- wise. • Report of the Technical fest/academic fests along with photographs appropriately dated and captioned year- wise. • Report of the Any other events through active clubs and forums along with photos appropriately dated and captioned year- wise. • Copy of circular / brochure indicating such kind of activities. • List of students participated in different events year wise signed by the head of the Institution. 	<ul style="list-style-type: none"> • Only the events organized by the HEI need to be considered 	

43.	<p>5.4.1. Alumni contribution during the last five years (INR in lakhs) to the University through registered Alumni Association</p>	<ul style="list-style-type: none"> Annual audited statements of accounts of the HEI highlighting the Alumni contribution duly certified by the Chartered Accountant/ Finance Officer List of alumnus/alumni with the amount contributed year-wise 		
44.	<p>6.2.2 Institution implements e-governance in its areas of operations</p> <p>6.2.3.1 - e-governance is implemented covering following areas of operation</p> <ol style="list-style-type: none"> Administration including complaint management Finance and Accounts Student Admission and Support Examinations 	<ul style="list-style-type: none"> Institutional expenditure statements for the budget heads of e-governance implementation ERP Document Screen shots of user interfaces of <u>each module</u> reflecting the name of the HEI. Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance 	<ul style="list-style-type: none"> Bills for the expenditure on implementation of e-governance in the areas of operation. 	
45.	<p>6.3.2 Percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of</p>	<ul style="list-style-type: none"> Policy document on providing financial support to teachers E-copy of letter/s indicating financial assistance to teachers and list of teachers receiving 	<ul style="list-style-type: none"> If the data is large documents related to specific teachers will be sought during the DVV clarification. Receipt of Institution in 	<ul style="list-style-type: none"> Without proof of payment on financial support for faculty development, mere name/list of the faculty will not be considered.

	<i>professional bodies during the last five years</i>	<p>financial support year-wise under each head.</p> <ul style="list-style-type: none"> • Audited statement of account highlighting the financial support to teachers to attend conferences/workshops and towards membership fee for professional bodies. 	<p>favor of teacher with amount given should be considered.</p> <ul style="list-style-type: none"> • Multiple financial supports provided to teacher in a year to be considered once only. 	<ul style="list-style-type: none"> • Mere cash vouchers for payment will not be considered. • Financial support of Minimum of Rs. 5000/- per year per faculty will be considered • Value should not exceed the total strength of faculty reflected in EP 2.1
46.	<p><i>6.3.3 Percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)/ Management Development Programs (MDP) during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course)</i></p>	<ul style="list-style-type: none"> • Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise. • E-copy of the certificates of the program attended by teachers. • Annual reports highlighting the programmes undertaken by the teachers 	<ul style="list-style-type: none"> • One teacher attending more than one professional development Program in a year to be counted as one only. • If the data is large documents related to specific teachers will be sought during the DVV clarification. 	<ul style="list-style-type: none"> • Attending seminars / invited talks are not to be considered. • Programs of duration less than those stipulated by UGC/AICTE or one week will not be considered. • FDPs less than 5 days will not be considered
47.	<p><i>6.4.2 Funds / Grants received from government bodies /non government and</i></p>	<ul style="list-style-type: none"> • Annual audited statements of accounts highlighting the grants received. • Copy of the sanction letters 		<ul style="list-style-type: none"> • Avoid duplication Contribution in kind in the form of equipment / software etc cannot be counted.

	<p><i>Philanthropists during the last five years for development and maintenance of infrastructure (not covered under Criteria III and V) (INR in Lakhs)</i></p>	<p>received from government/nongovernment bodies and philanthropists for development and maintenance of infrastructure</p>		<ul style="list-style-type: none"> • Grants received under Criterion III and V not to be repeated here. • Grants received from government other than Development & maintenance of infrastructure cannot be considered.
<p>48.</p>	<p>6.5.2 Institution has adopted the following for Quality assurance</p> <ol style="list-style-type: none"> 1. Academic Administrative Audit (AAA) and follow up action taken 2. Conferences, Seminars, Workshops on quality conducted 3. Collaborative quality initiatives with other institution(s) 4. Orientation programme on quality issues for teachers and students 5. Participation in NIRF and other recognized ranking like Shanghai Ranking, QS Ranking Times Ranking etc 	<ul style="list-style-type: none"> • Supporting documents pertaining to NIRF (along with link to the HEI's ranking in the NIRF portal) / NBA / ISO as applicable and valid for the assessment period. • List of Conferences / Seminars / Workshops on quality conducted along with brochures and geo-tagged photos with caption and date. • List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date. • List of Orientation programmes conducted on quality issues for teachers and students along with photos and supporting documents. 	<ul style="list-style-type: none"> • AQAR not applicable for cycle I • For large data, DVV will seek proof of list of attendance, participation certificates etc for the randomly selected activities. • Academic Administrative Audit (AAA) to be conducted by the external experts only. 	<ul style="list-style-type: none"> • Collaborative quality initiatives with sister organizations under the same management not to be considered.

49.	<p>6. Any other quality audit recognized by state, national or international agencies</p> <p>7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures</p> <ol style="list-style-type: none"> 1. Solar energy 2. Biogas plant 3. Wheeling to the Grid 4. Sensor-based energy conservation 5. Use of LED bulbs/power efficient equipment 6. Wind mill or any other clean green energy 	<ul style="list-style-type: none"> • <u>Geo-tagged photographs</u> of the facilities. • Bills for the purchase of equipment's for the facilities created under this metric. • Permission document for connecting to the grid from the Government/ Electricity authority. 	<ul style="list-style-type: none"> • Alternate sources of energy and energy conservation measures have to be hosted on the HEI website and link should be particular URL but not the generic website address. 	<ul style="list-style-type: none"> • Having diesel generator set as backup cannot be considered in this metric.
50.	<p>7.1.4 Water conservation facilities available in the Institution:</p> <ol style="list-style-type: none"> 1. Rainwater harvesting 2. Borewell/Open well recharge 3. Construction of tanks and bunds 4. Wastewater recycling 5. Maintenance of water 	<ul style="list-style-type: none"> • <u>Geo-tagged photos</u> of the facilities. • Bills for the purchase of equipment's for the facilities created under this metric. • Green audit reports on water conservation by recognized bodies 	<ul style="list-style-type: none"> • Water conservation facilities available in the Institution have to be hosted on the HEI website and link should be particular URL but not the generic website address. 	

	<i>bodies and distribution system in the campus</i>			
51.	<p><i>7.1.6 Quality audits on environment and energy are regularly undertaken by the institution</i></p> <p><i>7.1.6.1. The Institutional environment and energy initiatives are confirmed through the following</i></p> <ol style="list-style-type: none"> <i>1. Green audit / Environment Audit</i> <i>2. Energy audit</i> <i>3. Clean and green campus initiatives</i> <i>4. Beyond the campus environmental promotion and sustainability activities</i> 	<ul style="list-style-type: none"> ● Policy document on environment and energy usage Certificate from the auditing agency. ● Certificates of the awards received from recognized agency (if any). ● Report on environmental promotional activities conducted beyond the campus with geo-tagged photos with caption and date. ● Green audit /Environment Audit / Energy audit report of all the years from recognized bodies. 	<ul style="list-style-type: none"> ● Quality audits on environment and energy are regularly undertaken by the institution have to be hosted on the HEI website and link should be particular URL but not the generic website address. 	
52.	<p><i>7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</i></p> <ol style="list-style-type: none"> <i>1. The institutional Code of Conduct</i> 	<ul style="list-style-type: none"> ● Policy document on code of ethics. ● Constitution and proceedings of the monitoring committee. ● Circulars and geo-tagged photos with date and caption of the activities organized under this metric for teachers, students, administrators and other staff. 	<ul style="list-style-type: none"> ● Prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes has to be hosted on the HEI website and link should be particular URL but not the generic website address. 	

	<p><i>principles are displayed on the website</i></p> <p><i>2. There is a committee to monitor adherence to the institutional Code of Conduct principles</i></p> <p><i>3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff</i></p> <p><i>4. Annual awareness programmes on Code of Conduct are organized</i></p>	<ul style="list-style-type: none"> • Document showing the Code of Conduct for students, teachers, governing body and administration as approved by the competent authority. • Handbooks, manuals and brochures on human values and professional ethics • Report on the student attributes facilitated by the Institution 	
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Note: Private University need to submit signed document of both Chartered Accountant and Finance Officer****

REVISED FEE STRUCTURE
(w.e.f. April 01, 2023)

Note: Revised fees structure is applicable to HEIs who are submitting IIQA on or after April 01, 2023.

1. Institutional Information for Quality Assessment (IIQA) Fee For Registration – applicable to all institutions i.e., irrespective of their status of recognition under 12(B) of UGC Act, 1956 (i.e. recognized/not recognized)	
Process	Total amount of Application fee for Assessment and Accreditation (A&A) to be paid by the Institution
Institutional Information for Quality Assessment (IIQA)	Rs. 25,000/- + G S T 18% (Non-refundable) *

* In case of rejection of IIQA application, HEIs may resubmit IIQA application for a maximum of three attempts without IIQA fees, including the rejection attempt, within the period of one year from the first application of IIQA.

2. Assessment and Accreditation Fees:		
1	2	3
Type	Total amount of A&A Fee	Amount to be paid by the Institution
For Universities and Professional Institutions *	Rs. 6,00,000/-**+ GST18%	Rs.3,00,000/-** + GST18% = Rs.3,54,000/- (50% of Total fee along with the SSR) (Non-refundable)
For Colleges (Grant-in-Aid, Private and Government) Mono Faculty, Multi Faculty, Teacher Education Institution and Physical Education Institution	Rs. 2,00,000/-**+ GST18%	Rs.1,00,000/-**+ GST18% = Rs. 1,18,000/- (50% of Total fee along with the SSR) (Non-refundable)
** Balance 50% of total fees along with 18% GST need to be paid by the HEI within 15 days from the date of Pre-qualification.		

*** Professional Institutions:**

- Fees will be charged as per the fee structure as applicable to Universities, i.e. Engineering and Technology, Management, Law, Health Sciences (Allopathy, Homoeopathy, Ayurveda, Dental, Nursing etc.)
- Higher Education Institutions (HEIs) in which all the programs offered are recognised by the Statutory Regulatory Authority(s) (SRA) (Excluding Teacher Education Institutions) or HEIs in which 50 % or more of the programmes offered are recognised by the Statutory Regulatory Authority (s), similar to the Universities A&A fee for Professional Institutions is applicable.

3. Balance amount of 50%

The pre-qualified HEIs will be asked to pay balance 50% of the stipulated fees+ applicable taxes as shown in column 2 & 3 above before 15 days from the visit date. If the institution does not pay the fee within 15 days, the SSR will not be processed. They have to apply again / afresh with IIQA and its fees.

4. Logistics Fee: Institution has to pay an advance, towards logistic expenses for the arrangement of Peer Team Visit, after clearing Pre-qualifier stage, which is as follows (w.e.f. December 1st 2022):-

- a. All General colleges, Professional colleges and Teacher education institutions will have a Two (2) day visit for which the fee structure will be Rs. 2,00,000 +GST 18%.
- b. In case of exceptional case of Professional colleges with proper justifications and approval from the competent authority the Peer Team Visit can be extended to Three (3) days & the fee structure will be Rs.5,00,000 +GST18%.
- c. For University the Fee structure of logistics will be Rs. 5,00,000 + GST 18% for Three (3) days of visit.
- d. If the University has UGC recognized off-shore campus/centers, then the University has to pay an additional fee of Rs. 2,00,000/- + GST 18% or actuals per off-shore campus to be visited.
- e. Arrangement of peer team logistics by NAAC is as per actuals on no loss no profit basis through an outsourced agency. In case of excess expenditure incurred, the institution will be asked to pay the difference amount and if the expenses are less, the amount will be refunded to concerned institution.

5. Appeals Mechanism and Fee (w.e.f. April 01, 2023):

For Appeals (grievance) mechanism a fees of Rs. 1,00,000/- (**non-refundable**) + GST 18% to be paid by HEI as applicable from time to time.

6. For subsequent cycles of Accreditation:

The fee structure proposed for Assessment and Accreditation and Peer team logistics expenses as above will be same for all the cycles of Accreditation and Re-assessment to all types of Institutions.

7. Mode of Payment: Online:

All fees needs to be remitted on NAAC portal through netbanking or credit/debit cards only. Fees payments can also be made from individual accounts on behalf of HEIs. Payment by Demand Draft (DD) or NEFT is not permitted.

For Government Colleges, in case of fees transferred from treasury, the college may approach The Director, NAAC or The Finance Officer, NAAC.